

Beautiful Plains School Division

Regular Board Meeting

August 25, 2020

Present: Chairperson R. Manns Vice Chairperson G. Hunter and Trustees K. Guillas, J. McNeily, L. Biehn, D. Major

Also Present: J. Young, K. Reynolds, S. Bayes

In Camera

1. Superintendent's Confidential Report
 - a) Maternity/Parental Leave request
 - b) Maternity/Parental Leave request
 - c) Superintendent work-plan
 - d) Bill 28 - update
2. Secretary Treasurer's Confidential Report
 - a) Leave request
 - b) 15% Administration reduction
3. Senior Admin Expenses

The Business Meeting was called to order at 7:18 p.m.

1. The agenda was approved as circulated.
2. The minutes of the June 2, 2020 Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for the months of May and June 2020 were approved.
4. Superintendent's Business Report
 - a) Bryce Unger was employed as a teacher on a full time limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Riverside Colony School.
 - b) Jodie Reeves was employed as a teacher on a full time limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Hazel M Kellington School.
 - c) Richard Smith was employed as a teacher on a full time limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Neepawa Middle School/Neepawa Collegiate.
 - d) Tawny Kerkowich was employed as a teacher on a full time limited term teacher general contract effective October 26, 2020 to June 30, 2021 and assigned to Willerton School.

- e) Tara Kerkowich was employed as a teacher on a full time teacher general contract effective September 2, 2020 and assigned to Hazel M Kellington School.
- f) Peter Reid was employed as a teacher on a .25 limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Neepawa Collegiate.
- g) Ashlee Plett was employed as a teacher on a .25 limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Hazel M Kellington School.
- h) The request for maternity/parental leave from October 26, 2020 to October 22, 2021 as outlined in the Superintendent's Confidential Report item a) of this date was approved.
- i) The request for maternity/parental leave from September 2, 2020 to June 30, 2021 as outlined in the Superintendent's Confidential Report item b) of this date was approved.
- j) Andrea Rowley was employed as the Secretary of R J Waugh School effective August 24, 2020.
- k) The out of division school of choice request from Christine Boersma and David Sims who reside in Rolling River School Division for their daughter, Krystal Anne Boersma Sims to attend Grade 10 at Neepawa Collegiate effective September 8, 2020 was approved.
- l) The out of division school of choice request from Herb and Joy Smith who reside in Turtle River School Division for their son, Lucas James Smith to attend Grade 12 at Neepawa Collegiate effective September 8, 2020 was denied at the school level.
- m) The within division school of choice request from Robert and Monica Poettcker for their daughter Danica Emmeline Poettcker to attend Grade 8 at Brookdale School instead of Neepawa Middle School effective September 8, 2020 was approved.
- n) Resignation from Christina Coates, teacher at Carberry Collegiate, was accepted effective June 30, 2020.
- o) Resignation from Shelby Gillies, Educational Assistant at Hazel M Kellington School, was accepted effective July 10, 2020.
- p) Resignation from Keilah Bergen, Educational Assistant at Neepawa Middle School, was accepted effective July 21, 2020.
- q) 2020/21 Substitute Teachers: Judith Martin, Eden Battad, Frances-Joy Jeffrey, Ron Shewchuk, Tawny Kerkowich, Colin Wollmann, Danica Wyss, Michelle McMillan, Sue Kirkpatrick, Ken Friesen, Jacqueline Sallows, Murray Karlicki, Lori Salt, Timothy Crawford, Kathryn Bjarnason, Elizabeth Campbell, Laura Thompson, Murray Parrott, Michael Prodan, Lorraine Fisher, Myrna Wells, Shannon Mason, Abraham Toogun, Glenda MacPhee, Melissa Ballard, Megan Treloar, Kurtis Kulbacki, Jacqueline Acree, Brent Crosson, Mary Platt, Karla Hall, Gwen McCaskill, Beverley McDonald.

5. Secretary-Treasurer's Business Report

- a) The request for leave of absence without pay above what is provided for in Policy G.C.C. as outlined in the Secretary-Treasurer's Confidential Report item a) of this date was approved.
- b) The April 30, 2020 and May 31, 2020 financial reports were approved.
- c) The rate per kilometer for use of a private vehicle for division work was set at 43 cents per kilometer effective July 1, 2020.
- d) The rate per kilometer for private vehicle mileage rate for extra-curricular Trips was set at 30 cents per kilometer effective July 1, 2020.
- e) By-law No. 296, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 was read a second and third time and finally passed, signed and sealed.
- f) By-law No. 297, a by-law to adjust trustee annual indemnities was read a first time.
- g) The tender for diesel fuel for the 2020 – 21 school year was awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa, Eden and Brookdale Buses - Neepawa Gladstone Co-op Ltd.
- h) Chas Harrison was employed as a regular bus driver effective September 8, 2020.
- i) The 2020-21 Spare Bus Driver List was approved as presented at this date.
- j) The request from the Seedz 'N Sprouts Early Learning Center to make changes to the outside play area was approved in accordance with policy J.M.A.

