Beautiful Plains School Division

REGULAR BOARD MEETING

June 21, 2022

Present: Chairperson R. Manns, Vice-Chairperson G. Hunter and Trustees K. Guillas, J. McNeily, L. Biehn

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets: D. Major

BPTA: K. Turner (Regular meeting only)

In-Camera

1. Superintendent's Confidential Report

   a) R.J. Waugh Update
   b) Property Update
   c) Staffing Update
   d) Graduation 22/23 School Year
   e) Evaluation Superintendent & Secretary-Treasurer
   f) Maternity/Parental Leave Request
   g) Delegation

2. Secretary Treasurer's Confidential Report

   a) 12-Month Employee Vacation
   b) Vacation – Custodial Staff
   c) Projected June 30 Financial Statements

3. Senior Admin Expenses

The Business Meeting was called to order at 5:38 p.m.

1. The agenda was approved as amended.

2. The minutes of the June 7th, 2022 Regular Board Meeting were approved as circulated.

3. The accounts and payroll deposits for the month of May 2022 were approved.

4. Superintendent's Business Report

   a) 2021/2022 Substitute Teachers: Siri Freeman

b) The within-division school of choice request from Joanna and Kelly Evans for their son Camryn John Evans to attend Grade 6 at Neepawa Middle School instead of Brookdale School effective September 7th, 2022 was approved.

c) Resignation from Marenda Gross, Educational Assistant at Rolling Acres Colony School was accepted effective June 29, 2022.

d) Karla Hall was employed as a teacher on a full full-time limited-term teacher general contract effective September 6th, 2022 to December 22nd, 2022 and assigned to Sprucewood Colony School.

e) Laura Hofer was employed as a teacher on a part-time limited-term teacher general contract effective September 6th, 2022 to June 30th, 2023 and assigned to Acadia Colony School.

f) The request for maternity and parental leave as outlined in the Superintendent's Confidential Report item f) of this date was approved.

5. Secretary-Treasurer's Business Report

a) The twelve-month employees as outlined in the Secretary-Treasurer's Confidential Report of this date were approved to carry forward vacation days to the next year.

b) By-law No. 303, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of $3,700,000 was read a second and third time and finally passed, signed and sealed.

c) Resignation from Nathan Salmon, bus driver, was accepted effective June 30th, 2022.

d) The request from the Neepawa Middle School Parent Council to purchase and install a play structure at Neepawa Middle School was approved in accordance with policy J.M.A.

e) The summer use of the Neepawa Area Collegiate Institute Gymnasium for a badminton and volleyball clinic from August 22nd, 2022 to August 26th, 2022 was approved.

f) The May 31st, 2022 financial reports were approved.

g) Donations in memory of Kalena Green and Janet Kennedy were approved.

6. Other Reports

a) MSBA e-news June 15th, 2022 was circulated.

7. Superintendent's Information and Correspondence

   a) Manitoba's K to 12 Education Action Plan – Both the Third Pillar of Excellence in Teaching and Learning and the Fourth Pillar of Responsive Systems were discussed. Trustees discussed what the Division has done to support these pillars and what potential future actions could be taken to further support these pillars. Trustees have completed reviews and discussions at board meetings of the K to 12 Action Plan, the BEST strategy, the K to 12 Education Review Recommendations and the proposed Bill 64. This has allowed trustees to be in a position to understand the impacts of these reviews and recommendations.

   b) 10 Characteristics of Effective Board Members was reviewed. This document is beneficial as a tool to self-reflect or consider for future trustees or could also be used as a reminder for us during challenging times.

   c) Board/Principal/Staff/Student Conference at Elkhorn – Typically the board has this conference on opposite years to the full Divisional PD. The Conference is tentatively booked for January 19th and 20th, 2023 with the full Divisional PD being held in the 2023 – 2024 school year.

   d) The link to the Staff Recognition Event is now live – The board would like to extend a sincere appreciation to all those who contributed to the virtual Staff Recognition Event. This presentation is put together very well and the board is thankful and appreciates all the time and effort it has taken to publish this.

8. Secretary-Treasurer's Information and Correspondence

   a) Liability Insurance – The various levels of liability insurance along with premiums paid were reviewed. This insurance is part of the provincial insurance package and includes commercial, professional liability, umbrella, cyber, and directors' liability to name a few.

   b) Trustee Elections – Key dates for the upcoming Trustee Elections were provided. These dates include Notice of Nominations, dates to accept nomination papers, allowable advanced voting dates, election day, and inaugural meeting date.

9. Open Forum

   a) Board Quote was approved for circulation.

   b) Guidance time at schools was discussed.

<u>Resolutions:</u>

1. The agenda was approved as amended. *Carried*

2. That the minutes of the June 7th, 2022 Regular Board Meeting be approved as circulated. *Carried*

3. That the May 31st, 2022 expenditures be approved for a total of $ 2,361,654.50

   Accounts Payable Cheques:

   #43471 - #43472; #43545 - #43546;

   #43556 - #43673; #43675 - #43833 $ 1,376,976.76

   Payroll Direct Deposits: #86705 - #87322 $ 984,677.74 *Carried*

4. That the within division school of choice request from Joanna and Kelly Evans for their son Camryn John Evans to attend Grade 6 at Neepawa Middle School instead of Brookdale School effective September 7th, 2022 be approved. *Carried*

5. That Karla Hall be employed as a teacher on a full-time limited-term teacher general contract effective September 6th, 2022 to December 22nd, 2022 and assigned to Sprucewood Colony School. *Carried*

6. That Laura Hofer be employed as a teacher on a part-time limited term Teacher general contract effective September 6th, 2022 to June 30th, 2023 and assigned to Sprucewood Colony School. *Carried*

7. That the request for maternity/parental leave from November 28th, 2022 to December 1st, 2023 as outlined in the Superintendent's Confidential Report item f) of this date be approved. *Carried*

8. That the twelve-month employees as outlined in the Secretary-Treasurer's Confidential Report of this date be approved to carry forward vacation days To the next year. *Carried*

9. That By-law No. 303, a by-law for the purpose of establishing a line of credit For operating purposes in the amount of $3,700,000 BE READ A SECOND AND THIRD TIME AND FINALLY PASSED, SIGNED AND SEALED. *Carried*

10. That the request from Neepawa Middle School Parent Council to purchase and install a play structure at Neepawa Middle School to be approved in accordance with policy J.M.A. *Carried*

11. That the summer use of the Neepawa Middle School gymnasium for a badminton and volleyball clinic from August 22 to 26, 2022 be approved. *Carried*

12. That the May 31st, 2022 financial reports be approved *Carried*

13. That a contribution of $200 be made to the Brandon Humane Society in memory of Janet Kennedy. *Carried*

14. That a contribution of $200 be made to the Town of Carberry "Splash Park" in memory of Kalena Green. *Carried*

Meeting adjourned at 6:38 p.m.
The next Regular Board Meeting is scheduled for Tuesday, August 23rd, 2022 at 4:30 p.m.

Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.