

Beautiful Plains School Division

Regular Board Meeting

August 8, 2017

Present: Chairperson J. McNeily, Vice-Chairperson W. Menzies, and Trustees R. Kulbacki, R. Manns, G. Hunter, L. Biehn, and K. Guillas

Also Present: S. Bayes and K. Reynolds

Regrets: J. Young

In Camera

- a) Superintendent's Confidential Report
 - Staffing Update
 - Facilities Update

- b) Secretary-Treasurer's Confidential Report
 - PSFB Request
 - Bus Accident
 - Request for Leave
 - 2017/18 Financials

- c) Senior Admin Expenses

The Business Meeting was called to order at 8:00 p.m.

1. The agenda was approved as circulated.
2. The minutes of the June 20, 2017 Regular Board Meeting were approved as circulated.
3. The accounts and payroll direct deposits for the months of May and June were approved.
4. Business Arising from the Previous Meeting
 - a) The following policies were amended or repealed:
Policies: BED (repeal), Policies BGB, BIA, BIB, BIC (amended), Policy BID (repealed); Policies IBA, ICA, ICB, ICC, ID, IDA, IEA, IEB (amended); Policy IEB (repealed), Policy IF (amended)
5. Superintendent's Business Report
 - a) 2017/18 Substitute Teachers: Lisa von Halle, Judith V. Martin, Linda Boyle, Michael Boyle, Lori Salt, Joan Rink, Sue Kirkpatrick, Gary Sallows, Jacqueline Sallows, Lorraine Fisher, Myrna Wells, Elizabeth Campbell, Murray Parrott, Betty Ebner, Kurtis Kulbacki, Kathryn Bjarnason, Rob Bjarnason, Susan Bandusiak Clark, Beverley McDonald, Donald Pugh, Michael Whelan, and Frances-Joy Jeffrey
 - b) 2016/17 HSAP report by Bob Lepischak, Apprenticeship Coordinator was reviewed. Annual report is provided to the Board as this position is outside of formula. It was noted there were 16 graduates this year.
6. Secretary-Treasurer's Business Report
 - a) Leave of Absence as outlined in the Secretary-Treasurer's Confidential Report of this date was approved.

- b) PSFB Request as outlined in the Secretary-Treasurer's Confidential Report was approved.
- c) May Financial Statements were approved.
- d) The mileage rate for Division business was set at 43¢ per kilometer effective July 1st, 2017.
- e) The Private Vehicle Mileage rate for extracurricular trips was set at 30¢ per kilometer effective July 1st, 2017.
- f) Fuel tenders for the 2017/18 school year were awarded as follows:
 - Carberry Buses – Redfern Farm Services
 - Neepawa, Brookdale & Eden Buses – Neepawa Gladstone Co-op Ltd.
- g) Request to increase reserve –Neepawa Middle Years Addition and Daycare Construction

With the recent announcement of the major addition of a middle years school at the Neepawa Collegiate/Division Office site, we now know the timelines for construction and estimates of cost. Some items will need to be funded by the Division which will come from this reserve. The Board agreed to request an increase.

- h) Spare bus drivers for the 2017/18 school year were approved.

7. New Business & Correspondence

- a) Media News Release was reviewed and provided to trustees.

8. Other Reports and Information

- a) Minister of Families – Continuity of Learning for Children in Care letter was reviewed. Due to changes in funding for special needs children, the Minister of Education is requesting consideration of continuity of learning and needs of children when changes in placement occur.
- b) MSBA – Fall Trustee Workshop details were circulated.
- c) University of Winnipeg – Division events, articles or postings can be submitted to a monthly newsletter or posted on bulletin boards at the Faculty of Education.

9. Superintendent's Information and Correspondence

- a) School Psychologist 2016/17 summary was reviewed – Annual report is provided to the Board as this position is outside of formula.
- b) Board Quotes – themes were agreed upon for the year
- c) Board Principal Conference – Presenter will be Roy Seidler. Board to consider questions to provide to the principals.
- d) WE Day on October 25 - Trustees wishing to attend please let us know by August 31st.
- e) Education Matters articles – Discussed possible topics for the next few articles. A draft of the next article will be reviewed at the next board meeting.

