

Beautiful Plains School Division

REGULAR BOARD MEETING

December 3, 2024

Present: Chairperson R. Manns, Vice Chairperson L. Biehn and Trustees K. Guillas, S. Kohinski, J. McNeily, R. Toews

Also Present: K. Reynolds, S. Bayes

Regrets: G. Hunter, J. Young

BPTA: B. Boyle (Regular Meeting Only)

In Camera

1. Superintendent's Confidential Report
 - a) Leave Request
 - b) Leave Request
 - c) Leave Request
 - d) Board Discussion
 - e) Student Suspension

2. Secretary-Treasurer's Confidential Report
 - a) Support Staff
 - b) Budget 2025-26

The Business Meeting was called to order at 5:50 p.m.

1. The agenda was approved as circulated.
2. The minutes of the November 5, 2024 and November 19, 2024 Regular Board Meetings were approved as circulated.
3. The accounts and payroll deposits for the month of October 2024 were approved.
4. Business Arising from the Previous Meeting
 - a) Revised policy G.D.B.
"Salary Provisions for Staff who are Absent Due to Inclement Weather" was approved.
 - b) First Reading of Revised Policy J.E.C. "Small Enrolment Schools on Hutterite Colonies"-
Updates included changes to be in line with current costs and the intent to work with colonies to share costs when enrolment is lower than 10 students.

- c) First Reading of Revised Policy G.A. "Staffing Guidelines – Changes in administration as required by provincial collective agreement. Other changes are to reflect our current practices.
- d) Board Principal Topic – Discussion #1 & #2 – This is in preparation for discussions at the Board Principal conference. The topics of sustainable budgeting and new teacher collective agreement were reviewed.

5. Superintendent's Business Report

- a) The request for leave as outlined in the Superintendent's Confidential Report item a) of this date was approved.
- b) The request for 2 days leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item b) of this date was approved.
- c) 2024/25 Substitute Teachers: Krystina McArdle, Cassandra Jago, Juliana Hiebert
- d) Denise Uebersax was employed as a teacher on a full time teacher general contract effective October 24, 2024 and assigned to Hazel M Kellington School.
- e) A financial contribution of \$ 300.⁰⁰ to NACTV to support their annual fundraising showcase was approved.
- f) The request for 2 days leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item c) of this date was approved.
- g) The out of province, overnight trip request from Carberry Collegiate, namely the Band Festival trip to Edmonton, AB on April 12 to April 15, 2025 was approved.
- h) Siri Freeman was employed as a teacher on a full time limited term teacher general contract effective January 6, 2025 to June 27, 2025 and assigned to Hazel M Kellington School.
- i) Kumudu Gunarathna was employed as a teacher on a part-time limited term teacher general contract effective January 6, 2025 to June 27, 2025 and assigned to Hazel M Kellington School.
- j) Clara Boyle was re-assigned to Hazel M Kellington School as a full time term teacher effective January 6, 2025 to June 27, 2025.

6. Secretary-Treasurer's Business Report

- a) By-law No. 308, a by-law to establish trustee annual indemnities was read a first time.
- b) The school bus tender for one 65 passenger school bus be awarded to Maxim Truck & Trailer in the amount of \$189,534 plus GST.

7. Committee Reports

- a) Accessibility Committee Updates – The committee has reviewed their plan, discussed areas to focus on and considered next steps. A subcommittee has been formed to address future needs.
- b) Workplace Safety & Health Agenda – December 3, 2024 – The agenda was circulated. This committee attended a PD Day held at the Division Office that was organized by K. Turner.

8. Superintendent's Information and Correspondence

- a) Board Quotes – A series of themes were developed in past to guide board quote topics. These themes were reviewed.
- b) Fundraising Letter to School Boards – A letter from People for Public Education Manitoba (PfPE) was circulated as information for the board.
- c) BPSD Continuous Improvement Plan Update – Plan was reviewed with updated levels on achievement in our three priority areas of literacy, numeracy and thriving in BPSD. The plan is available on the divisional website.
- d) Board Principal Conference Agenda – The agenda was reviewed.

9. Secretary-Treasurer's Information and Correspondence

- a) Coop Patronage 2023 – Neepawa-Gladstone Co-op Patronage for diesel fuel in the amount of \$6,471.14 was received.
- b) Daycare Centers Cost Calculations – On an annual basis the rental calculation is completed per the division agreement with the daycare centers in divisional buildings. Calculations were presented.

10. Open Forum

- a) Board quote was approved for circulation.
- b) Coming Events were circulated.
- c) Staff Recognition – Trustee Guillas will put together and provide for the Principal's Meeting.

Resolutions:

- 1. That the agenda be approved as circulated. *Carried*
- 2. That the minutes of the November 5 and November 19, 2024 Regular Board Meeting be approved as circulated. *Carried*

3. That the October 31, 2024 expenditures be approved for a total of \$ 2,564,549.98

Accounts Payable Cheques:

#50402 - #50686 \$ 1,286,926.46

Payroll Direct Deposits: #104503 - #105274 \$ 1,277,623.52 *Carried*

4. That the following revised policy be approved as presented this date:
 - G.D.B. "Salary Provisions for Staff who are Absent Due to Inclement Weather" *Carried*
5. That the request for leave as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*
6. That the request for 2 days leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
7. That Denise Uebersax be employed as a teacher on a full time teacher general contract effective October 24, 2024 and assigned to Hazel M Kellington School. *Carried*
8. That a financial contribution of \$ 300.⁰⁰ to NACTV to support their annual fundraising showcase be approved. *Carried*
9. That the request for 2 days leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*
10. That the out of province, overnight trip request from Carberry Collegiate, namely the Band Festival trip to Edmonton, AB on April 12 to April 15, 2025 be approved. *Carried*
11. That Siri Freeman be employed as a teacher on a full time limited term teacher general contract effective January 6, 2025 to June 27, 2025 and assigned to Hazel M Kellington School. *Carried*
12. That Kumudu Gunarathna be employed as a teacher on a part-time limited term teacher general contract effective January 6, 2025 to June 27, 2025 and assigned to Hazel M Kellington School. *Carried*
13. That Clara Boyle be re-assigned to Hazel M Kellington School as a full time term teacher effective January 6, 2025 to June 27, 2025 . *Carried*
14. That by-law No. 308, a by-law to establish trustee annual indemnities BE READ A FIRST TIME. *Carried*

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15. That the school bus tender for one 65 passenger school bus be awarded to Maxim Truck & Trailer in the amount of \$189,534 plus GST.

Carried

Meeting adjourned at 7:32 p.m.

The next Regular Board Meeting is scheduled for Tuesday, December 17, 2024 at 5:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*