6. New Business & Correspondence for Action (Business additions to Agenda)

- a) Policy E.B.E. – School Bus Driver Evaluation and Health Screening was read a first time.
Proposed changes align driver medical reports with Manitoba Public Insurance requirements.
- b) Covid-19 update – Beautiful Plains next steps. Our core belief of having our students in school as much as possible has been the basis for all planning for the 2020-21 school year. The clarity of this message has been important while navigating the changes in language within the scenarios for September 2020 and the Pandemic Response System. Plans have been developed for Caution/Yellow. Additional plans will be developed for Restricted/Orange. Divisional plan and school level plans were reviewed. Transportation plans and challenges were reviewed.

7. Other Reports

- a) MSBA – e-news June 4, 2020 was circulated. The Annual General Meeting will be held virtually on November 21, 2020.
- b) MSBA Executive Highlights April 6, 2020 was circulated.
- c) MSBA Executive Highlights May 4, 2020 was circulated.

- d) Manitoba Education - Financial and Workforce Impact Management Exercise – Confirms that school divisions have the autonomy to direct funds put aside during remote learning towards adaptations and supports for students to return to the classroom.
- e) Manitoba Education - Emergency Measures Order – Local government provisions that were temporarily suspended due to public health in early spring 2020 are back in force effective August 1st, 2020.
- f) Manitoba Education - 2020-21 School Year Calendar Amendments were reviewed. The 2020-21 school year increased to 196 days. The mandated three non-instructional days will be focused on public health guidelines and protocols. Students will return to class September 8th, 2020.
- g) Manitoba News Release - Dollars to Classroom Learning - The Provincial Government announced July 8th, 2020 that any savings school divisions realized during remote learning will be redirected towards adapting to public health guidelines.

8. Superintendent's Information and Correspondence

- a) Neepawa Banner article – “Students to head back to school” was circulated.
- b) Letter to Parents from Manitoba Education was circulated.
- c) International Travel - Currently, there is one international trip planned for March 2021 that the board has given approval in principle. While uncertainty still exists, there are concerns that quarantine or restricted travel will jeopardize the trip. The Board of Trustees of Beautiful Plains School Division has decided to cancel the trip due to the apparent risk and harm to our staff, students and communities
- d) Neepawa Banner & Press article – “BPSD Planning for School in September” highlights the divisional plan for K to 8 students to be part of cohorts and grades 9 – 12 to be in school as much as possible while still following public health protocols.
- e) “What about small Schools?” article offers a perspective for families to consider. School of choice provides this option for families if they choose.
- f) Education Matters Full List was circulated.
- g) Revised 2020/21 school calendar was reviewed.
- h) Manitoba Education Safe Schools Funding of \$100 million of support to school divisions was announced August 24th, 2020. Approximately \$48 million is funding divisions have saved during the pandemic while \$52 million is new funding. It appears that divisions will need to spend their savings first, assess current year budgets and provide financial information to be eligible to receive extra funding.
- i) MHSAA Return to Sport Plan was provided. Status of sports was reviewed along with the return to sport approval.

- j) Programming for Band and Chorale, Home Economics, Industrial Arts/Woodworking and Metals is continuing/maintained through various means on a modified basis. Apprenticeship Program will be governed by the business (health guidelines may provide restrictions for the business).
- k) Prairie Mountain Health Public Health Orders effective August 24th, 2020 details were circulated.

Motion to extend regular board meeting beyond three hours was approved.

9. Secretary-Treasurer's Information and Correspondence

- a) Capital Project updates - Carberry Collegiate Gymnasium Roof Replacement tender results and signed contract were presented. This project is over 50% complete. The majority of the work is complete for the Neepawa Collegiate Elevator Addition with primarily outside work left. Neepawa Middle School work continues to progress. We have been assured that work will be completed before school starts.
- b) 2019 Employee compensation report is available for review.
- c) Federal Climate Action Incentive Fund in the amount of \$5,383,000 has been allocated to Manitoba school divisions. Project submissions from September 2019 that have anticipated energy savings were reviewed and approved. The allocation for Beautiful Plains is \$76,900 for approved energy savings projects which includes mostly lighting replacement.
- d) Bus Service changes Town of Carberry – Letters to families were reviewed. The Town of Carberry has confirmed that the walking paths have been completed and crosswalks will be completed by September 1st, 2020.
- e) Regular Board Meeting dates – The board has decided to have one meeting per month to reduce costs. Going forward, regular board meeting dates will be the third Tuesday of each month.
- f) Inaugural Meeting date and considerations – Regular meeting dates & times, committee membership and election of officers will be considered at the inaugural meeting. Inaugural meeting date has been set for September 15th, 2020 at 7:00pm with the regular board meeting following.

