

# Beautiful Plains School Division

## Regular Board Meeting

September 5, 2017

Present: Chairperson J. McNeily, Vice-Chairperson W. Menzies, and Trustees R. Kulbacki, R. Manns, G. Hunter and K. Guillas

Also Present: J. Young, S. Bayes and K. Reynolds

Regrets: L. Biehn

### ***In Camera***

1. Superintendent's Confidential Report
  - a) Facilities Property Update
  - b) Superintendent Work Plan
  - c) Leave of Absence request
  - d) Preschool Facilitator Contract
  - e) Tragic Event Update
  
2. Senior Admin Expenses

The Business Meeting was called to order at 8:35 p.m.

1. The agenda was approved as amended.
2. The minutes of the August 8, 2017 Regular Board Meeting were approved as circulated.
3. The accounts and payroll direct deposits for the month of July were approved.
4. Business Arising from the Previous Meeting
  - a) Education Matters – draft article was circulated. Provide comments prior to next regular board meeting.
5. Superintendent's Business Report
  - a) Leave as outlined in the Superintendent's Confidential Report was approved.
  - b) The fee for service agreement between the Pre-School facilitator and the Division for the 2017/18 school year was approved.
  - c) Jenna Waldner was employed as a part time educational assistant at Acadia Colony School effective September 5, 2017.
  - d) 2017/18 Substitute Teachers: Gwen McCaskill, Ron Shewchuk, Murray Hart, Linda Hart, Ken Friesen, Alexander Martin, Brenda Nelson, Joanne Johnstone, Ellen Walker, Amy Spring, Mary Platt, Ron Jesson, Donna Cook, Katharine Kingdon and Brent Crosson
6. Secretary-Treasurer's Business Report
  - a) School Funds for Neepawa Collegiate and Carberry Collegiate were received.
  - b) Tender for Sale & Removal of House at 189 Mountain Avenue – No tenders were received.

- c) Request to increase reserve approved– Neepawa Middle Years Addition and Daycare Construction - Request to increase this reserve to \$1,500,000 was approved.
  - d) Transportation Request from Karla Robertson and Tim Wiebe to designate an alternate drop-off location for their child was approved and in effect until the alternate drop-off location is no longer a current bus route stop. The alternate location requested was in accordance with policy E.A.
  - e) Budz 'N Bloom Before and After School – Discussion regarding transportation.
  - f) Bus Drivers' Request – Board of Trustees confirmed that any requests received by the Board for leave of absence for vacation reasons beyond Policy G.C.C. will only be approved in extenuating circumstances. Board reviewed section “N” of Policy G.C.C. and proposed amendments.
  - g) Extra-Curricular Trips – Reviewed concerns brought forward last board meeting.
7. New Business
    - a) Policy DGA recommendations for amendment were reviewed.
  8. Other Reports & Information
    - a) Portable Device Rollout Update – Decision was made to purchase 32 GB iPads rather than 128 GB. This allowed rollout to all Kindergarten to Grade 4 classrooms with the same budget.
  9. Superintendent's Information and Correspondence
    - a) Newspaper articles on the expansion and elevator at NACI were circulated.
    - b) Middle Years School Build Update – PowerPoint presentation shared at the Principal's meeting was reviewed.
  10. Secretary-Treasurer's Information and Correspondence
    - a) Access to Information Request for School Generated Funds has been received.
  11. Open Forum
    - a) Thank you cards from Murray Karlicki and Joanne Johnstone were noted.
    - b) Board Quote was circulated and agreed upon
    - c) Replacement Plan for Trustee Laptops – To be consistent with the replacement cycle for laptops, we will budget for Trustee Laptops to be replaced in the 2018 – 19 budget year.
    - d) Thank-you to the Board from J. Young for allowing him to miss the last board meeting.

Resolutions:

1. That the agenda be approved as amended. *Carried*
2. That the minutes of the August 8, 2017 Regular Board Meeting be approved as circulated. *Carried*
3. That the July 31, 2017 expenditures be approved for a total of \$1,498,404.50
 

Accounts Payable Cheques:		
#30069-#30072; #30088-#30109;		
#30118-#30180; #30183-#30213		
#30217-#30223; #30225-#30228	\$	856,255.63
Payroll Direct Deposits: #54505-#54834	\$	642,148.87

*Carried*
4. That the request for leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*

5. That Senior Administration be authorized to enter into a fee for service agreement with Sheila Bremner as the pre-school facilitator for the period September 1, 2017 to June 30, 2018. *Carried*
  
6. That Jenna Waldner be employed as a part time educational assistant effective September 5, 2017 and assigned to Acadia Colony School. *Carried*
  
7. That the school funds report for the period July 1, 2016 to June 30, 2017 for the following schools be received:
  - Neepawa Collegiate – Athletics
  - Neepawa Collegiate – General
  - Carberry Collegiate – General*Carried*
  
8. That the request from Karla Robertson and Tim Wiebe to designate the alternate drop-off location of #6 Wolfdale for their child, Logan Wiebe be approved starting the 2017-18 school year. *Carried*

Meeting adjourned at 9:40 p.m.

The next Regular Board Meeting is scheduled for Tuesday, September 19, 2017 at 7:00 p.m.

*Minutes are available on the Division Web Site at [www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)  
This site also links to Division Schools.*