Beautiful Plains School Division

REGULAR BOARD MEETING

April 21, 2026

Present: Chairperson R. Manns, Vice Chairperson G. Hunter and Trustees L. Biehn K. Guillas, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: L. Bryant (Regular Meeting Only)

In Camera

1. Superintendent's Confidential Report

   a) Request for Maternity/Parental Leave
   b) Request for Maternity/Parental Leave
   c) Request for Unpaid Leave
   d) Vocational School Correspondence
   e) Student Suspension
   f) Superintendent Evaluation/Contract

2. Secretary-Treasurer's Confidential Report

   a) Non-Teaching Wage Scales

3. Senior Admin Expenses

The Business Meeting was called to order at 7:45 p.m.

1. The agenda was approved as circulated.

2. The minutes of the March 17, 2026 Regular Board meeting were approved as circulated.

3. The accounts and payroll deposits for the month of February 2026 were approved.

4. Approval of revised policies -
   Policy G.F.A. – Long Service Awards
   Policy G.F.B. – Recognition of Staff Services – Administrative, Teaching and Non-Teaching Personnel

5. Superintendent's Business Report

a) Pat Ernest was employed as a term secretary/educational assistant effective April 20, 2026 to June 30, 2026 and assigned to Hazel M Kellington School.

b) Emma Saley was employed as a term educational assistant effective May 4, 2026 to June 26, 2026 and assigned to R.J. Waugh School.

c) Katherine Hume was employed as a term educational assistant effective April 20, 2026 to June 26, 2026 and assigned to Carberry Collegiate.

d) Carmen Jarvis was employed as a part-time term educational assistant effective April 13, 2026 to June 26, 2026 and assigned to Brookdale School.

e) Jordyn Bicknell was employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Carberry Collegiate.

f) Trent Joye was employed as a Vice Principal/Guidance Counselor effective September 8, 2026 and assigned to Hazel M Kellington School.

g) Courtney Ganske was employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Carberry Collegiate.

h) Kendyle Orr was employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Collegiate.

i) Sarah Kuehn was employed on a limited teachers' contract on a full time term effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Collegiate.

j) Nelson Lepla was employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Middle School.

k) Naomi Plett was employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Middle School.

l) Olivia Kelly was employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Neepawa Middle School.

m) Danica Murray was employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Neepawa Middle School.

n) Lyndsey Dunning was employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Neepawa Middle School.

o) Alexa Demers was employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Twilight Colony School.

p) The request for maternity/parental leave from September 8, 2026 to March 8, 2028, as outlined in the Superintendent's Confidential Report item a) of this date was approved.

q) The request for maternity/parental leave from September 8, 2026 to September 7, 2027, as outlined in the Superintendent's Confidential Report item b) of this date was approved.

r) The request for leave without pay beyond the collective agreement as outlined in the Superintendent's Confidential Report item c) of this date was approved.

s) 2025-2026 Substitute Teachers: Katie Maendel, Sienna Carritt

t) The within division school of choice request from Pam and Mark Sumner for their daughter Shea Jean Sumner to attend Grade 2 at Hazel M Kellington School instead of Brookdale School effective September 8, 2026 was approved.

u) Resignation from Shaelyn Leflar, Teacher at Fairway Colony School was accepted effective June 30, 2026.

6. Secretary-Treasurer's Business Report

a) The non-teaching employee pay schedule and the maintenance and transportation supervisor pay schedules were approved effective July 1, 2026.

b) The February 28, 2026 financial reports were approved.

c) Cecille Quillo was employed as full-time Small School Custodian at JM Young School effective April 1, 2026.

7. Committee Reports

a) PD Committee Update – Trustee Guillas reported the fall PD day for teachers will be held September 21, 2026 with Trevor Mckenzie speaking on assessments. The February 2027 teacher PD day will feature breakout sessions.

8. Other Reports

a) MSBA - e-news March 25, 2026 – MSBA acknowledged that the Annual Convention was a success. MSBA extended a thank you to the outgoing provincial executive and welcomed the new provincial executive. The charity raffle held at the annual convention raised $4,500 for Cancer Care Manitoba.

b) MSBA - e-news April 8, 2026 – Information for School Board Trustee Elections 2026 such as how to become a school board trustee, understanding the role, getting guidance or tools and FAQs to get support was provided. Also included in this edition was a reminder for Treaty Education Session being held April 23, 2026.

c) Executive Highlights March 18, 2026 was circulated.