10. Open Forum

- a) Board Quote - Approved for circulation
- b) Staff Recognition - Typically the board does something at this time of year to recognize staff. K. Guillas will make the arrangements for the recognition.
- c) Follow up items International Travel, Staffing Formula, Floyd Martin Visit were identified as future board meeting topics.
- d) Thank-you for all the efforts of all staff during these challenging times. The board has so much appreciation for all the effort and work.

Resolutions:

1. That the agenda be approved as circulated. *Carried*
2. That the minutes of the June 2, 2020 Regular Board Meeting be approved as circulated. *Carried*
3. That the May 31, 2020 expenditures be approved for a total of \$ 1,733,547.52

Accounts Payable Cheques:			
#38340 - #38342; #38374 - #38567;			
#38571 - #38609	\$	964,983.99	
Payroll Direct Deposits: #72863 - #73363	\$	768,563.53	<i>Carried</i>
4. That the June 30, 2020 expenditures be approved for a total of \$ 1,693,252.94

Accounts Payable Cheques:			
#38568 - #38570; #38610 - #38741;			
#38745 - #38791; #38822 - #38823	\$	920,179.77	
Payroll Direct Deposits: #73364 - #73805	\$	773,073.17	<i>Carried</i>
5. That Bryce Unger be employed as a teacher on a full time limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Riverside Colony School. *Carried*
6. That Jodie Reeves be employed as a teacher on a full time limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Hazel M Kellington School. *Carried*
7. That Richard Smith be employed as a teacher on a full time limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Neepawa Middle School/Neepawa Collegiate. *Carried*
8. That Tawny Kerkowich be employed as a teacher on a full time limited term teacher general contract effective October 26, 2020 to June 30, 2021 and assigned to Willerton School. *Carried*
9. That Tara Kerkowich be employed as a teacher on a full time teacher general contract effective September 2, 2020 and assigned to Hazel M Kellington School. *Carried*
10. That Peter Reid be employed as a teacher on a .25 limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Neepawa Collegiate. *Carried*
11. That Ashlee Plett be employed as a teacher on a .25 limited term teacher general contract effective September 2, 2020 to June 30, 2021 and assigned to Hazel M Kellington School. *Carried*
12. That the request for maternity/parental leave from October 26, 2020 to October 22, 2021 as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*
13. That the request for maternity/parental leave from September 2, 2020 to June 30, 2021 as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*

14. That the out of division school of choice request from Christine Boersma and David Sims who reside in Rolling River School Division for their daughter, Krystal Anne Boersma Sims to attend Grade 10 at Neepawa Collegiate effective September 8, 2020 be approved. *Carried*
15. That the within division school of choice request from Robert and Monica Poettcker for their daughter Danica Emmeline Poettcker to attend Grade 8 at Brookdale School instead of Neepawa Middle School effective September 8, 2020 be approved. *Carried*
16. That the request for leave of absence without pay above what is provided for in Policy G.C.C. as outlined in the Secretary-Treasurer's Confidential Report item a) of this date be approved. *Carried*
17. That the April 30th, 2020 and May 31st, 2020 financial reports be approved. *Carried*
18. That the rate per kilometer for use of a private vehicle for division work be set at 43 cents per kilometer effective July 1, 2020. *Carried*
19. That the rate per kilometer for private vehicle mileage rate for extra-curricular Trips be set at 30 cents per kilometer effective July 1, 2020. *Carried*
20. That By-law No. 296, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 BE READ A SECOND AND THIRD TIME AND FINALLY PASSED, SIGNED AND SEALED. *Carried*
21. That by-law No. 297, a by-law to adjust trustee annual indemnities BE READ A FIRST TIME. *Carried*
22. That the tender for diesel fuel for the 2020 – 21 school year be awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa, Eden and Brookdale Buses - Neepawa Gladstone Co-op Ltd. *Carried*
23. That Chas Harrison be employed as a regular bus driver effective September 8, 2020. *Carried*
24. That the 2020-21 Spare Bus Driver List be approved as presented at this date. *Carried*
25. That the request from the Seedz 'N Sprouts Early Learning Center to make changes to the outside play area be approved in accordance with policy J.M.A. *Carried*
26. That the regular meeting be extended beyond three hours. *Carried*

Meeting adjourned at 10:31 p.m.

The next Regular Board Meeting is scheduled for Tuesday, September 15, 2020 at 7:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*