

Beautiful Plains School Division

Regular Board Meeting

August 7, 2018

Present: Chairperson J. McNeily, Vice Chairperson R. Manns and Trustees G. Hunter, K. Guillas, W. Menzies, L. Biehn and R. Kulbacki

Also Present: J. Young, S. Bayes and K. Reynolds

In Camera

1. Superintendent's Confidential Report

- a) Student Suspension
- b) Maternity/Parental leave request
- c) Maternity/Parental leave request
- d) Leave request

2. Senior Admin Expenses

The Business Meeting was called to order at 7:10 p.m.

1. The agenda was approved as circulated.
2. The minutes of the June 19th, 2018 Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for May 31st, 2018 & June 30th, 2018 were approved.
4. Business Arising from the Previous Meeting
 - a) Tax increment Financing (TIF) is a way governments encourage community renewal and economic development. When a project qualifies for TIF, the school division is unable to collect Special Levy on the increased assessed value and only needs to be notified of the project. This presents challenges as the Division is put in a difficult position. Board of Trustees will consider what approach if any to take.
 - b) Education Matters- Reviewed proposed articles and topics. Other topics to consider were discussed.
 - c) Education Matters "Giving Children the Empathy Advantage" was approved for circulation.
5. Superintendent's Business Report
 - a) Request for maternity and parental leave as outlined in the Superintendent's Confidential Report item b) was approved.
 - b) Request for maternity and parental leave as outlined in the Superintendent's Confidential Report item c) was approved.
 - c) Request for two days personal leave without pay as outlined in the Superintendent's Confidential Report item d) was approved.

- d) Joni Vinnell was employed as a teacher on a full time limited term teacher-general contract and assigned to Hazel M Kellington School effective November 5, 2018 to June 28, 2019.
- e) Resignation from Emma Denton, Educational Assistant at R.J. Waugh School was accepted effective immediately.
- f) 2018/19 Substitute Teachers: Connie Suggitt, Joy Jeffrey, Robert Ferguson, Jacqueline Acree, Garry Sallows, Jaqueline Sallows, Lori Salt, Colin Wollmann, Sue Kirkpatrick, Rod Shuttleworth, Susan Clark, Murray Karlicki, Michael Prodan, Lorraine Fisher.

6. Secretary-Treasurer's Business Report

- a) Tyler Stewart was employed as maintenance supervisor at the Division Office effective July 30, 2018.

Shari Squires was employed as payroll and benefits coordinator at the Division Office effective August 20, 2018.

- b) May Financial Statements were approved.
- c) The mileage rate for Division business was set at 46¢ per kilometer effective July 1, 2018.
- d) The Private Vehicle mileage rate for extracurricular trips was set at 30¢ per kilometer effective July 1, 2018.
- e) Fuel tenders for the 2018/2019 school year were awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa, Brookdale & Eden Buses – Neepawa-Gladstone Co-op
- f) Spare bus drivers for 2018/2019 were approved.
- g) Local Beautiful Plains Teachers' Association provided a letter indicating intent to enter negotiations regarding their collective bargaining agreement that expired June 30, 2018. Their letter to commence bargaining after summer break was formally received.

7. Other Reports

- a) MSBA – Resolutions sent to the Minister of Education were circulated.
- b) Michele Borba P.D. Poster was circulated. On September 17th, all staff will attend a Divisional Professional Development session and a free parent session will be offered that evening.
- c) New Middle School/Daycare construction update - Construction is proceeding although was slowed due to weather the first week of July. Transformer installation will require a 2 to 3 day power outage.
- d) MSBA – Treaty Lands and Indigenous Territories and Recognition and Acknowledgement was circulated. The impact of universal adoption was discussed.
- e) Memo from Turtle Mountain School Division and Red River School Division regarding MSBA fees and surplus was circulated.

