

Beautiful Plains School Division

Regular Board Meeting

November 5, 2019

Present: Chairperson R. Manns, Vice Chairperson G. Hunter and Trustees K. Guillas, J. McNeily, L. Biehn, D. Major, W. Menzies

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: Robyn Forsman (Regular meeting only)

In Camera

1. Superintendent's Confidential Report
 - a) Staffing Updates
 - b) Staff Leave request
 - c) Salary Comparison Analysis
 - d) BPSD Planning for the future
 - e) Meeting with Minister Clarke on Nov. 7th
2. Secretary Treasurer's Confidential Report
 - a) Daycare Provider Agreement
3. Senior Admin Expenses

The Business Meeting was called to order at 8:07 p.m.

1. The agenda was approved as circulated.
2. The minutes of the October 15th, 2019 Regular Board Meetings were approved as circulated.
3. The accounts and payroll deposits for the month of September 2019 were approved.
4. Superintendent's Business Report
 - a) The request for the Division to support Neepawa Area Collegiate Student Josie Pedersen, with her participation in the "Encounters with Canada" program with a financial donation of \$200.⁰⁰ towards her registration fee was approved.
 - b) The annual request from Westman Youth Choir for a donation of \$250.⁰⁰ from the Division was approved.
 - c) Jerilyn Wright was employed as a full time educational assistant at Carberry Collegiate effective November 4, 2019.

- d) Melanie Fast was employed as a full time educational assistant at R.J. Waugh School effective November 7, 2019.
- e) Kathy Bjarnason was employed as a teacher on a full time limited term teacher general contract effective January 6, 2020 to February 21, 2020 and assigned to Carberry Collegiate.
- f) Amy Spring was employed as a teacher on a full time limited term teacher general contract effective February 24, 2020 to June 30, 2020 and assigned to Carberry Collegiate.
- g) Jacqueline Acree was employed as a teacher on a full time limited term teacher general contract effective December 6, 2019 to June 30, 2020 and assigned to Twilight Colony School.
- h) A request from Carberry Collegiate for an out of province student French trip to Quebec May 19th - 25th, 2021 was given approval in principle.
- i) Neepawa Collegiate Student Council is having a Wake-A-Thon on November 14, 2019 from 8:00 p.m. to 6:00 a.m.
- j) 2019/20 Substitute teachers: Brian Drysdale, Blair McIntosh, Shannon Mason
- k) The leave as outlined in the Superintendent's Confidential Report item b) of this date was approved.
- l) Resignation from Troy Leslie, Principal at Rolling Acres Colony School, was accepted effective November 14, 2019.

5. Secretary-Treasurer's Business Report

- a) The September 2019 financial reports were approved.
- b) By-law No 292 a by-law for the purpose of issuing debentures to finance the cost of Neepawa Middle School addition & stand alone daycare and elevator addition to Neepawa Collegiate was given first reading.
- c) Beautiful Plains School Division entered into an agreement with Seedz 'N Sprouts Early Learning Center for the use of the stand-alone child care facility on Division property.

6. Other Reports

- a) MSBA – E-news October 16, 2019 was circulated.
- b) MSBA – E-news October 30, 2019 was circulated.
- c) MSBA – Executive Highlights October 2019 was circulated.
- d) MSBA Convention 2020 Call for Workshop Proposals forms were provided.
- e) MSBA Fall Regional Meeting Agenda 2019 was reviewed.

7. Superintendent's Information and Correspondence

- a) Student enrolment summary - Divisional enrolment as of the end of October enrolment was 1997. At budget time, 1870 students were anticipated for the 2019-20 school year.
- b) Inclement weather – In April, BPTA brought inclement weather as a topic to the liaison meeting. The most recent document that provides key information regarding our policies and processes for inclement weather was reviewed.
- c) Ask the Board, Ask the Principal Framework Questions were presented.

8. Secretary-Treasurer's Information and Correspondence

- a) Neepawa Middle School and Daycare Update – Work continues in all areas of the Middle School. The classroom areas are more focused on finishing aspects. Exterior work will need to be completed in the spring for some items. Daycare operator will take possession of the building this week.
The elevator addition project at Neepawa Collegiate is ongoing.

9. Open Forum

- a) Board Quote - was approved for circulation
- b) Funding disparity among divisions was discussed.

Resolutions:

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| 1. | That the agenda be approved as circulated. | <i>Carried</i> |
| 2. | That the minutes of the October 15, 2019 Regular Board Meeting be approved as circulated. | <i>Carried</i> |
| 3. | That the September 30, 2019 expenditures be approved for a total of \$ 1,802,600.90 | |
| | Accounts Payable Cheques:
#36296 - #36304; #36306; #36319 - #36572
#36576 - #36590 | \$ 969,302.13 |
| | Payroll Direct Deposits: #68224 - #68742 | \$ 833,298.77 |
| 4. | That the Division supports Neepawa Collegiate student, Josie Pedersen, with her participation in the "Encounters with Canada" program with a donation of \$ 200. ⁰⁰ towards her registration fee. | <i>Carried</i> |
| 5. | That the Division support the Westman Youth Choir with a financial donation of \$ 250. ⁰⁰ . | <i>Carried</i> |
| 6. | That Jerilyn Wright be employed as a full time Educational Assistant effective November 4, 2019 and assigned to Carberry Collegiate. | <i>Carried</i> |
| 7. | That Melanie Fast be employed as a full time Educational Assistant effective November 7, 2019 and assigned to R.J. Waugh School. | <i>Carried</i> |

8. That Kathy Bjarnason be employed as a teacher on a full time limited term teacher general contract effective January 6, 2020 to February 21, 2020 and assigned to Carberry Collegiate. *Carried*
9. That Amy Spring be employed as a teacher on a full time limited term teacher general contract effective February 24, 2020 to June 30, 2020 and assigned to Carberry Collegiate. *Carried*
10. That Jacqueline Acree be employed as a teacher on a full time limited term teacher general contract effective December 6, 2019 to June 30, 2020 and assigned to Twilight Colony School. *Carried*
11. That the out of province, overnight student trip request from Carberry Collegiate, namely the EF tour to Quebec on May 19-25, 2021 be approved in principle only. *Carried*
12. That the request for unpaid leave from January 6, 2020 to September 8, 2020 as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
13. That the September 30th, 2019 financial reports be approved. *Carried*
14. That By-law No. 292 a by-law for the purpose of issuing debentures to finance the cost of Neepawa Middle School addition & stand alone daycare and elevator addition at Neepawa Collegiate BE GIVEN FIRST READING. *Carried*
15. That the Division enter into an agreement with Seedz 'N Sprouts Early Learning Center for the use of the stand-alone child care facility on Division property and the Chair and Secretary-Treasurer be authorized to sign said agreement as presented this date. *Carried*

Meeting adjourned at 9:38 p.m.

The next Regular Board Meeting is scheduled for Tuesday, November 19th, 2019 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*