

Beautiful Plains School Division

Regular Board Meeting

October 3, 2017

Present: Chairperson J. McNeily, and Trustees R. Kulbacki, L. Biehn, W. Menzies, and K. Guillas

Regrets: Vice-Chairperson R. Manns and G. Hunter

Also Present: J. Young, S. Bayes and K. Reynolds

In Camera

1. Superintendent's Confidential Report
 - Maternity/Parental leave requests
 - Request for unpaid leave
 - Choice of School requests
 - Carberry EF Trip
2. Senior Admin Expenses

The Business Meeting was called to order at 7:15 p.m.

1. The agenda was approved as circulated.
2. The minutes of the September 19, 2017 Regular Board Meeting were approved as circulated.
3. The accounts and payroll direct deposits Business Arising from the Previous Meeting
4. Superintendent's Business Report
 - a) A request for maternity/parental leave was approved.
 - b) Request for unpaid leave as outlined in the Superintendent's Confidential Report was approved.
 - c) A request for maternity/parental leave was approved.
 - d) Staffing
 - Danette Lockhart and Elise Friesen were employed as part time educational assistants at R. J. Waugh School.
 - e) Out of Division Choice of School Request from Judi & Terry Parker, residents of Turtle River School Division, for their children to attend Neepawa Schools effective October 17, 2017 was approved.
 - f) Within Division Choice of School Request from Langley & Katrina Salmon for their son, Lee to attend Hazel M. Kellington School instead of J. M. Young School effective immediately was approved.
 - g) The annual request from Westman Youth Choir for a donation of \$250 from the Division was approved.
 - h) A request from Carberry Collegiate for an out of province student French trip to Quebec in May 2019 for grade 9 & 10 students was given approval in principle.

- i) A request from Carberry Collegiate for an out of country high school hockey tournament in Huron, South Dakota on November 16-19, 2017 was given approval.
- j) 2017/18 Substitute Teachers: Katherine Christison, Candis Olmstead, Lyle Grobb

5. Secretary-Treasurer's Business Report

- a) A temporary borrowing by-law to establish a line of credit for the construction of the Middle Years Addition was given first reading.
- b) 2016/17 revenues & expenditures actual to budget were reviewed and variances noted. Revenues in excess of budget were from enrolment increases. Expenditures less than budget resulted from not being staffed to budget level and lower utility costs. Financial reports for June 2017 were approved.
- c) Transfer of operating funds to the Neepawa Collegiate/Division Office Site Reserve was approved.
- d) The maintenance garage located at the Division Office will need to be moved as it will be quite close to the footprint of the Middle Years Addition. It is anticipated this will be a division expense.
- e) Brookdale Parent Council have requested to build a sandbox on the Brookdale School grounds. The Board gave approval for this request.
- f) Policy G.C.C. communication with affected employee groups was discussed.

6. Other Reports

- a) MSBA e-bulletins dated September 13th & 27th were circulated. MSBA Regional Meeting for Region 1 on October 23rd, 2017 in Brandon was noted.
- b) MSBA – article on Copyright Act was circulated.
- c) MSBA Fall Workshop information was circulated.
- d) BPTA/Board topics and discussion points for the Fall BPTA/Board Supper Meeting were discussed.
- e) Ask the Board/Ask the Principal – Topics for the Board Principal conference were discussed.

7. Superintendent's Information and Correspondence

- a) Mountain View S.D. – PD Opportunity was circulated.
- b) Study Manitoba update – Over the 9 years of operation, there have been changes in board members as well as changes in perspectives, ideas and processes. On track financially for the current fiscal year. There has been no distribution of profit to school divisions in the past.

8. Open Forum

- a) Meeting with Town of Neepawa – J. Young shared information provided to the Town.
- b) Bathroom facilities at the new Middle Years School were discussed.
- c) Questions from parents concerning playground supervision were presented. Requested that these parents contact the schools directly.
- d) Board quote was circulated and approved.

Resolutions:

1. That the agenda be approved as circulated. *Carried*
2. That the minutes of the September 19, 2017 Regular Board Meeting be approved as circulated. *Carried*
3. That the August 31, 2017 expenditures be approved for a total of \$1,500,849.40

Accounts Payable Cheques:		
#30181-#30182; #30214-#30216; #30224		
#30229-#30406; #30413-#30430	\$848,491.02	
Payroll Direct Deposits: #54835-#55163	\$652,358.38	<i>Carried</i>
4. That the request for maternity and parental leave for the period commencing January 23, 2018 to January 23, 2019 as outlined in the Superintendent's Confidential Report item a) of this date be approved. Any leave in excess of maternity and parental leave will be leave without pay. *Carried*
5. That the leave for up to four unpaid days, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
6. That the request for maternity and parental leave for the period commencing February 5, 2018 to February 4, 2019 as outlined in the Superintendent's Confidential Report item c) of this date be approved. Any leave in excess of maternity and parental leave will be leave without pay. *Carried*
7. That Danette Lockhart be employed as a part time educational assistant effective September 22, 2017 and assigned to R. J. Waugh School. *Carried*
8. That Elise Friesen be employed as a part time educational assistant effective September 27, 2017 and assigned to R. J. Waugh School. *Carried*
9. That the out of division choice of school request from Judi & Terry Parker for their children, Jesse and Chance to attend Neepawa Collegiate and Bailey and Dorian to attend Hazel M. Kellington effective October 17, 2017 be approved. *Carried*
10. That the within division choice of school request from Langley & Katrina Salmon for their son, Lee to attend Hazel M. Kellington effective immediately be approved. *Carried*
11. That the Division support the Westman Youth Choir with a donation of \$250.00. *Carried*
12. That the out of province, overnight student trip request from Carberry Collegiate, namely the EF Tour to Quebec on May 18-23, 2019 be approved in principle only. *Carried*
13. That the out of province/country trip activity request, namely the Wildcats High School Hockey team tournament in Rapid City, South Dakota on November 16-19, 2017 be approved. *Carried*

14. That By-Law No. 278, a by-law to authorize the Neepawa Middle Years Addition Project and to provide for other related costs and to provide for temporary financing in the amount of \$3,000,000 be given first reading. *Carried*
15. That the June 2017 Financial Reports be approved. *Carried*
16. That \$450,000 of the 2016/17 fiscal year surplus be transferred to the Neepawa Collegiate/Division Office Site Reserve. *Carried*
17. That the request from the Brookdale Parent Group to build a sandbox on the Brookdale School grounds be approved in accordance with Policy J.M.A. *Carried*

Meeting adjourned at 8:40 p.m.

The next Regular Board Meeting is scheduled for Tuesday, October 17, 2017 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*