

# Beautiful Plains School Division

## REGULAR BOARD MEETING

October 15, 2024

Present: Chairperson R. Manns, Vice Chairperson L. Biehn and Trustees K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

BPTA: M. Kolbe (Regular Meeting Only)

### ***In Camera***

1. Superintendent's Confidential Report
  - a) Student Suspensions
  - b) Leave Request
  - c) Choice of Schools
  - d) Staff Update
  - e) Extra-Curricular Leave
  - f) Board Discussion
  - g) MLA Meeting Update
  - h) Senior Admin Evaluation
  
2. Secretary-Treasurer's Confidential Report
  - a) Non-Teaching Wage Scales
  - b) Support Staff
  - c) Budget 2025-26 Preparations
  - d) Staffing Update
  - e) Land Acquisition Update
  
3. Senior Admin Expenses

The Business Meeting was called to order at 6:05 p.m.

1. The agenda was approved as circulated.
  
2. The minutes of the October 1, 2024 Regular Board Meeting were approved as circulated.
  
3. Delegations
  - a) Representative from MNP was in attendance to present the 2023 – 24 financial statements and documents relating to the recent annual audit. A clear unmodified audit opinion on the 2023 – 24 financial statements was provided. It was noted that the area with the largest spending increase was regular instruction spending. Changes in accounting rules for revenue reporting had no impact on the divisional financial statements.

#### 4. Superintendent's Business Report

- a) Daniela Fast was employed as a term educational assistant effective September 23, 2024 to June 25, 2025 and assigned to R.J. Waugh School.
- b) Natalie Heppner was employed as a term educational assistant effective October 3, 2024 to June 25, 2025 and assigned to R.J. Waugh School.
- c) Vera Luibkina was employed as a term educational assistant effective October 9, 2024 to December 20, 2024 and assigned to R.J. Waugh School.
- d) Michelle Edroso was employed as a term educational assistant effective October 4, 2024 to June 25, 2025 and assigned to Hazel M Kellington School.
- e) Michaela Dela Cruz was employed as a term educational assistant effective October 4, 2024 to June 25, 2025 and assigned to Hazel M Kellington School.
- f) Joy Ann Rizal was employed as a term educational assistant effective October 4, 2024 to June 25, 2025 and assigned to Hazel M Kellington School.
- g) Bailey Wiebe was employed as an educational assistant effective October 7, 2024 and assigned to Hazel M Kellington School.
- h) Glenda Porwelos was employed as a term educational assistant effective October 21, 2024 to June 25, 2025 and assigned to Hazel M Kellington School.
- i) Jacquilyn Cadelina was employed as a term educational assistant effective October 7, 2024 to June 25, 2025 and assigned to Hazel M Kellington School.
- j) Janice Yusi was employed as a part-time term educational assistant effective October 17, 2024 to June 25, 2025 and assigned to Hazel M Kellington School.
- k) Ka Man Ma was employed as a part-time term educational assistant effective October 23, 2024 to June 25, 2025 and assigned to Hazel M Kellington School.
- l) Mae Latonio was employed as a part-time term educational assistant effective October 7, 2024 to June 25, 2025 and assigned to Neepawa Middle School.
- m) Resignation from Audra Rainka, Teacher at Hazel M Kellington School was accepted effective December 31, 2024.
- n) Resignation from Sue Farquhar, Teacher at Hazel M Kellington School was accepted effective December 20, 2024
- o) The request for leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item b) of this date was approved.
- p) 2024/25 Substitute Teachers: Kaitlyn Perrett, Ashlee Plett

October 15, 2024

- q) The within division school of choice request from Aaron and Carla VanDenBussche for their son Ethan Jacob VanDenBussche to attend Grade 6 at Brookdale School instead of Neepawa Middle School effective October 16, 2024 was approved.

#### 5. Secretary-Treasurer's Business Report

- a) The non-teaching employee pay schedule and the maintenance and transportation supervisor pay schedules were approved effective July 1st, 2023 & July 1st, 2024.
- b) The auditor reports from MNP LLP to the Board of Trustees and the 2023/24 Audited Financial Statements and Notes to the Financial Statements were approved as presented. The Division expenditures exceeded revenues in the amount of \$513,902 which reduced the accumulated surplus. Wage obligations exceeded budgeted amounts. Total expenses for the year were \$27,302,999.

