

Beautiful Plains School Division

REGULAR BOARD MEETING

August 22, 2023

Present: Chairperson R. Manns, Vice Chairperson G. Hunter, and Trustees
K. Guillas, S. Kohinski , J. McNeily, L. Biehn, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: (Regular meeting only)

In Camera

1. Superintendent's Confidential Report
 - a) New Vocational School Planning Update
 - b) Staffing Update

2. Secretary-Treasurer's Confidential Report
 - a) Vocational School Property Update
 - b) Leave Request
 - c) Staffing Update
 - d) Neepawa Collegiate Cafeteria Items
 - e) Projected June 30 Financial Statements

3. Board Discussion Policy B.E.C.

The Business Meeting was called to order at 5:34 p.m.

1. The agenda was approved as circulated.
2. The minutes of the June 20, 2023 Regular Board meeting were approved as circulated.
3. The accounts and payroll deposits for the month of June 2023 were approved.
4. Business Arising from the Previous Meeting
 - a) Policy A.D. – Accessibility was approved. This is a new policy as required by Accessibility for Manitobans Act.
 - b) Policy J.E. – Presence and Engagement Attendance Policy was postponed. Definition changes for Chronic Absenteeism and Severe Chronic Absenteeism presented by the Province will be incorporated into this policy. Policy will be presented at the next regular board meeting.

5. Superintendent's Business Report

- a) Jenna-Mae Colley was employed as a teacher on a full time limited term teacher general contract effective September 5, 2023 to December 1, 2023 and assigned to Hazel M Kellington School.
- b) 2023/24 Substitute Teachers: Ron Shewchuk, Danica Wyss, Lori Salt, Murray Karlicki, Arlene Montemayor, Colin Wollmann, Douglas Miller, Gary Sallows, Jacqueline Sallows, John Potter, Gwen McCaskill, Michelle McMillan, Kathryn Bjarnason, Caleb Wollman, Brent Crosson, Krystina McArdle, Beverley McDonald, Kelly Sneesby, Sue Kirkpatrick, Katherine Malfait, Tawny Kerkowich, Nora Heschuk, Ken Friesen, Dixie Friesen, Teresa Morrison-Meyers
- c) The out of division school of choice request from Brad and Caitlin Nelson who reside in Rolling river School Division for their son Caleb Nelson to attend Kindergarten at Hazel M Kellington School Effective September 5, 2023 was approved.
- d) Resignation from Kim Walker, Educational Assistant at J.M. Young School was accepted effective August 31, 2023.
- e) Resignation from Barbara Abrera, Educational Assistant at Neepawa Collegiate was accepted effective September 5, 2023.
- f) Resignation from Sherry Smith, Educational Assistant at Fairway Colony School was accepted effective September 5, 2023.
- g) Resignation from Arlene Montemayor, Educational Assistant at Neepawa Collegiate was accepted effective September 5, 2023.

6. Secretary-Treasurer's Report

- a) The leave request for a leave of absence without pay above what is provided for in Policy G.C.C. as outlined in the Secretary-Treasurer's Confidential Report item b) of this date was approved.
- b) The promissory note LTPS0662 for the purpose of borrowing the sum of Forty Thousand Six Hundred Dollars (\$40,600) upon the credit of the Division by the issue and sale of the security to meet partial costs of the Neepawa Collegiate air handling unit replacement was approved.
- c) Jomar Fuentes has been reassigned as full-time Custodian at Neepawa Collegiate effective August 28, 2023.
- d) Arvin Gulles has been reassigned as full-time Custodian at Neepawa Middle School effective August 28, 2023.
- e) Resignation from Chas Harrison, Bus Driver of route #12 was accepted effective September 5, 2023.

- f) The rate per kilometer for use of a private vehicle for division work be set at 50 cents per kilometer effective July 1, 2023.
- g) The rate per kilometer for private vehicle mileage rate for extra-curricular trips be set at 35 cents per kilometer effective July 1, 2023.
- h) The tender for diesel fuel for the 2023 – 24 school year was awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa, Eden and Brookdale Buses - Neepawa Gladstone Co-op Ltd.
- i) The 2023-24 Spare Bus Driver List was approved as presented at this date.
- j) The transportation request from Ashley Monka to change the family pick-up and drop off location was defeated.

7. Other Reports

- a) MSBA e-news for June 28, 2023 was circulated. Reminders included were upcoming provincial election October 3 and MSBA Annual Convention March 21 & 22, 2024 held at the Victoria Inn. Teacher Idea Fund is being done again this upcoming year.
- b) MSBA Collective Bargaining Workshops Fall 2023 – Sessions for collective bargaining process for non-teaching staff and board governance are being offered to trustees and administrators. Registration will start in September for those interested.
- c) Education Matters Draft Article “Student Presence and Engagement” - Draft version was reviewed. Trustees will incorporate the provincial definition changes to allow for a final review at the next regular board meeting.

