

Beautiful Plains School Division

Regular Board Meeting

June 2, 2020

Present: Chairperson R. Manns Vice Chairperson G. Hunter and Trustees K. Guillas, J. McNeily,
L. Biehn, D. Major

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: A. Hanke (Regular meeting only)

In Camera

1. Superintendent's Confidential Report
 - a) Staffing Negotiations update
 - b) ARHA testing site
2. Secretary Treasurer's Confidential Report
 - a) 12 Month Employee Vacation
 - b) Staffing update
 - c) 15% Administration reduction
 - d) Projected June 30 Financial Statements
 - e) 5 year capital plan submission

The Business Meeting was called to order at 8:19 p.m.

1. The agenda was approved as circulated.
2. The minutes of the May 5, 2020 Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for the month of April 2020 were approved.
4. Superintendent's Business Report
 - a) Douglas Miller was employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to May 7, 2021 and assigned to Neepawa Collegiate.
 - b) Jacqueline Di Muro was employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Neepawa Collegiate.
 - c) Karissa Kirkup was employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to April 30, 2021 and assigned to Carberry Collegiate.
 - d) Leanne Zettler was employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Carberry Collegiate.

- e) Candis Olmstead was employed as a teacher on a full time teacher general contract effective September 8, 2020 and assigned to Acadia Colony School.
- f) Alexa Hulme was employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Twilight Colony School.
- g) Jocelyn Barnstable was employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Riverbend Colony School.
- h) Megan Treloar was employed as a teacher on a part time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to R.J. Waugh School.
- i) Chebri Enns was employed as a teacher on a part time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Carberry Collegiate.
- j) Tenley Cameron was employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Carberry Collegiate.
- k) Jennifer Cathcart was assigned to Willerton School as a teacher effective September 8, 2020.
- l) Educational Assistant staffing for the 2020-2021 school year was approved.
- m) The within division choice of school request from Egbert and Jocelyn Scheper for their daughter Anneke Kay Scheper to attend Grade 6 at Neepawa Middle School instead of J.M. Young School effective September 9, 2020 was approved.
- n) The within division choice of school request from Samantha and Michael Kasprick for their son Ethan Kasprick to attend Grade 6 at Neepawa Middle School instead of J.M. Young School effective September 9, 2020 was approved.
- o) The out of division school of choice request from Brandi Prodan who resides in Pine Creek School Division for her daughter, Helen Angel Mai Prodan to attend Kindergarten at R. J. Waugh School effective September 9, 2020 was approved.
- p) Resignation from Jeff Kriski, teacher at Carberry Collegiate, was accepted effective June 30, 2020.
- q) Resignation from Warren Babcock, Educational Assistant at Neepawa Collegiate, was accepted effective May 29, 2020.
- r) Resignation from Heather Douglas, teacher at Hazel M Kellington School, was accepted effective June 30, 2020.

5. Secretary-Treasurer's Business Report

- a) The twelve month employees as outlined in the Secretary-Treasurer's Confidential Report of this date were approved to carry forward vacation days to the next year.
- b) The March 31, 2020 financial reports were approved.

- c) School Fund reports were received for Brookdale School, Hazel M. Kellington School, J.M. Young School, and R.J. Waugh School.
- d) The Banking proposal from Stride Credit Union for the period of September 1, 2020 to August 31, 2025 was accepted.
- e) The Secretary-Treasurer was authorized to enter into a construction contract with the successful bidder for the replacement of the Carberry Collegiate gymnasium roof and adjacent stucco walls.
- f) The Division Office summer hours from June 29 to August 21, 2020 - 8:00 a.m. to 4:00 p.m. was approved.
- g) Division Facilities Summer Hours. The Division facility hours were established as follows: Monday to Thursday from June 29 to August 21, 2020.
- h) By-law No 296 a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 was given first reading.

6. Committee Reports

- a) Workplace Safety & Health agenda for the June 2, 2020 meeting was circulated. Meeting topics included COVID-19 pandemic challenges along with how we will address items such as PPE and sanitizers. This was a virtual meeting which was a first for this committee. The committee is open to half of these committee meetings occurring virtually.