9. Superintendent's Information and Correspondence

a) RJW – Memorial Bench – Request to place a memorial bench on the school grounds in honour of Kalena Green was accepted.

b) 2026-2027 BPSD Calendar – The finalized calendar was provided. Much of the calendar is determined by the province such as number of school days in the year, start date, Christmas break days, spring break days and number of PD/Administrative days. Semester break is also determined by the province. We request to change this date to make both semesters equal in number of days.

c) Principal Meeting Agenda – April 14, 2026 was reviewed. Policy drafts reviews, enrolment updates, staffing discussions, evaluations and ongoing provincial collective agreement discussions were some of the agenda items.

10. Secretary-Treasurer's Information and Correspondence

a) Outside User Liability Insurance Process Change – When our schools are used by community members for non-school activities, they are required to get liability insurance as our liability insurance does not cover them. The current process allows the outside users to get liability insurance though our insurance provider or they may provide proof they have coverage through another insurer. Going forward, our insurer will require the use of an online portal to get this coverage.

b) Neepawa Middle School Classroom Addition Update - Work is progressing with the concrete slab repoured and work in many areas including shingles, windows, interior walls and trade work are at the midpoint. From a schedule perspective, a mid-summer completion is expected.

11. Open Forum

a) Board quote was approved for circulation.
b) Year-end employee recognition was discussed.
c) Teacher appreciation day was noted.
d) Coming Events were circulated.

<u>Resolutions:</u>

1. That the agenda be approved as circulated. *Carried*

2. That the minutes of the March 17, 2026 Regular Board Meeting be approved as circulated. *Carried*

3. That the February 28, 2026 expenditures be approved for a total of $ 2,633,294.25

   Accounts Payable Cheques:

   #54327 - #54490;
   #54491 VOID;
   #54492 - #54570 $ 1,369,979.19

   Accounts Payable EFT Payments:

   $ -

   Payroll Direct Deposits:

   #116423 - #117182 $ 1,263,315.06 *Carried*

4. That the following revised policies be approved as presented this date:

   - Policy G.F.A. – Long Service Awards
   - Policy G.F.B. – Recognition of Staff Services - Administrative, Teaching and Non-Teaching Personnel *Carried*

5. That Pat Ernest be employed as a term secretary/educational assistant effective April 20, 2026 to June 30, 2026 and assigned to Hazel M Kellington School. *Carried*

6. That Emma Saley be employed as a term educational assistant effective May 4, 2026 to June 26, 2026 and assigned to R.J. Waugh School. *Carried*

7. That Katherine Hume be employed as a term educational assistant effective April 20, 2026 to June 26, 2026 and assigned to Carberry Collegiate. *Carried*

8. That Carmen Jarvis be employed as a part-time term educational assistant effective April 13, 2026 to June 26, 2026 and assigned to Brookdale School. *Carried*

9. That Jordyn Bicknell be employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Carberry Collegiate. *Carried*

10. That Trent Joye be employed as a Vice Principal/Guidance Counselor effective September 8, 2026 and assigned to Hazel M Kellington School. *Carried*

11. That Courtney Ganske be employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Carberry Collegiate. *Carried*

12. That Kendyle Orr be employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Collegiate. *Carried*

13. That Sarah Kuehn be employed on a limited teachers' contract on a full time term effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Collegiate. *Carried*

14. That Nelson Lepla be employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Middle School. *Carried*

15. That Naomi Plett be employed as a teacher on a full time limited term teacher general contract effective September 8, 2026 to June 30, 2027 and assigned to Neepawa Middle School. *Carried*

16. That Olivia Kelly be employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Neepawa Middle School. *Carried*

17. That Danica Murray be employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Neepawa Middle School. *Carried*

18. That Lyndsey Dunning be employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Neepawa Middle School. *Carried*

19. That Alexa Demers be employed as a teacher on a full time teacher general contract effective September 8, 2026 and assigned to Twilight Colony School. *Carried*

20. That the request for maternity/parental leave from September 8, 2026 to March 8, 2028, as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*

21. That the request for maternity/parental leave from September 8, 2026 to September 7, 2027, as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*

22. That the request for leave without pay beyond the collective agreement as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*

23. That the within division school of choice request from Pam and Mark Sumner for their daughter Shea Jean Sumner to attend Grade 2 at Hazel M Kellington School instead of Brookdale School effective September 8, 2026 be approved. *Carried*

24. That the non-teaching employee pay schedule and the maintenance and transportation supervisor pay schedules be approved effective July 1, 2026. *Carried*

25. That the February 28, 2026 financial reports be approved. *Carried*

26. That Cecille Quillo be employed as full-time Small School Custodian at JM Young School effective April 1st, 2026. *Carried*

Meeting adjourned at 8:41 p.m.

The next Regular Board Meeting is scheduled for Tuesday, May 5, 2026 at 5:00 p.m.

Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.