

# Beautiful Plains School Division

## REGULAR BOARD MEETING

### January 21, 2025

Present: Chairperson R. Manns, Vice Chairperson L. Biehn and Trustees K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: K. Turner (Regular Meeting Only)

#### ***In Camera***

1. Superintendent's Confidential Report
  - a) Request for Maternity/Parental Leave
  - b) Request for Maternity/Parental Leave
  - c) Leave Request
  - d) Request for Maternity/Parental Leave
  - e) Student Suspension
  - f) Lawyer correspondence
  - g) NACTV
  - h) Neepawa Settlement Services
  - i) Senior Admin Evaluations
  
2. Secretary-Treasurer's Confidential Report
  - a) Land Acquisition
  - b) Classroom Space in Neepawa Schools
  - c) Support Staff
  - d) Budget 2025-26

The Business Meeting was called to order at 6:42 p.m.

1. The agenda was approved as circulated.
2. The minutes of the December 17, 2024 Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for the month of November 2024 were approved.
4. Superintendent's Business Report
  - a) 2024/25 Substitute Teachers: Ruth Maendel, Emma Scott

- b) The request for maternity/parental leave from February 24, 2025 to September 7, 2026 as outlined in the Superintendent's Confidential Report item a) of this date was approved.
- c) The request for maternity/parental leave from March 14, 2025 to March 16, 2026 as outlined in the Superintendent's Confidential Report item b) of this date was approved.
- d) Vera Liubkina was employed as a term educational assistant effective January 6, 2025 to March 1, 2025 and assigned to R.J. Waugh School.
- e) Nicole Kozak was employed as a part-time educational assistant effective January 21, 2025 and assigned to J.M. Young School.
- f) Aivie Lyn Estay was employed as a part-time term educational assistant effective January 27, 2025 to June 25, 2025 and assigned to Hazel M Kellington School.
- g) Jinky Cayaban was employed as a part-time term educational assistant effective January 27, 2025 to June 25, 2025 and assigned to Hazel M Kellington School.
- h) Danica Murray was employed as a teacher on a full time limited term teacher general contract effective March 17, 2025 to June 27, 2025 and assigned to Neepawa Middle School.
- i) Jennifer Drader was employed as a teacher on a .25 limited term teacher general contract effective January 6, 2025 to June 27, 2025 and assigned to Hazel M. Kellington School.
- j) The out of province, overnight trip request from Willerton School, namely the Ski trip to Banff/Lake Louise, AB on January 30 to February 3, 2025 was approved.
- k) Resignation from Natalie Heppner, Educational Assistant at R.J. Waugh school was accepted effective December 22, 2024.
- l) The within division school of choice request from Ryan Brown for his son Jaxxon Lane Westen Brown to attend Grade 1 at Hazel M Kellington School instead of Brookdale School effective January 6, 2025 was approved.
- m) The within division school of choice request from Ryan Brown for his son Samuel Kenneth Brown to attend Kindergarten at Hazel M Kellington School instead of Brookdale School effective January 6, 2025 was approved.
- n) The request for 1 day leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item c) of this date was approved.
- o) Resignation from Moira Woods, Teacher at Neepawa Middle School was accepted effective June 27, 2025.

- p) The request for maternity/parental leave from May 26, 2025 to September 7, 2026 as outlined in the Superintendent's Confidential Report item d) of this date was approved.

#### 5. Secretary-Treasurer's Business Report

- a) The November 30, 2024 financial reports were approved.
- b) By-law No. 308, a by-law to establish trustee annual indemnities was read a third time and finally passed, signed and sealed.
- c) The rate per kilometer for use of a private vehicle for division work was set at 47 cents per kilometer effective January 1, 2025.
- d) The lowest quotation from Powerland and Elco Systems for the 2025/26 bulk purchase of desktops, monitors and viewboards was approved.
- e) The promissory note LTPS0763 for the purpose of borrowing the sum of Two Million, Five Hundred Thousand Dollars (\$2,500,000) to meet the purchase costs of the land acquisition and associated development costs for a future academic and vocational high school site was approved.
- f) The Board gave permission for the Secretary-Treasurer to enter into a Development Agreement with the Town of Neepawa to have the property serviced for the purpose of constructing a future academic and vocational high school as outlined in the Confidential Report of this date be approved.

#### 6. Committee Reports

- a) PD Committee update – The Committee is finalizing the February 10, 2025 PD day for teachers being held in Carberry. It will include a keynote speaker and breakout sessions. Bussing will be provided. The full divisional in-service will be held in Fall of 2025. The in-service topic and speaker is being discussed.

#### 7. New Business & Correspondence for Action

- a) First Reading of revised Policy G.D.C. "Jury Duty" – Wording changes clarify jury duty does not pertain to the employee's personal or private matters.

#### 8. Other Reports

- a) MSBA - e-news - December 18, 2024 – CSBA is being hosted in Winnipeg July 2 – 5, 2025.
- b) MSBA - e-news - January 8, 2025 –Bill 21, The Public Schools Amendment Act passed in November 2024. This Bill expands the definition of "resident pupil" to provide further school of choice options. MSBA Staff Member Jennifer Esau retired after a 38 year career with MSBA.

