

Beautiful Plains School Division

REGULAR BOARD MEETING

December 5, 2023

Present: Chairperson R. Manns, and Trustees K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets: Vice Chairperson L. Biehn

BPTA:

In Camera

1. Superintendent's Confidential Report
 - a) New Vocational School Planning Update
 - b) Board Reflection
 - c) Fairway Agreement
 - d) Student Suspensions
 - e) Staffing for 2024 - 25

2. Secretary-Treasurer's Confidential Report
 - a) Non Teaching Wage Scales
 - b) Staffing Update

The Business Meeting was called to order at 6:49 p.m.

1. The agenda was approved as circulated.
2. The minutes of the November 21, 2023 Regular Board meeting were approved as circulated.
3. The accounts and payroll deposits for the month of October 2023 were approved.
4. Superintendent's Business Report
 - a) 2023/24 Substitute Teachers: Kaitlyn Dmytriw, Stacey Kostenchuk
 - b) Jhonette Cruz was employed as an educational assistant effective November 23, 2023 and assigned to Neepawa Collegiate.

- c) Perline Romero was employed as a teacher on a part-time limited term teacher general contract effective January 8, 2024 to June 28, 2024 and assigned to J.M. Young School.
- d) The Staff Cost Reimbursement Agreement between Beautiful Plains School Division and Fairway Colony as outlined in the Superintendent's Confidential Report item c) was approved.
- e) Shaelyn Leflar was employed as a teacher on a part-time limited term teacher general contract effective December 6, 2023 to June 28, 2024 and assigned to Fairway Colony School.

5. Secretary-Treasurer's Report

- a) The non-teaching employee pay schedule and the maintenance and transportation supervisor pay schedules were approved effective July 1, 2022 and July 1, 2023.
- b) The October 31, 2023 financial reports were approved.
- c) By-Law No. 306, a by-law to establish trustee annual indemnities was read a first time.
- d) Jennifer Wiebe was added to the spare bus driver list effective December 5, 2023.

6. Committee Reports

- a) Professional Development minutes from November 20, 2023 meeting – Feedback from the full divisional inservice with Darci Lang has been positive. Training on February 12th & 13th, 2024 for Treaty Education Training was noted. Committee is considering potential PD topics and presenters for next year. Committee maintained the existing mileage rate to maximize PD opportunities for staff.
- b) Operations & Finance Committee – Committee met to review annual school requests for maintenance related items and prepare for annual building/property tours. The committee toured all division owned school buildings and the bus garage to review the requests.
- c) Workplace Safety & Health Agenda – December 5, 2023 meeting - Agenda was circulated. Additional conversations pertained to balancing student needs and safety with increased documentation and procedures.

7. New Business & Correspondence for Action

- a) Revised Policies were read a first time:
 - A.D. – “Accessibility”
 - I.D. – “Student Services – Appropriate Education”
 - I.D.A. – “Student Services – Appropriate Education Procedures”
 - I.D.B. – “Student Services – “Principal's Responsibilities”

I.F. – “Student Services Clinical Services”

I.K. – “Use of a Trained Service Animal in a School”

Policy A.D. was updated in all areas to expand on actions the Division has taken in each Accessibility Standard. All other policies were updated to include specific wording as per directives from the Department of Education and Early Childhood Learning.

8. Other Reports

- a) MSBA e-news November 22, 2023 was circulated. Information included in the e-news were services offered by the Employer Advisor Office, Lieutenant Governor’s Community Leadership Award nominations process, 2024 Excellence in Education Awards nomination process and curriculum based election education.
- b) MSBA Convention Award Program – Recognition award information, nomination procedure and forms were provided.
- c) MSBA Fall Meeting & PD - Trustees that attended indicated these meetings and PD sessions were valuable.

9. Superintendent’s Information and Correspondence

- a) Colony Elders Meeting update - Trustees attended these meetings. Conversations were varied between groups.
- b) Neepawa Banner article “Neepawa’s New School” - This article was published shortly after staff were informed of the location chosen. The article helps provide this information to our community.

10. Secretary-Treasurer’s Information and Correspondence

- a) Neepawa-Gladstone Coop Patronage for diesel fuel in the amount of \$ 8626.52 was received.

11. Open Forum

- a) Board Quote was approved for circulation.
- b) NACTV Interview – Trustee Guillas and Trustee Manns participated in an interview series about the School Division and their roles as trustees.
- c) Coming Events were reviewed.

Resolutions:

- 1. That the agenda be approved as circulated.

Carried

December 5, 2023

2. That the minutes of the November 21, 2023 Regular Board Meeting be approved as circulated. *Carried*
3. That the October 31, 2023 expenditures be approved for a total of \$2,252,741.54.

Accounts Payable Cheques:

#47357 - #47362;
#47406 - #47413;
#47448 - #47454;
#47499 - #47734;
#47801 - #47807 \$ 1,147,770.71

Payroll Direct Deposits: #96626 - #97286 \$ 1,104,970.83 *Carried*

4. That Jhonette Cruz be employed as an educational assistant effective November 23, 2023 and assigned to Neepawa Collegiate. *Carried*
5. That Perline Romero be employed as a teacher on a part-time limited term teacher general contract effective January 8, 2024 to June 28, 2024 and assigned to J.M. Young School. *Carried*
6. The the Staff Cost Reimbursement Agreement between Beautiful Plains School Division and Fairway Colony as outlined in the Superintendent's Confidential Report item c) be approved. *Carried*
7. That Shaelyn Leflar be employed as a teacher on a part-time limited term teacher general contract effective December 6, 2023 to June 28, 2024 and assigned to Fairway Colony School. *Carried*
8. That the non-teaching employee pay schedule and the maintenance and transportation supervisor pay schedules be approved effective July 1, 2022 and July 1, 2023. *Carried*
9. That the October 31, 2023 financial reports be approved. *Carried*
10. That by-law No. 306, a by-law to establish trustee annual indemnities BE READ A FIRST TIME. *Carried*
11. That Jennifer Wiebe be added to the spare bus driver list effective December 5, 2023. *Carried*
12. That the regular meeting be extended beyond three hours. *Carried*

Meeting adjourned at 7:55 p.m.

The next Regular Board Meeting is scheduled for Tuesday, December 19, 2023 at 4:30 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainsd.ca
This site also links to Division Schools.*