

# Beautiful Plains School Division

## Regular Board Meeting

January 16, 2018

Present: Chairperson J. McNeily, Vice-Chairperson R. Manns and Trustees K. Guillas, W. Menzies, L. Biehn and R. Kulbacki

Also Present: J. Young, S. Bayes and K. Reynolds

Regrets: G. Hunter

### ***In Camera***

1. Superintendent's Confidential Report
  - a) Staffing Overview / Technology Overview
  - b) Division Office Remodel
  - c) Student Suspension
  - d) Leave Request
  - e) Changing Times in Public Education
  - f) Parental Leave
2. Secretary-Treasurer's Confidential Report
  - a) Staffing
  - b) Leave of Absence
  - c) Non-teacher salaries and wages
3. Senior Admin Expenses

The Business Meeting was called to order at 8:40 p.m.

1. The agenda was approved as circulated.
2. The minutes of the December 19, 2017 Regular Board Meeting were approved as circulated.
3. The accounts and payroll direct deposits for the month of November 2017 were approved.
4. Business Arising from a Previous Meeting
  - a) Transportation request from Budz' N Bloom Daycare was approved.
5. Superintendent's Business Report
  - a) Request for leave as outlined in the Superintendent's Confidential Report was denied.
  - b) Out of Division choice of school request from Erin and Dean Meadows who reside in Brandon for their daughter, Natalie to attend Kindergarten at R. J. Waugh School effective the fall 2018 was approved.
  - c) Final approval was given to the Carberry Collegiate travel club for their trip to Belize at spring break on March 22-30, 2018.
  - d) Parental leave from January 29, 2018 to October 1, 2018 as outlined in the Superintendent's Confidential Report was approved.

6. Secretary-Treasurer's Business Report

- a) November 30, 2017 financial reports were approved.
- b) Staffing
  - Michael Manio was employed as a regular custodian at Brookdale School effective January 22, 2018.
- c) The mileage rate for Division business was set at 44¢ per kilometer effective January 1, 2018.
- d) A donation of \$100 was made to Fresh Roots Farms in memory of Ian Scott, Executive Director of Study Manitoba.

7. Other Reports & Information

- a) Neepawa Settlement Services
  - K. Guillas reported that Neepawa Settlement Services is exploring the option of having a settlement support worker engaged with our schools to assist newcomers.
- b) Workplace Safety and Health Meeting minutes of December 12, 2017 were circulated. A Workplace Safety and Health Officer has visited the Division to confirm how our committee is structured and to ensure we are abiding by our approved variance.
- c) MSBA memo was circulated detailing the new process for the bear-pit session with the Minister of Education at the MSBA Annual Conference. At our next regular board meeting, the Board will bring forward suggested topics to ask the Minister of Education.
- d) MSBA Conference Program for March 2018 was circulated.
- e) MSBA e-bulletin dated January 10<sup>th</sup> was circulated.

8. Superintendent's Information and Correspondence

- a) Provincial Literacy and Numeracy Summit update was provided by K. Reynolds.
- b) Review of Board / Principal Conference agenda, questions and topics.
- c) Naming of Middle School – Trustees will give consideration to how the new middle years school will be named.

9. Open Forum

- a) Board quote was approved and circulated.
- b) MSBA Convention - Raffle item
  - Trustees expressed appreciation to both high schools for providing a raffle item for this event.

Resolutions:

1. That the agenda be approved as circulated. *Carried*
2. That the minutes of the December 19, 2017 Regular Board Meeting be approved as circulated. *Carried*
3. That the accounts the November 30, 2017 expenditures be approved for a total of \$1,932,603.04  
Accounts Payable Cheques:  
#30938-#30941; #30963-#31118;  
#31120-#31323; 31327-#31337                   \$1,056,274.84  
Payroll Direct Deposits: #56241-#56828       \$ 876,328.20 *Carried*
4. That the transportation request from Budz 'N Bloom Daycare Inc. for the Division to transport students (to a maximum of 15) attending Budz 'N Bloom Before and After School Program (located at Prairie Alliance Church on PT Highway #16) to and from Neepawa Schools on a regular bus route for the 2018 – 19 school year only be approved. *Carried*
5. That the request for three days leave of absence above and beyond the provisions provided in the Collective Agreement, as outlined in the Superintendent's Confidential Report item d) of this date be approved. *Defeated*
6. That the out of division choice of school request from Erin and Dean Meadows for their daughter, Natalie to attend Kindergarten at R. J. Waugh School effective the Fall term 2018 be approved. *Carried*
7. That the overnight/out of country student trip request from Carberry Collegiate, namely the Travel Club trip to Belize at spring break from March 22-30, 2018 be given final approval. *Carried*
8. That the request for parental leave for the period commencing January 29, 2018 to October 1, 2018 as outlined in the Superintendent's Confidential Report #2 item a) of this date be approved. Any leave in excess of parental leave provided for in Policy G.C.C. (as outlined in accordance with the Employment Standards Code for the Province of Manitoba) will be leave without pay. *Carried*
9. That the November 30, 2017 financial reports be approved. *Carried*
10. That Michael Manio be employed as a full time custodian at Brookdale School effective January 22, 2018. *Carried*
11. That the rate for use of a private vehicle for division work be set at 44 cents per kilometer effective January 1, 2018. *Carried*
12. That a contribution of \$100.00 be made to Fresh Roots Farms in memory of Ian Scott, Executive Director of Study Manitoba. *Carried*

Meeting adjourned at 9:40 p.m.

The next Regular Board Meeting is scheduled for Tuesday, February 6, 2018 at 7:00 p.m.

*Minutes are available on the Division Web Site at [www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)  
This site also links to Division Schools.*