8. Superintendent's Information and Correspondence

- a) School Psychologist 2017/2018 summary was reviewed.
- b) "The Merits of School Division Mergers" article was circulated.
- c) New Teacher Orientation information was circulated.

9. Secretary-Treasurer's Information and Correspondence

- a) Property and Liability Insurance for 2018/2019 was circulated. Premiums remained the same as last year.
- b) Trustee elections will take place October 24th, 2018. Advertising for nominations, voter lists, election workers and election day details will be advertised in local papers over the coming months. Nominations will be accepted starting September 12th, 2018. The Inaugural Meeting will be held on November 6th, 2018 after trustee elections.
- c) The new daycare will be operated by an independent childcare provider. The division will own the building and will be the landlord. The method to choose the operator of the new childcare was through a Request for Proposal (RFP) process. The Division received RFPs from local community providers. The RFPs received were reviewed. Budz N' Bloom Day Care Centre Inc. was selected as the provider for the new daycare being built.
- d) Property damage at Neepawa Collegiate was noted and will be reported to both insurers and police.

10. Open Forum

- a) Thank-you from Joanne Johnstone was circulated.
- b) Board Quote – New Beginnings/Empathy for September will be presented at next meeting.
- c) Retina scans – The Elks in Carberry want to partner with schools to perform retina scans for early detection of ocular cancer. More information to be gathered.

Resolutions:

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| 1. That the agenda be approved as circulated. | Carried |
| 2. That the minutes of the June 19, 2018 Regular Board Meeting be approved as circulated. | <i>Carried</i> |
| 3. That the May 31, 2018 expenditures be approved for a total of \$1,763,838.67 | |
| Accounts Payable Cheques: | |
| #32328; #32407; #32459 - #32461; | |
| #32506 - #32786; #32790 - #32807 | \$933,659.57 |
| Payroll Direct Deposits: #59722- #60308 | \$830,179.10 |
| | <i>Carried</i> |

4. That the June 30, 2018 expenditures be approved for a total of \$2,054,275.20
Accounts Payable Cheques:
#32787- 32789; #32808 - 33019;
#33030 - #33053; \$1,184,523.51
Payroll Direct Deposits: #60309 - #60886 \$869,751.69 *Carried*
5. That the request for maternity/parental leave from October 26, 2018 to October 25, 2019 as outlined in the Superintendents Confidential Report item b) of this date be approved. *Carried*
6. That the request for maternity/parental leave from December 21, 2018 to June 30, 2020 as outlined in the Superintendents Confidential Report item c) of this date be approved. *Carried*
7. That the request for two days of personal leave without pay above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item d) of this date be approved. *Carried*
8. That Joni Vinnell be employed as a teacher on a limited term teacher general contract effective November 5, 2018 to June 28, 2019 and assigned to Hazel M. Kellington School. *Carried*
9. That Tyler Stewart be employed as Maintenance Supervisor at the Division Office effective July 30, 2018. *Carried*
10. That Shari Squires be employed as Payroll and Benefits Coordinator at the Division Office effective August 20, 2018. *Carried*
11. That the May 31, 2018 Financial Reports be approved. *Carried*
12. That the rate per kilometer for use of a private vehicle for division work be set at 46¢ per kilometer effective July 1, 2018. *Carried*
13. That the rate per kilometer for use of a private vehicle for extra-curricular trips be set at 30¢ per kilometer effective July 1, 2018. *Carried*
14. The fuel tenders for the 2018-2019 school year be received and awarded as follows:
Carberry Buses- Redfern farm Services
Neepawa, Brookdale, and Eden Buses- Neepawa-Gladstone Coop Ltd. *Carried*
15. That the 2018-2019 Spare Bus Driver list be approved as presented this date. *Carried*
16. That the letter from Beautiful Plains Teachers' Association indicating their wish to commence bargaining after summer break be received. *Carried*

Meeting adjourned at 9:10 p.m.

The next Regular Board Meeting is scheduled for Tuesday, September 4, 2018 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*