

Beautiful Plains School Division

Regular Board Meeting

September 4, 2018

Present: Chairperson J. McNeily, Vice Chairperson R. Manns and Trustees G. Hunter, K. Guillas, L. Biehn

Also Present: J. Young, S. Bayes and K. Reynolds

Regrets: W. Menzies, R. Kulbacki

In Camera

1. Superintendent's Confidential Report
 - a) Staff Cost Agreement
 - b) Student Transient Patterns
 - c) Superintendent Work Plan
 - d) Preschool Facilitator Agreement
 - e) Staffing
 - f) Choice of Schools
 - g) Carberry Signage
 - h) Incident across from HMK School on August 30th, 2018
2. Secretary Treasurer's Confidential Report
 - a) Request for leave of absence
 - b) Request for leave of absence
 - c) Transportation
 - d) Projected June Financial Statements
3. Senior Admin Expenses

The Business Meeting was called to order at 7:55 p.m.

1. The agenda was approved as amended.
2. The minutes of the August 7th, 2018 Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for July 31st, 2018 were approved.
4. Business Arising from the Previous Meeting
 - a) Education matters full list was circulated. Draft articles were reviewed with one being approved for circulation.

- b) Tax Increment Finance (TIF) Meeting with Town and Province – J. Young & S. Bayes attended this meeting on August 13th where the challenges and concerns the Division faces were presented. TIF allocates the incremental Special Levy outside the Division for a period of 20 to 25 years. Provincial representatives gained a broader understanding of the impact on the community and the Division.
- c) Treaty Lands and Indigenous Territories Recognition and Announcement follow up – Reviewed the co-signed letter from MTS & MSBA as well as feedback from Principals. Universal adoption conversations will continue.

5. Superintendent's Business Report

- a) Resignation from Elena Belinov, Educational Assistant at Neepawa Collegiate was accepted effective immediately.
- b) Resignation from Karen Enns, Educational Assistant at Carberry Collegiate was accepted effective immediately.
- c) 2018/19 Substitute Teachers: Joanne Johnstone, Elizabeth Campbell, Berni Harley, Murray Parrott, Judith Martin, Ken Friesen, Gwen McCaskill, Brian Drysdale, Michael Boyle, Linda Boyle, Colleen Taylor, Myrna Wells, Joan Rink, Bev McDonald, Donna Cook, Ron Jesson, Karen Davies, Michael Whelan, Kurtis Kulbacki, Mary Platt, Betty Ebner, Brent Crosson, Brenda Nelson, Ron Shewchuk, Alex Martin, Donna Christison.
- d) Shanna Foster was employed as a part time educational assistant effective September 4, 2018 and assigned to Twilight Colony School.
- e) Arlene Casigay was employed as a full time educational assistant effective September 11, 2018 and assigned to Rolling Acres Colony School.
- f) The fee for service agreement between the Pre-School facilitator and the Division for the 2018/19 school year was approved.
- g) The Staff Cost Reimbursement Agreement between Beautiful Plains School Division and Rolling Acres Hutterite Colony was approved.
- h) School of Choice Requests

Within Division School of Choice request as outlined in the Superintendent's Confidential Report Item f) from Monica Daniels and Karl Watt for their children, Nadia and Jeremy Daniels to attend grade 4 and 5 at Brookdale School instead of Hazel M Kellington School effective September 5, 2018 was approved.

Within Division School of Choice request as outlined in the Superintendent's Confidential Report Item f) from Jessica Guttormson for her son, Tristen Corey Adam Guttormson to continue attending grade 12 at Neepawa Area Collegiate instead of Carberry Collegiate effective September 5, 2018 was approved.

Out of Division School of Choice request as outlined in the Superintendent's Confidential Report Item f) from Jory Hadiken for his son, Jonah Hadiken to attend grade 11 at Neepawa Area Collegiate instead of Minnedosa Collegiate effective September 5, 2018 was approved.

Out of Division School of Choice request from Darrell Driver and Nancy Driver-Loewen for their son, Nathan Driver to attend grade 12 at Neepawa Area Collegiate effective September 5, 2018 was approved.

Out of Division School of Choice request for Laura Amaya-Gil to attend Neepawa Area Collegiate effective September 5, 2018 was approved.

6. Secretary-Treasurer's Business Report

- a) Leave as outlined in the Secretary-Treasurer's Confidential Report item a) was approved.
- b) Leave as outlined in the Secretary-Treasurer's Confidential Report item b) was approved.
- c) Borrowing By-Law No 283 for the purpose of issuing debentures to finance the cost of Neepawa Middle School addition and stand-alone daycare at Neepawa Collegiate was given a first reading.
- d) The Standard CCDC2 Construction Contract entered into with Gateway Construction & Engineering Ltd. was ratified.
- e) The Division's contribution of \$603,192 plus architect fees and applicable RST & GST for a total of \$650,857 to Neepawa Middle Years School Addition Project was approved.
- f) Cost for division funded items related to the Middle Years Addition in the amount of \$216,604.33 was approved.
- g) Shannon Bayes was appointed as Senior Election Official for the 2018 School Board Trustee Elections.
- h) Schedule for payment of election officers was approved.
- i) Transportation request from Monica Daniels and Karl Watt, to allow transportation for 2 of their children from their residence in the Neepawa catchment to Brookdale Elementary School effective September 5, 2018 was defeated.

