

Beautiful Plains School Division

REGULAR BOARD MEETING

July 30, 2024

Present: Chairperson R. Manns, Vice Chairperson L. Biehn and Trustees K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

In Camera

1. Superintendent's Confidential Report
 - a) Leave Request
 - b) Provincial Bargaining - Teacher Collective Agreement
 - c) Legal Correspondence
2. Secretary-Treasurer's Confidential Report
 - a) Land Acquisition update
 - b) Space Utilization Update
 - c) Staffing Update
 - d) Projected June 30 Financial Statements
3. Parent Inquiry
4. Senior Admin Expenses

The Business Meeting was called to order at 6:13 p.m.

1. The agenda was approved as amended.
2. The minutes of the June 18, 2024 Regular Board meeting were approved as circulated.
3. The accounts and payroll deposits for the month of May 2024 were approved.
4. Business Arising from the Previous Meeting
 - a) Conscious Leadership – Topic #2 “Empathy” - Board continued discussions on conscious leadership.
 - b) Senior Administration Evaluation - This process started last year with a review of job descriptions to ensure the policy is accurate and aligned. Discussed future evaluation schedule.

5. Superintendent's Business Report

- a) Resignation from Hanna Kaspick, Educational Assistant at Hazel M Kellington School was accepted effective June 20, 2024.
- b) 2023/24 Substitute Teachers: Kiana Stevens
- c) The request for 1 day leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item a) of this date was approved.

6. Secretary-Treasurer's Business Report

- a) The May 31, 2024 financial reports were approved. A deficit beyond budget is expected due to wage obligations.
- b) Ranier Mariano was employed as a full-time permanent Custodian at Hazel M Kellington School effective August 26, 2024.
- c) Mark Link was employed as a full-time permanent Assistant Head Custodian at Carberry Schools effective August 13, 2024.
- d) Ed Hnidy was employed as a regular bus driver effective September 4, 2024.
- e) The rate per kilometer for use of a private vehicle for division work was set at 48 cents per kilometer effective July 1, 2024.
- f) The rate per kilometer for private vehicle mileage rate for extra-curricular trips was set at 35 cents per kilometer effective July 1, 2024.
- g) The tender for diesel fuel for the 2024-25 school year was awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa and Eden Buses – Neepawa Gladstone Co-op Ltd.
- h) The quotation from Powerland for 30 monitors and the quotation from Elco Systems for 30 desktops was approved.
- i) The 2024-25 Spare Bus Driver List was approved as presented at this date.

7. Other Reports

- a) MSBA - e-news – June 19, 2024 - Regional meetings will resume this year. Region one meeting will be held October 28th at Victoria Inn in Brandon.

8. Superintendent's Information and Correspondence

- a) Leave Requests Discussion - The collective agreement and policy G.C.C. were provided, which are documents that govern leave requests. Board had discussions regarding types of leaves requested in past as well as the impacts of granting leaves beyond the governing documents. The board will continue these discussions where warranted.

- b) June 30th Enrolment Review - June 30th enrolment was 2,309 students which is closely aligned with the budgeted enrolment of 2,318. Growth will continue to have an impact on our schools for the upcoming school year.
- c) Board/Principal Conference - January 16 & 17, 2025 is the next Board/Principal Conference which will have the theme of Cultivating Compassionate and Engaging Schools. Board discussed potential topics for the Ask the Principal/Ask the Board session.

9. Secretary-Treasurer's Information and Correspondence

- a) Inaugural Board Meeting date has been set for September 3, 2024.

10. Open Forum

- a) Coming Events were circulated.

Resolutions:

- 1. That the agenda be approved as amended. *Carried*
- 2. That the minutes of the June 18, 2024 Regular Board Meeting be approved as circulated. *Carried*
- 3. That the May 31, 2024 expenditures be approved for a total of \$ 2,295,035.68.

Accounts Payable Cheques:

#49234 - #49507 \$ 1,133,261.31

Payroll Direct Deposits: #101605 - #102293 \$ 1,161,774.37 *Carried*

- 4. That the request for 1 day leave without pay, above and beyond the provisions Provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*
- 5. That the May 31st, 2024 financial reports be approved. *Carried*
- 6. That Ranier Mariano be employed as a full-time permanent Custodian at Hazel M. Kellington School effective August 26, 2024. *Carried*
- 7. That Mark Link be employed as a full-time permanent Assistant Head Custodian at Carberry Schools effective August 13, 2024. *Carried*
- 8. That Ed Hnidy be employed as a regular bus driver effective September 4th, 2024. *Carried*
- 9. That the rate per kilometer for use of a private vehicle for division work be set at 48 cents per kilometer effective July 1, 2024. *Carried*

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10. That the rate per kilometer for private vehicle mileage rate for extra-curricular Trips be set at 35 cents per kilometer effective July 1, 2024. *Carried*
11. That the tender for diesel fuel for the 2024 – 25 school year be awarded as follows:
Carberry Buses – Redfern Farm Services
Neepawa and Eden Buses - Neepawa Gladstone Co-op Ltd. *Carried*
12. That the quotation from Powerland for 30 monitors and the quotation from Elco Systems for 30 desktops be approved. *Carried*
13. That the 2024-25 Spare Bus Driver List be approved as presented at this date. *Carried*

Meeting adjourned at 7:30 p.m.

The next Regular Board Meeting is scheduled for Tuesday, September 3, 2024 at 4:30 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*