8. Superintendent’s Information and Correspondence

- a) June 30, 2023 Enrolment – There was an increase of 81 students over the 2022 – 23 school year with total enrolment of 2,144 students at June 30. Staffing for last year was as per budgeted enrolment of 2,155 students.
- b) Grade 12 Provincial Exam Letter – Manitoba Education and Early Childhood Learning confirmed provincial exams will be reinstated and these exams will count as 20% of the final course grade.
- c) NACTV Correspondence – NACTV has reached out to develop a program to highlight emerging divisional or educational items the division faces. Work to develop this program will continue.
- d) Brandon Sun Article “More that 350 Safety violations found in schools” - School divisions have been added to high-risk industries. Provincial workplace safety and health have increased visits for schools in Manitoba since they are in a higher risk category.

9. Secretary-Treasurer’s Information and Correspondence

- a) 2023 Summer Project update – a review of projects was presented. A majority of projects will be completed prior to the beginning of the school year
- b) Drinking water in schools – Environment and Climate Manitoba launched a grant program to support the costs divisions and schools incurred to adhere to the new drinking water guideline for lead in drinking water. The division has received this funding to cover these costs. Colony schools can also utilize this funding.
- c) Bus Garage Software update – Existing fleet management software requires updating. Migration to the new software will begin in the fall and migration costs will utilize the existing 2023 – 24 transportation budget
- d) Bus Driver staffing – Due to staffing challenges, changes to existing routes were made to reduce the number of drivers needed. Currently there are vacancies for three regular route drivers. Spare drivers will be utilized to operate these routes if these vacancies are not filled. This may have an impact on extra curricular trips.
- e) MPI Fleet Insurance Rebate 2021-22 in the amount of \$7,400.17 was received.
- f) 2023 MSBA Fall & General meetings – These meetings have been scheduled for November 23 & 24, 2023 with registration beginning in September.
- g) Inaugural Board Meeting date has been set for September 5, 2023 at 4:30 pm.

Resolutions:

- 1. That the agenda be approved as circulated. *Carried*
- 2. That the minutes of the June 20, 2023 Regular Board Meeting be approved as circulated. *Carried*
- 3. That the June 30, 2023 expenditures be approved for a total of \$2,423,064.97.

Accounts Payable Cheques:

#46670 - #46975;
 #46978 - #46992 \$ 1,381,390.73

Payroll Direct Deposits: #94558 - #95208 \$ 1,041,674.24 *Carried*

- 4. That the following policy be approved as presented this date:
 - A.D. – “Accessibility” *Carried*
- 5. That the following policy be approved as presented this date:
 - J.E. “Presence and Engagement Attendance Policy” *Tabled*

August 22, 2023

6. That Jenna-Mae Colley be employed as a teacher on a full time limited term teacher general contract effective September 5, 2023 to December 1, 2023 and assigned to Hazel M Kellington School. *Carried*
7. That the out of division school of choice request from Brad and Caitlin Nelson who reside in Rolling River School Division for their son Caleb Nelson to attend Kindergarten at Hazel M Kellington School effective September 5, 2023 be approved. *Carried*
8. That the request for leave of absence without pay above what is provided for in Policy G.C.C. as outlined in the Secretary-Treasurer's Confidential Report item b) of this date be approved. *Carried*
9. That the promissory note LTPS0662 for the purpose of borrowing the sum of Forty Thousand Six Hundred Dollars (\$40,600) upon the credit of the Division by the issue and sale of the security to meet partial costs of the Neepawa Collegiate air handling unit replacement be approved. *Carried*
10. That Jomar Fuentes be reassigned as full time Custodian at Neepawa Collegiate effective August 28, 2023. *Carried*
11. That Arvin Gulles be reassigned as full time Custodian at Neepawa Middle School effective August 28, 2023. *Carried*
12. That the rate per kilometer for use of a private vehicle for division work be set at 50 cents per kilometer effective July 1, 2023. *Carried*
13. That the rate per kilometer for private vehicle mileage rate for extra-curricular trips be set at 35 cents per kilometer effective July 1, 2023. *Carried*
14. That the tender for diesel fuel for the 2023-24 school year be awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa, Eden and Brookdale Buses – Neepawa Gladstone Co-op Ltd. *Carried*
15. That the 2023-24 Spare Bus Driver List be approved as presented at this date. *Carried*
16. That the transportation request from Ashley Monka to change the family pick-up and drop off location be approved. *Defeated*

Meeting adjourned at 6:55 p.m.

The next Regular Board Meeting is scheduled for Tuesday, September 5, 2023 at 4:30 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*