10. Secretary-Treasurer's Information and Correspondence

- a) Property & Liability Insurance for 2017/18 –Premiums increased by 7%.
- b) Sale & Removal of House Tender – Tenders will be received until August 28th, 2017.

- c) 2016/17 extracurricular trips – Statistics for the last 9 years were reviewed. The board discussed the increasing number of trips.
- d) Inaugural Meeting is scheduled for September 5th at 7:00 pm. Board members will give consideration to the committees and executive roles they are interested in.
- e) A Board of Reference hearing will take place August 23rd at 1:30 pm at the Division Office.

11. Open Forum

- a) Thank you cards were received from John Hodge, Katherine Malfait, Gwen McCaskill and Barb Nicoll.
- b) New Staff Orientation on August 30th at 9:30 am was noted.

Resolutions:

1. That the agenda be approved as circulated. *Carried*

2. That the minutes of the June 20, 2017 Regular Board Meeting be approved as circulated. *Carried*

3. That the May 31, 2017 expenditures be approved for a total of \$1,850,535.10

Accounts Payable Cheques:			
#29484-#29485; #29577-#29580; #29589-#29840; #29846-#29882	\$1,049,835.99		
Payroll Direct Deposit:			
#53286-#53855	\$ 800,699.11		<i>Carried</i>

4. That the June 30, 2017 expenditures be approved for a total of \$1,788,322.08

Accounts Payable Cheques:			
#29841-#29845; #29883-#30068; #30073-#30087; #30110-#30117	\$ 857,038.39		
Payroll Direct Deposit:			
#53856-#54504	\$ 931,283.69		<i>Carried</i>

5. That the following policies be amended or repealed as presented this date:
 - Policy BED – Procedural By-Law - repealed
 - Policy BGB – Administration in Policy Absence – amended
 - Policy BIA – Orientation of New Board Members - amended
 - Policy BIB – Board Member Development Opportunities - amended
 - Policy BIC – Board Member Compensation and Expenses – amended
 - Policy BID – Recognition of Retiring Board Members - repealed
 - Policy IBA – Second Language Programs for Elementary Grades – amended
 - Policy ICA – Vocational Programs – amended
 - Policy ICB – Distance Education Fees – amended
 - Policy ICC – Senior Years Programs in Hutterite Colony Schools – amended
 - Policy ID – Student Services –Appropriate Education - amended
 - Policy IDA – Student Services – Appropriate Education Procedures - amended
 - Policy IDB – Student Services – Principal’s Responsibilities - amended
 - Policy IDC – Student Services – Dispute Resolution- amended
 - Policy IEA – Student Services – Early Identification – amended
 - Policy IEB – Home Tutoring Services – repealed
 - Policy IF – Student Services – Clinical Services – amended *Carried*

6. That the leave of absence outlined in the Secretary-Treasurer's Confidential Report item c) of this date be approved. *Carried*
7. That the request to the Public Schools Finance Board as outlined in the Confidential Report of this date be approved. *Carried*
8. That the May 31st, 2017 financial reports be approved. *Carried*
9. That the rate per kilometer for use of a private vehicle for division work be set at 43¢ per kilometer effective July 1, 2017. *Carried*
10. That the rate per kilometer for private vehicle mileage rate for extra-curricular trips be set at 30¢ per kilometer effective July 1, 2017. *Carried*
11. That the fuel tenders for the 2017/18 school year be received and awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa, Eden and Brookdale Buses - Neepawa Gladstone Co-op Ltd. *Carried*
12. That the Beautiful Plains School Division request permission from the Schools Finance Branch to increase the reserve limit established for the capital development on the Neepawa Collegiate/ Division Office site to \$ 1,500,000. *Carried*
13. That the 2017/18 Spare Bus Driver list be approved as presented this date. *Carried*

Meeting adjourned at 9:25 p.m.

The next Regular Board Meeting is scheduled for Tuesday, September 5, 2017 following the Inaugural Meeting at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*