7. Other Reports

- a) MSBA E-news May 13, 2020 was circulated. MSBA Fall meeting will be hosted virtually.
- b) Temporary Suspension of Local Government Provisions – Provisions have been made to temporarily suspend trustee by-elections, lift the requirements for board members to be present at board meetings and lift the requirement for school divisions to submit the school calendar by May 1. These suspensions have effect retroactively starting March 20, 2020 and are in place until July 31, 2020.
- c) Bus Garage Inspection report - Workplace Safety & Health inspected the bus garage on May 19, 2020 with respect to reduction of worker exposure to COVID-19 in the workplace. Control measures in place were appropriate. Screening, social distancing, hand hygiene and general education and training are part of these control measures that have been implemented division wide.

8. Superintendent's Information and Correspondence

- a) "Bringing Community Spirit to the Streets" – This article highlighted the parade that Neepawa schools organized. Brookdale and Carberry have arranged parades as well to reach out to students.

- b) Louis Riel Settlement article – This CBC article outlined the details of the new two –year contract with the Teachers’ Association which included a retroactive salary increase, new criteria for term contracts and request for teachers to attend medical appointments outside of school hours if possible. The cost to Louis Riel is about \$7.8 Million.
- c) Restoring Safe Services Phase 2 – The draft plan from the Province used to describe services being restored and guidelines for schools was provided.
- d) Limited re-entry plan - Reviewed the plan submitted to the Province which outlined the measures being implemented in our Division to adhere to Public Health orders. These include scheduling considerations for bringing students into schools, student transportation, student assessment activities planned, transition activities planned, additional programming the Division intends to offer, plans to reach vulnerable students, communicating re-entry plans, rehires due to re-entry plans, alternative arrangements to be made for staff or students.
- e) Letter to Parents and Staff May 25, 2020 was circulated. This letter thanks families, staff and students for their support, clarifies the announcement for re-opening Manitoba phase 2 plan and the measures we will have in place for safety in our schools.
- f) Recovery Learning document – Recovery learning is already taking place at Beautiful Plains. These documents continually evolve. We provide facts as soon as we have them with the full admission that this could change.
- g) Limited use of School Facilities - This document provides guidelines for schools during limited use. We have continued to follow public health guidelines and have implemented additional precautions where it makes sense.

9. Secretary-Treasurer’s Information and Correspondence

- a) Project updates - For Neepawa Middle School, the focus is on the exterior work and final finishing on the interior. Neepawa Collegiate elevator addition work is close to completion with inspections planned for June. Carberry Collegiate roof replacement is in the tender process with a closing date of June 9, 2020.
- b) Summer Board Meeting - We typically have one planned board meeting in the summer with the understanding more may be required. Summer board meeting is planned for August 25, 2020.

10. Open Forum

- a) Wendy’s Bench - Trustees have purchased a bench in memory of Wendy Menzies that will be placed at Neepawa Middle School. Wendy was a trustee on our board for 5 years and was involved with the Gardening Club at Neepawa Collegiate.
- b) Board requested topics for discussion over the past year regarding international travel, staffing formula, what we learned as a system from the pandemic and Floyd Martin visit were reviewed.
- c) Recognition – The Board would like to publish a list of those staff members that would have received either years of service or retirement recognition.

d) Fruit baskets – The annual delivery of fruit baskets to schools will be deferred until a later date.

Resolutions:

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| 1. | That the agenda be approved as circulated. | <i>Carried</i> |
| 2. | That the minutes of the May 5, 2020 Regular Board Meeting be approved as circulated. | <i>Carried</i> |
| 3. | That the April 30, 2020 expenditures be approved for a total of \$1,601,168.43. | |
| | Accounts Payable Cheques: | |
| | #38111 - #38113; #38223 - #38339; | |
| | #38343 - #38373 | \$ 766,742.92 |
| | Payroll Direct Deposits: #72277 - #72862 | \$ 834,425.51 |
| 4. | That Douglas Miller be employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to May 7, 2021 and assigned to Neepawa Collegiate. | <i>Carried</i> |
| 5. | That Jacqueline Di Muro be employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Neepawa Collegiate. | <i>Carried</i> |
| 6. | That Karissa Kirkup be employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to April 30, 2021 and assigned to Carberry Collegiate. | <i>Carried</i> |
| 7. | That Leanne Zettler be employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Carberry Collegiate. | <i>Carried</i> |
| 8. | That Candis Olmstead be employed as a full time teacher on a teacher general contract effective September 8, 2020 and assigned to Acadia Colony School. | <i>Carried</i> |
| 9. | That Alexa Hulme be employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Twilight Colony School. | <i>Carried</i> |
| 10. | That Jocelyn Barnstable be employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Riverbend Colony School. | <i>Carried</i> |
| 11. | That Megan Treloar be employed as a teacher on a part time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to R. J. Waugh School. | <i>Carried</i> |
| 12. | That Chebri Enns be employed as a teacher on a part time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Carberry Collegiate. | <i>Carried</i> |

13. That Tenley Cameron be employed as a teacher on a full time limited term teacher general contract effective September 8, 2020 to June 30, 2021 and assigned to Carberry Collegiate.