7. Other Reports

- a) MSBA – New amendments to the Administrative Cost Control Regulations was circulated. These amendments were included in the 2018-19 budget when announced, however, July 1st, 2018 they were formalized.
- b) MASS – Summer Institute – K. Reynolds gave a verbal report on instructional leadership as presented by Stephen Katz.
- c) MSBA – School Board Election Resources were circulated.
- d) MSBA – Steinbach Online Article regarding number of school divisions in Manitoba and the consultation process related to the structure of Education in Manitoba was circulated. Superintendent discussed the importance of quality student teacher placements.

8. Superintendent's Information and Correspondence

- a) Principal Meeting agenda was circulated.

- b) New Staff Orientation Agenda was circulated.
- c) News Editorial by Shannon Sampert – the editorial focused on the current number of school trustees compared with other urban centers as well as the ability of school boards to tax locally.

9. Secretary-Treasurer’s Information and Correspondence

- a) Middle Years Construction/New Build update – transformer installation completed. Overall construction is behind by approximately 3 weeks.
- b) Daycare Provider update – Budz N’ Bloom were very pleased to be selected as the daycare provider of the new daycare. Currently reviewing contract details required. Budz N’ Bloom has reviewed the layout of the facility to determine what items (if any) they will need to purchase for start-up.
- c) Trustee Election update – Current advertising (Notice of Nominations and Notice of Voters List) is in local papers as well as on our website. Nominations will be accepted starting September 12th.

10. Open Forum

- a) Board Quote was approved for circulation.
- b) Reminder for the Divisional PD in-service on September 17th, 2018.
- c) Thank-you letter for being chosen as an award recipient from Jeasela Gutierrez was circulated.

Resolutions:

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| 1. That the agenda be approved as amended. | <i>Carried</i> |
| 2. That the minutes of the August 7, 2018 Regular Board Meeting be approved as circulated. | <i>Carried</i> |
| 3. That the July 31, 2018 expenditures be approved for a total of \$ 1,609,080.26
Accounts Payable Cheques:
#33020 - #33029; #33054 - #33145;
#33149 - #33163; #33165 - #33170 | \$909,473.11 |
| Payroll Direct Deposits: #60887- #61287 | \$699,607.15 |
| 4. That Shanna Foster be employed as a part time educational assistant effective September 4, 2018 and assigned to Twilight Colony School. | <i>Carried</i> |
| 5. That Arlene Casigay be employed as a full time educational assistant effective September 11, 2018 and assigned to Rolling Acres Colony School. | <i>Carried</i> |
| 6. That the Senior Administration be authorized to enter into a fee for service agreement with Sheila Bremner as the pre-school facilitator for the period September 1, 2018 to June 30, 2019 as outlined in the Superintendent’s Confidential Report item d) of this date be approved. | <i>Carried</i> |

7. That the Staff Cost Reimbursement Agreement between Beautiful Plains School Division and Rolling Acres Hutterite Colony as outlined in the Superintendent's Confidential report item a) of this date be approved. *Carried*
8. That the within Division School of Choice request as outlined in the Superintendent's Confidential Report Item f) from Monica Daniels and Karl Watt for their children, Nadia and Jeremy Daniels to attend grade 4 & grade 5 at Brookdale School instead of Hazel M Kellington School effective September 5, 2018 be approved. *Carried*
9. That the within Division School of Choice request as outlined in the Superintendent's Confidential Report Item f) from Jessica Guttormson for her son, Tristen Corey Adam Guttormson to continue attending grade 12 at Neepawa Area Collegiate instead of Carberry Collegiate effective September 5, 2018 be approved. *Carried*
10. That the out of Division School of Choice request as outlined in the Superintendent's Confidential Report Item f) from Jory Hadiken for his son, Jonah Hadiken to attend grade 11 at Neepawa Area Collegiate instead of Minnedosa Collegiate effective September 5, 2018 be approved. *Carried*
11. That the out of Division School of Choice request from Darrell Driver and Nancy Driver-Loewen, who reside in River East School Division, for their son, Nathan Driver to attend grade 12 at Neepawa Area Collegiate effective September 5, 2018 be approved. *Carried*
12. That the out of division school of choice request for Laura Amaya-Gil to attend Neepawa Area Collegiate effective September 5, 2018 be approved. *Carried*
13. That the request for leave of absence outlined in the Secretary-Treasurer's confidential Report item a) of this date be approved. *Carried*
14. That the request for leave of absence outlined in the Secretary-Treasurer's confidential Report item b) of this date be approved. *Carried*
15. That By-law No. 283 a by-law for the purpose of issuing debentures to finance the cost of Neepawa Middle school addition & stand-alone daycare at Neepawa Collegiate BE GIVEN FIRST READING. *Carried*
16. That the Standard CCDC2 Construction Contract entered into with Gateway Construction & Engineering Ltd. In the amount of \$16,401,393 be ratified. *Carried*
17. That the Beautiful Plains School Division contribute \$603,192 plus architect fees and applicable RST and net GST for a total of \$650,857 to the Neepawa Middle Years School Addition Project. *Carried*
18. That the division funded items related to the Middle Years addition in the amount of \$216,604.33 be approved. *Carried*
19. That Shannon Bayes be appointed the Senior Election Official for the 2018 School Board Trustee Elections. *Carried*
20. That the attached schedule for payment of election officers for 2018 be approved. *Carried*

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21. That the transportation request from Monica Daniels and Karl Watt, to allow transportation for 2 of their children from their residence in the Neepawa catchment to Brookdale Elementary School effective September 5, 2018 be approved.

Defeated

Meeting adjourned at 9:10 p.m.

The next Regular Board Meeting is scheduled for Tuesday, September 18, 2018 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*