

# Beautiful Plains School Division

## REGULAR BOARD MEETING

October 3, 2023

Present: Chairperson R. Manns, Vice Chairperson L. Biehn, and Trustees  
K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, S. Bayes

Regrets: K. Reynolds

BPTA: M. Kolbe (Regular meeting only)

### ***In Camera***

1. Superintendent's Confidential Report
  - a) New Vocational School Planning Update
  - b) Approval of Leaves
  - c) Maternity/Parental Leave Request
  - d) Maternity/Parental Leave Request
  - e) Leave Request
  - f) MSBA Bulletin
  - g) Student Suspension
  - h) Transportation Inquiry
2. Secretary-Treasurer's Confidential Report
  - a) Staffing Update
3. Senior Admin Expenses

The Business Meeting was called to order at 5:50 p.m.

1. The agenda was approved as amended.
2. The minutes of the September 19, 2023 Regular Board meeting were approved as circulated.
3. Superintendent's Business Report
  - a) 2023/24 Substitute Teachers: Josh McMillan, Leanne Zettler, Steven Greyeyes, Cory Billiaert

October 3, 2023

- b) The request for maternity/parental leave from February 1, 2024 to January 5, 2025 as outlined in the Superintendent's Confidential Report item c) of this date was approved.
- c) The request for maternity/parental leave from December 28, 2023 to February 2, 2025 as outlined in the Superintendent's Confidential Report item d) of this date was approved.
- d) Meriam Virtudazo was employed as an educational assistant effective October 10, 2023 and assigned to Hazel M Kellington School.
- e) Alleah Verano-Skibinsky was employed as a part-time educational assistant effective October 11, 2023 and assigned to Hazel M Kellington School.
- f) Andrea Ferguson was employed as a part-time educational assistant effective September 29, 2023 and assigned to Hazel M Kellington School.
- g) Kim Walker was employed as a part-time educational assistant effective October 6, 2023 and assigned to J.M. Young School.
- h) The request for leave without pay for 3 days beyond the collective agreement as outlined in the Superintendent's Confidential Report item e) of this date was approved.

#### 4. Secretary-Treasurer's Report

- a) The Division purchased a 2008 Bluebird 72 passenger school bus from Mountain View School Division at a cost of \$3,200 plus tax.
- b) Cory Elmhirst was added to the spare bus driver list effective October 3, 2023.
- c) The Division will hire an additional Educational Assistant to meet increased student needs. This will be treated as an over-expenditure in 2023-24.
- d) The transportation request from Brad & Caitlin Nelson to provide bus service to a location within divisional boundaries requiring adjustment to a current bus route was not approved.

#### 5. Other Reports

- a) MSBA e-news September 27, 2023 was circulated. Topics included in the e-news were fall general meeting and upcoming workshop reminders. World Teachers' day is October 5th and national healthy schools week is October 2 – 6.
- b) Public Health Respiratory Virus Guidance Letter - This letter provided guidance as respiratory illnesses increase in fall and winter. Guidance included reminders that COVID 19 still continues to circulate with less severe impacts and provided information on vaccines, infection prevention and control measures.

- c) Standing Together for Safe Schools - A public facing document was circulated by the five main partners in educations (MAPC, MSBA, MASBO, MASS, MTS). These partners share a mutual interest that all schools are safe and inclusive and that the well being of students and staff are safeguarded and promoted.
- d) Policy B.E.C. – General Regulations for Board Meetings - Policy was reviewed in regards to delegations. The board identified the desire to have a procedures document to include some key items to ensure the delegations are aware of what is expected. A draft will be provided for board review.

L. Biehn left the meeting

#### 6. Superintendent's Information and Correspondence

- a) Neepawa School Admin Planning agenda - Reviewed agenda items of current enrolment, potential future enrolment, space utilization, the need for portable classrooms, grade alignments and new school update.
- b) Senior Years Technology Meeting agenda - Senior administrators met with senior years technology staff in preparation for the new Grade 9 to 12 vocational high school. The agenda included the design process, approval process for vocational programs, program and staff accreditation requirements. The division will be requesting a vocational space that is not on the original vocation list for the new school.

#### 7. Secretary-Treasurer's Information and Correspondence

- a) Collective Bargaining & Board Governance Workshop will take place on October 12, 2023 in Brandon.

#### 8. Open Forum

- a) Board Quote was approved for circulation.
- a) BPTA Supper meeting will be at the next regular board meeting on October 17, 2023.

#### Resolutions:

- 1. That the agenda be approved as amended. *Carried*
- 2. That the minutes of the September 19, 2023 Regular Board Meeting be approved as circulated. *Carried*
- 3. That the request for maternity/parental leave from February 1, 2024 to January 5, 2025 as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*
- 4. That the request for maternity/parental leave from December 28, 2023 to February 2, 2025 as outlined in the Superintendent's Confidential Report item d) of this date was approved. *Carried*

October 3, 2023

5. That Meriam Virtudazo be employed as an educational assistant effective October 10, 2023 and assigned to Hazel M Kellington School. *Carried*
6. That Alleah Verano-Skibinsky be employed as a part-time educational assistant effective October 11, 2023 and assigned to Hazel M Kellington School. *Carried*
7. That Andrea Ferguson be employed as a part-time educational assistant effective September 29, 2023 and assigned to Hazel M Kellington School. *Carried*
8. That Kim Walker be employed as a part-time educational assistant effective October 6, 2023 and assigned to J.M. Young School. *Carried*
9. That the request for leave without pay for 3 days beyond the collective agreement as outlined in the Superintendent's Confidential Report item e) of this date be approved. *Carried*
10. That the Division purchase a 2008 Bluebird 72 passenger school bus from Mountain View School Division at a cost of \$3,200 plus tax. *Carried*
11. That Cory Elmhirst be added to the spare bus driver list effective October 3, 2023. *Carried*
12. That Division hire an additional Educational Assistant to meet increased student needs. This will be treated as an over-expenditure in 2023-24. *Carried*
13. That the transportation request from Brad & Caitlin Nelson to provide bus service to a location within divisional boundaries requiring adjustment to a current bus route be approved. *Defeated*

Meeting adjourned at 6:40 p.m.

The next Regular Board Meeting is scheduled for Tuesday, October 17, 2023 at 4:30 p.m.

*Minutes are available on the Division Web Site at [www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)  
This site also links to Division Schools.*