Carried

14. That the report on Educational Assistants for 2020/2021 be received as information and that the following educational assistants be employed effective September 8, 2020.

BROOKDALE: Shaunna Fedak; Shanna Foster (part time); Jacquelynn Macdonald

JMY: Kelsey White (on leave); Raelyn Pasloski; Nicole Gabel

*CC: Jody Cupples; Kristen Dickson; Randy MacDonald (part time); Olena Marnoch (on leave)
Darla Wilcox*

*HMK: Yvonne Doble; Toni Kuharski; Karla MacDiarmid; Lisa Mann; Dawn McCharles;
Carmen McPhee; Tanya Plett (part time); Perline Romero; Rechil Vasquez*

*NACI: Johanna Crosson; Dana Cruickshanks; Leah Dear;
Lane Englund; Corinna Jasienczyk; Arlene Montemayor; Lynn Oshanyk (part time);
Dian Perrett; Marivic Reyes; Michael Stadnyk*

*NMS: Ambre Clark (on leave); Kyla deWit; Lauren Durocher; Angelie Falco; Allaine Gules;
Sharla Magwood; Desember McKinnon (part time) Sonya Paterson (part time);
Vera Rogers; Alesha Schuman; Leana Unger; Steven Watson, Maria Whitlaw*

*RJW: Jodi Allen; Susana Danyliuk; Daniela Fast; Melanie Fast; Elise Friesen (on leave);
Janet Kennedy; Karen Orchard; Andrea Rowley; Sarah Rutz; Jerilyn Wright*

DIV. OFFICE: Sonya Paterson (part time)

COLONY SCHOOLS:

Acadia: TBD

Fairway: Sherry Smith

Riverbend: Pam Rempel

Riverside: Michelle Bennett; Charline Bradley

Rolling Acres: Sabrina Cardinal

Sprucewood: Kim Karlicki

Twilight: Jody Delaloye

Willerton: Jennifer Bell; Diane Watson

Carried

15. That the within division choice of school request from Egbert and Jocelyn Scheper for their daughter Anneke Kay Scheper to attend Grade 6 at Neepawa Middle School instead of J.M. Young School effective September 9, 2020 be approved.

Carried

16. That the within division choice of school request from Samantha and Michael Kasprick for their son Ethan Kasprick to attend Grade 6 at Neepawa Middle School instead of J.M. Young School effective September 9, 2020 be approved.

Carried

17. That the out of division school of choice request from Brandi Prodan who resides in Pine Creek School Division for her daughter, Helen Angel Mai Prodan to attend Kindergarten at R. J. Waugh School effective September 9, 2020 be approved.

Carried

18. That the twelve month employees as outlined in the Secretary-Treasurer's Confidential Report of this date be approved to carry forward vacation days to the next year. *Carried*
19. That the March 31, 2020 financial reports be approved. *Carried*
20. That the school funds report for the period April 1, 2019 to March 31, 2020 for the following schools be received:
 Brookdale School
 Hazel M Kellington School
 J.M. Young School
 R.J. Waugh School *Carried*
21. That the Banking proposal from Stride Credit Union for the period of September 1, 2020 to August 31, 2025 be accepted. *Carried*
22. That the Secretary-Treasurer be authorized to enter into a construction contract with the successful bidder for the replacement of the Carberry Collegiate gymnasium roof and adjacent stucco walls. *Carried*
23. That the Division Office hours be established as follows:
Monday to Thursday 8:00 a.m. to 4:00 p.m. from June 29 – August 21, 2020. *Carried*
24. That facilities in the Division be allowed to have a four day work week Monday to Thursday for the period of June 29, 2020 to August 21, 2020 provided satisfactory summer work and major repairs can be accommodated and normal weekly hours worked. *Carried*
25. That By-law No. 296 a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 BE GIVEN FIRST READING. *Carried*

Meeting adjourned at 9:58 p.m.

The next Regular Board Meeting is scheduled for Tuesday, August 25, 2020 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*