

Beautiful Plains School Division

Regular Board Meeting

October 15, 2019

Present: Chairperson R. Manns, Vice Chairperson G. Hunter and Trustees K. Guillas, J. McNeily, L. Biehn, D. Major

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets: W. Menzies

BPTA: K. Hackewich (Regular meeting only)

In Camera

1. Superintendent's Confidential Report
 - a) Staff Leave request
 - b) Staff Leave request
 - c) Maternity/ Parental Leave request
 - d) Substitute Teacher update
 - e) BPSD in the future

2. Secretary Treasurer's Confidential Report
 - a) Divisional Absence Reports
 - b) Daycare Provider Agreement update

The Business Meeting was called to order at 7:48 p.m.

1. The agenda was approved as circulated.

2. The minutes of the October 1st, 2019 Regular Board Meetings were approved as circulated.

3. Superintendent's Business Report
 - a) 2019/20 Substitute teachers: Viktoriia Semenii.

 - b) Choice of school requests from parents of students from other school divisions who are playing hockey for the Neepawa Native junior hockey team and attending Neepawa Collegiate were approved.

 - c) The request for maternity and parental leave as outlined in the Superintendent's Confidential Report Item c) was approved.

- d) The leave without pay for half a day beyond the collective agreement as outlined in the Superintendent's Confidential Report item a) was approved.
- e) The leave without pay for half a day beyond the collective agreement as outlined in the Superintendent's Confidential Report item b) was approved.
- f) Jody Cupples was employed as a full time Librarian/Educational Assistant at Carberry Collegiate effective November 4, 2019.
- g) Shelly Keber was employed as a full time Secretary/Educational Assistant at R.J. Waugh School effective November 1, 2019.

4. Secretary-Treasurer's Business Report

- a) 2018/19 Financial Statements were reviewed and approved.
 - Notes to financial statements – Note 4 (Overdraft) & Note 13 (Daycare Agreements)
 - School instructional carry forward
 - Accumulated surplus is 4.0% of operating expenses
 - Accumulated operating surplus \$771,553
 - Schedule of capital reserves
 - Special Purpose Funds – School fund bank accounts
 - Administration Cap is 3.48% - Division spending is 3.01%
- b) Draft letters to families regarding ineligible bus students were reviewed and approved to be sent out.

5. Delegation

- a) Candace Turchinski from Meyers Norris Penny LLP was in attendance and gave a presentation to the Board of Trustees and Senior Administrators. An unqualified clear audit opinion was provided. She noted the construction of the Middle School has had a big impact on cash, accounts payable along with an increase in borrowing and net debt. Candace commented that expenses are very consistent over 2017/18 and the division has maintained a healthy financial position within tight parameters. The Division is one of the few that prepare a formal document for the auditors.

6. Other Reports

- a) A history of questions for the Board/Principal conference were reviewed.
- b) MSBA – Bill 2 – The Public Services Sustainability Amendment Act was reviewed. The intent of this Bill was to provide some flexibility in applying the 1.75% salary increase during the 4 year sustainability period.

7. Superintendent's Information and Correspondence

- a) Principals agenda from the October 10, 2019 meeting was circulated.
- b) Education Matters article "Diversity and Inclusion" was reviewed and approved for circulation in November.
- c) Inclement weather – An outcome of the most recent liaison meeting was to provide key information regarding our policy and processes for inclement weather. This document will be reviewed with BPTA President and Vice-President.
- d) Article- John Wiens – "Too high a cost on education property tax cut" was circulated.
- e) Letter from Kelvin Goertzen – Manitoba's Excellence in Education Awards letter was circulated.
- f) Draft Board/Principal Conference agenda was reviewed.

8. Secretary-Treasurer's Information and Correspondence

- a) Neepawa Middle School and Daycare Update – Continually working with all individuals involved in the construction process to keep things moving. Our community has been very supportive throughout the build.
- b) Extra Curricular Trip History 2018-19 – Trends over the last 10 years were reviewed. Discussed the impact of these trips on both students and staff.
- c) Bus Operating Costs 2018-19 were reviewed. Repair costs, kilometers traveled, and age of bus fleet were discussed.

9. Open Forum

- a) Board Quote was approved for circulation.
- b) Thank you from C. McLaughlin was circulated.

Resolutions:

- 1. That the agenda be approved as circulated. *Carried*
- 2. That the minutes of the October 1, 2019 Regular Board Meeting be approved as circulated. *Carried*
- 3. That the out of division choice of school request from Tara and Dave Highet, who reside in Louis Riel School Division for their son, William Edward Highet to attend Neepawa Collegiate effective immediately be approved. *Carried*
- 4. That the out of division choice of school request from Terry and Danielle Patrick, who reside in River East Transcona School Division for their son, Graeme Robert Patrick to attend Neepawa Collegiate effective immediately be approved. *Carried*

5. That the request for maternity/parental leave from January 6, 2020 to June 30, 2021, as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*
6. That the leave without pay for half a day beyond the collective agreement as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*
7. That the leave without pay for half a day beyond the collective agreement as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
8. That Jody Cupples be employed as a full time Librarian/Educational Assistant effective November 4, 2019 and assigned to Carberry Collegiate. *Carried*
9. That Shelly Keber be employed as a full time Secretary/Educational Assistant effective November 1, 2019 and assigned to R.J. Waugh School. *Carried*
10. That the auditor reports from MNP LLP to the Board of Trustees and the 2018/19 Audited Financial Statements and Notes to the Financial Statements be approved as presented. *Carried*

Meeting adjourned at 9:38 p.m.

The next Regular Board Meeting is scheduled for Tuesday, November 5th, 2019 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*