

Beautiful Plains School Division

Regular Board Meeting

June 19, 2018

Present: Chairperson J. McNeily, and Trustees G. Hunter, K. Guillas, W. Menzies, L. Biehn and R. Kulbacki

Also Present: J. Young, S. Bayes and K. Reynolds

Regrets: R. Manns

In Camera

1. Superintendent's Confidential Report
 - a) Letter from Province- provincial Bargaining Update
 - b) Provincial Government Correspondence
 - c) Leave Request
2. Secretary- Treasurer's Confidential Report
 - a) 12 month Employee Vacation
 - b) BPSD IT Structure
 - c) BPTA Negotiations Letter
 - d) Letter from Minister of Education

The Business Meeting was called to order at 7:32 p.m.

1. The agenda was approved as amended.
2. The minutes of the June 5, 2018 Regular Board Meeting were approved as amended.
3. Business Arising from the Previous Meeting
 - a) Education Matters articles – Neepawa Middle School and Giving Children the Empathy Advantage were approved for circulation.
 - b) International travel in general and the role that the school division plays in this travel was discussed. Advantages and disadvantages of international travel were reviewed.
 - c) Poster for Trustee elections was circulated. This will go out in the newsletters and put up in schools.
 - d) Policy CDB was approved.
4. Superintendent's Business Report
 - a) Jessica Bohn be employed as Secretary/Educational Assistant at Hazel M Kellington School.
 - b) The out of country, overnight student trip request from Carberry Collegiate Travel Club at Spring Break 2020 was approved in principle only.
 - c) The out of country, overnight student trip request from Neepawa Collegiate Tigers High School Hockey to attend the Rooster Cup Tournament in Huron, South Dakota on November 23-25, 2018 was approved.
 - d) The out of Division School of Choice request from Myles and Michelle Levandoski, who reside in Turtle River School Division, for their daughter, Vienna Levandoski to attend school at J.M. Young School effective September 5, 2018 was approved.

- e) The request for maternity/parental leave as outlined in the Superintendent's Confidential Report #2 item c) was approved.

5. Secretary-Treasurer's Business Report

- a) The twelve month employees were given approval to carry forward vacation days to next year as outlined in the Secretary-Treasurer's Confidential Report.
- b) The proposed IT Structure and job classes as outlined in the Secretary-Treasurer's Confidential report was approved.
- c) The Division Office summer hours from July 2nd to August 24th, 2018- 8:00 a.m. to 4:00 p.m. was approved.
- d) The April 30, 2018 Financial reports were approved.
- e) Borrowing By-Law No 281 for operating purposes was given a second and third reading and finally passed, signed and sealed.
- f) By-law No 282 a Debenture/Promissory Note to finance the cost of the Neepawa Middle School Addition & Elevator Renovation/Addition at Neepawa Collegiate was given a second and third reading and finally passed, signed and sealed.
- g) 2018/2019 Divisional Computer Purchase was reviewed.
- h) Joan Braza was employed as a full time regular custodian on a one year term at Hazel M. Kellington School effective June 20, 2018.

6. New Business & Correspondence for Action

- a) Policy EA – Student Transportation Eligibility policy was reviewed to raise awareness on how this policy is applied.

7. Other Reports

- a) Workplace Safety & Health draft minutes were circulated.
- b) MSBA Memo Bill 219 the workplace safety & Health Amendment Act- Inappropriate or unsafe footwear was circulated.
- c) MSBA Memo Legislation Receiving Royal Assent- Public Interest Disclosure Act, Public Sector Compensation Disclosure Amendment Act, Employment Standards Code Amendment Act have received royal assent.
- d) MSBA – Talking about Advocacy Guide was reviewed.
- e) MSBA – Talking about School Boards and Communities- the first topic will be put on the Divisional website.
- f) MSBA e-bulletin - June 13th was reviewed.
- g) MSBA – Assent for Bill 5: the Public Interest Disclosure (Whistleblower Protection) Amendment Act was circulated.
- g) MSBA – Response to request to look at ways to reduce membership costs was reviewed.

8. Superintendent's Information and Correspondence

- a) News articles were circulated

9. Open Forum

- a) Thank-you card from Linda Dick was circulated.
- b) Board Quote and monthly themes were reviewed and approved.
- c) Staff Recognition Evening- Thanks to everyone that plays a part in recognizing our employees.
Responses from staff show this evening matters to them.
- d) Network changes impacting the Division were reviewed.

Resolutions:

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| 1. That the agenda be approved as amended. | <i>Carried</i> |
| 2. That the minutes of the June 5, 2018 Regular Board Meeting be approved as amended. | <i>Carried</i> |
| 3. That Policy C.D.B.: Duties of the Maintenance Supervisor be amended as presented this date. | <i>Carried</i> |
| 4. That Jessica Bohn be employed as Secretary/Educational Assistant at Hazel M Kellington school effective August 21, 2018. | <i>Carried</i> |
| 5. That the out of country, overnight student trip request from Carberry Collegiate, namely the CC Travel Club trip to London, Paris, Florence and Rome at Spring Break 2020, be approved in principle only. | <i>Carried</i> |
| 6. That the out of country overnight trip activity request, namely the NACI Tigers High School Hockey team to participate in "The Rooster Cup" in Huron, South Dakota on November 23-25, 2018 be approved. | <i>Carried</i> |
| 7. That the out of division school of choice request from Myles and Michelle Levandoski, who reside in Turtle River School Division, for their daughter, Vienna Levandoski to attend grade 2 at J.M. Young School effective September 5, 2018 be approved. | <i>Carried</i> |
| 8. That the request for maternity/parental leave from November 12, 2018 to November 12, 2019 as outlined in the Superintendent's Confidential Report #2 of this date be approved. | <i>Carried</i> |
| 9. That the twelve month employees as outlined in the Secretary-Treasurer's Confidential Report of this date be approved to carry forward vacation days to the next year. | <i>Carried</i> |
| 10. That the proposed IT Structure and job classes be approved as outlined in the Secretary-Treasurer's Confidential report of this date be approved. | <i>Carried</i> |
| 11. That the Division Office summer hours be established as follows: Monday to Thursday 8:00 a.m. to 4:00 p.m. from July 2 – August 24, 2018. | <i>Carried</i> |
| 12. That the April 30, 2018 Financial Reports be approved. | <i>Carried</i> |
| 13. That By-law No. 281, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 to be read a second and third time and finally passed, signed and sealed. | <i>Carried</i> |
| 14. That By-Law No. 282, a by-law for the purpose of issuing debentures to finance the cost of Neepawa Middle School addition and elevator renovation/addition at Neepawa Collegiate be read a second and third time and finally passed, signed and sealed. | <i>Carried</i> |

June 19, 2018

15. That Joan Braza be employed as a full time regular custodian on a one year term at Hazel M. Kellington School effective June 20, 2018.

Carried

Meeting adjourned at 9:07 p.m.

The next Regular Board Meeting is scheduled for Tuesday, August 7, 2018 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*