

# Beautiful Plains School Division

## REGULAR BOARD MEETING

September 19, 2023

Present: Chairperson R. Manns, Vice Chairperson L. Biehn, and Trustees  
K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: L. Keller (Regular meeting only)

### ***In Camera***

1. Superintendent's Confidential Report
  - a) New Vocational School Planning Update
  - b) Preschool Facilitator Agreement
  - c) Leave Request
  - d) MSBA Correspondence
  - e) Leave Request
  - f) Student Suspension
2. Secretary-Treasurer's Confidential Report
  - a) Vocational School Property Update
  - b) Community Use of Schools
  - c) Projected June 30 Financial Statements
3. Board Chair Meeting

The Business Meeting was called to order at 6:09 p.m.

1. The agenda was approved as circulated.
2. The minutes of the September 5, 2023 Inaugural and Regular Board meetings were Approved as circulated.
3. Superintendent's Business Report
  - a) Monica Penner was employed as an educational assistant effective September 18, 2023 and assigned to Fairway Colony School.

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- b) 2023/24 Substitute Teachers: Carmen Kostenchuk, Colleen Taylor, Donna Christison
- c) The annual request from Westman Youth Choir for a donation of \$250.<sup>00</sup> from the Division was approved.
- d) The fee for service agreement between the Pre-School facilitator and the Division for the 2032/24 school year was approved.
- e) The within division school of choice request from Mitchell and Tess Parrott for their daughter Teal Diane Parrott to attend Kindergarten at J.M. Young School instead of Hazel M Kellington School Effective September 8, 2023 was approved.
- f) The request for leave without pay for seven days beyond the collective agreement as outlined in the Superintendent's Confidential Report item c) of this date was defeated.
- g) The request for leave without pay for 1.275 days beyond the collective agreement as outlined in the Superintendent's Confidential Report item e) of this date was defeated.

#### 4. Secretary-Treasurer's Report

- a) The Divisions' purchase of land for the new Grade 9-12 vocational high school as outlined in the Confidential Report of this date was approved.
- b) The June 2023 financial reports were approved.
- c) School fund reports for Neepawa Collegiate, Neepawa Middle School and Carberry Collegiate were received.

#### 5. Other Reports

- a) MSBA – Delegations at Board Meetings – This memo addressed the handling and protocols around board delegations as a result of other boards dealing with challenging situations. Practices used by school boards across Manitoba were reviewed.
- b) Accessibility Training Review – Accessibility training that is required of all employees and board members can be found at the Manitoba Accessibility website.
- c) MSBA – Fundamentals of Collective Bargaining and Governance Workshops – Trustees indicated their availability to attend.
- d) MSBA – e-news - September 13, 2023 was circulated.
- e) MSBA – Learning Opportunities Calendar 2023-24 – The full list of opportunities was provided to board.
- f) MSBA – Strategic Plan Survey 2023-2026 – Trustees reviewed MSBA request to provide feedback.

- g) MSBA – November 23 and 24 2023 Fall General and Regional Meetings – Trustees indicated their availability to attend. Final registration will take place closer to the meeting dates.
- h) MSBA – 2024 Call for Nominations & Resolutions - Positions available and the process to elect trustees for the vacancies on the provincial executive was reviewed. The process to submit resolutions for consideration was reviewed.

6. Superintendent's Information and Correspondence

- a) High School Apprenticeship Program 2022-2023 Year in Review - During 2023 – 24 23 students have graduated with 67 HSAP credits earned. These students are eligible for tuition payable on their behalf from Apprenticeship Manitoba at qualifying colleges.
- b) Enrolment Update – Mid-September enrolment is higher than anticipated. The division continues to see growth in all schools with the largest growth in Neepawa schools.
- c) Continuous Improvement Plan Update – Updates were provided for key items in the divisional plan. The three divisional priorities are literacy, numeracy & thriving conditions.
- d) Staff Evaluations List - Full list of teaching staff evaluation cycle was provided.

7. Open Forum

- a) Board Quote was approved for circulation.
- b) BPTA supper meeting was discussed for October.
- c) Delegation information – the board has requested to set time aside to review the policy for this.

Resolutions:

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|---|----------------|
| 1. That the agenda be approved as circulated.   | <i>Carried</i> |
| 2. That the minutes of the September 5, 2023 Inaugural and Regular Board Meetings be approved as circulated.                      | <i>Carried</i> |
| 3. That Monica Penner be employed as an educational assistant effective September 18, 2023 and assigned to Fairway Colony School. | <i>Carried</i> |
| 4. That the Division support the Westman Youth Choir with a donation of \$250.00.   | <i>Carried</i> |

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5. That Senior Administration be authorized to enter into a fee for service agreement with Sheila Bremner as the pre-school facilitator for the period September 5, 2023 to June 28, 2024 as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
6. That the within division school of choice request from Mitchell and Tess Parrott for their daughter Teal Diane Parrott to attend Kindergarten at J.M. Young School instead of Hazel M Kellington School effective September 8, 2023 be approved. *Carried*
7. That the request for leave without pay for seven days beyond the collective agreement as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Defeated*
8. That the request for leave without pay for 1.275 days beyond the collective agreement as outlined in the Superintendent's Confidential Report item e) of this date be approved. *Defeated*
9. That the Division purchase land for the new Grade 9-12 vocational high school as outlined in the Confidential Report of this date be approved. *Carried*
10. That the June 2023 financial reports be approved. *Carried*
11. That the school funds report for the period July 1, 2022 to June 30, 2023 for the following schools be received:  
  
  - Neepawa Collegiate – Athletics
  - Neepawa Collegiate – General
  - Carberry Collegiate – General
  - Neepawa Middle School - General.*Carried*

Meeting adjourned at 7:10 p.m.

The next Regular Board Meeting is scheduled for Tuesday, October 3, 2023 at 4:30 p.m.

*Minutes are available on the Division Web Site at [www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)  
This site also links to Division Schools.*