#### 6. Other Reports

- a) MSBA – Executive Highlights Sept 9 2024 – Executive reviewed financial statements, completed committee appointments, demonstrated a new learning management systems to modernize MSBA's PD services and reviewed the initial draft of fall general meeting agendas.
- b) MSBA Memo Fall Regional Meetings Information & Registration Oct 2024 – Region 1 Fall meeting is scheduled for October 28. The agenda includes general association business including a financial report, nominations and review of executive resolutions. A PD session on resolution development will follow the general business.
- c) MSBA e-news October 9, 2024 - News included 2023/24 report of the Student Advisory Council at the provincial level, media literacy week information, cyber month is October information and Vimy Inspires Tomorrow – a history based leadership program.

#### 7. Superintendent's Information and Correspondence

- a) 2024-2025 Manitoba's Excellence in Education Awards – Details to nominate an educator and the award categories were shared.
- b) Manitoba News Release – October 8, 2024 - New acting minister of education and early childhood learning is Tracy Schmidt as Nello Altomare (current minister) is away from work due to medical reasons. Tracy Schmidt is also Environment and Climate Change Minister.

#### 8. Open Forum

- a) Board quote was approved for circulation.
- b) Coming Events were circulated.
- c) Board chair's meeting – Chairperson R. Manns reported MSBA has requested any PD topic ideas can be forwarded to MSBA prior to the regional meetings.

Move back in-camera

Resolutions:

1. That the agenda be approved as circulated. *Carried*
2. That the minutes of the October 1, 2024 Regular Board Meeting be approved as circulated. *Carried*
3. That Daniela Fast be employed as a term educational assistant effective September 23, 2024 to June 25, 2025 and assigned to R.J. Waugh School. *Carried*
4. That Natalie Heppner be employed as a term educational assistant effective October 3, 2024 to June 25, 2025 and assigned to R.J. Waugh School. *Carried*
5. That Vera Luibkina be employed as a term educational assistant effective October 9, 2024 to December 20, 2024 and assigned to R.J. Waugh School. *Carried*
6. That Michelle Edroso be employed as a term educational assistant effective October 4, 2024 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
7. That Michaela Dela Cruz be employed as a term educational assistant effective October 4, 2024 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
8. That Joy Ann Rizal be employed as a term educational assistant effective October 4, 2024 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
9. That Bailey Wiebe be employed as an educational assistant effective October 7, 2024 and assigned to Hazel M Kellington School. *Carried*
10. That Glenda Porwelos be employed as a term educational assistant effective October 21, 2024 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
11. That Jacquilyn Cadelina be employed as a term educational assistant effective October 7, 2024 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
12. That Janice Yusi be employed as a part-time term educational assistant effective October 17, 2024 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
13. That Ka Man Ma be employed as a part-time term educational assistant effective October 23, 2024 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
14. That Mae Latonio be employed as a part-time term educational assistant effective October 7, 2024 to June 25, 2025 and assigned to Neepawa Middle School. *Carried*
15. That the request for leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*

October 15, 2024

16. That the within division school of choice request from Aaron and Carla VanDenBussche for their son Ethan Jacob VanDenBussche to attend Grade 6 at Brookdale School instead of Neepawa Middle School effective October 16, 2024 be approved. *Carried*
17. That the non-teaching employee pay schedule and the maintenance and transportation supervisor pay schedules be approved effective July 1st, 2023 & July 1st, 2024. *Carried*
18. That the auditor reports from MNP LLP to the Board of Trustees and the 2023/24 Audited Financial Statements and Notes to the Financial Statements be approved as presented. *Carried*
19. That the Board move back In-Camera. *Carried*

Meeting adjourned at 6:58 p.m.

The next Regular Board Meeting is scheduled for Tuesday, November 5, 2024 at 5:00 p.m.

*Minutes are available on the Division Web Site at [www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)  
This site also links to Division Schools.*