- c) Joint Education Partners Letter - School Capital Planning - 12 December 2024 – Education Partner organizations issued a letter to advocate for revitalizing a branch of government dedicated to capital projects in Education. This would be similar to Public Schools Finance Board.
- d) Memo - One-time Funding Support for Trustees CSBA Congress - December 2025 – The MSBA Provincial Executive has established a one-time fund to enable boards to attend the CSBA convention. This is to assist those boards who are unable to bear the travel & registration costs to attend.
- e) Review of 4 Topics - Board/Principal Evening Discussions – The topics discussed by Trustees, Principals and Teachers were reviewed. Over the coming board meetings, the board will review the feedback and learning from each topic.
- f) Free Press Article – “Province Scraps \$50-M Student Database” – This article discusses the history on work done to establish a centralized provincial student database.
- g) MSBA - Registration Memo – MSBA Annual Convention registration is available. Trustees indicated their availability for the convention. The convention has a professional development component on the first day with the business agenda on the second day. The Convention will be held March 20 & 21, 2025.
- h) MSBA - Memo re March Annual Convention Guest Room Booking Jan. 2025 – Room reservations have been completed for trustees.
- i) MSBA - Board Ballots Memo and Form BPSD – Board ballots are required for voting during the association business section of the agenda. Board ballot pick-up was assigned to trustees.
- j) MSBA - Memo to Board Chairs - Process for 2025 Ministerial Session - Jan 15 2025 – Historically boards have had the opportunity to ask questions directly to the Minister of Education & Early Childhood Learning. Board of trustees would like to discuss and submit questions.

## 9. Superintendent’s Information and Correspondence

- a) Board/BPTA Topics - BPTA and Board of Trustees would like to continue past practice of an annual supper meeting. Topics for discussion from both parties will be determined in the near future.
- b) Staff Recognition – June 2025 – The board discussed the potential ways to provide staff with recognition for years of service. The board will participate in school-based end of year service recognition.
- c) BPSD Memo – Cybersecurity Event Powerschool – On January 7, 2025 PowerSchool informed our division of a data breach that occurred in late December 2024. This breach was directed at PowerSchool and impacted over 25 divisions in Manitoba. Legal council has provided guidance on the appropriate communication for this situation. On January 8, 2025, staff and families were notified of the breach and were provided a FAQ document.

10. Secretary-Treasurer's Information and Correspondence

- a) Provincial Fuel Tax changes – For the 2024 calendar year, the provincial fuel tax was removed from the price of fuel. Starting January 1, 2025, the provincial fuel tax has been reinstated at \$0.125/liter. Prior to 2024, the tax was \$0.14/liter. This will result in an increase in fuel costs for the division with the largest being diesel fuel for our buses.
- b) MPI Fleet Insurance Rebate 2023-24 in the amount of \$8,972.91 was received.

11. Open Forum

- a) Board quote was approved for circulation.
- b) Coming Events were circulated.

Resolutions:

- 1. That the agenda be approved as circulated. *Carried*
- 2. That the minutes of the December 17, 2024 Regular Board Meeting be approved as circulated. *Carried*
- 3. That the November 30, 2024 expenditures be approved for a total of \$ 3,480,707.16.

Accounts Payable Cheques:

#50687 - #50881;  
#50883

\$ 1,521,307.06

Payroll Direct Deposits: #105275 - #106239

\$ 1,959,400.10

*Carried*

- 4. That the request for maternity/parental leave from February 24, 2025 to September 7, 2026 as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*
- 5. That the request for maternity/parental leave from March 14, 2025 to March 16, 2026 as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
- 6. That Vera Liubkina be employed as a term educational assistant effective January 6, 2025 to March 1, 2025 and assigned to R.J. Waugh School. *Carried*
- 7. That Nicole Kozak be employed as a part-time educational assistant effective January 21, 2025 and assigned to J.M. Young School. *Carried*
- 8. That Aivie Lyn Estay be employed as a part-time term educational assistant effective January 27, 2025 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*

9. That Jinky Cayaban be employed as a part-time term educational assistant effective January 27, 2025 to June 25, 2025 and assigned to Hazel M Kellington School. *Carried*
10. That Danica Murray be employed as a teacher on a full time limited term teacher general contract effective March 17, 2025 to June 27, 2025 and assigned to Neepawa Middle School. *Carried*
11. That Jennifer Drader be employed as a teacher on a .25 limited term teacher general contract effective January 6, 2025 to June 27, 2025 and assigned to Hazel M. Kellington School. *Carried*
12. That the out of province, overnight trip request from Willerton School, namely the Ski trip to Banff/Lake Louise, AB on January 30 to February 3, 2025 be approved. *Carried*
13. That the within division school of choice request from Ryan Brown for his son Jaxxon Lane Westen Brown to attend Grade 1 at Hazel M Kellington School instead of Brookdale School effective January 6, 2025 be approved. *Carried*
14. That the within division school of choice request from Ryan Brown for his son Samuel Kenneth Brown to attend Kindergarten at Hazel M Kellington School instead of Brookdale School effective January 6, 2025 be approved. *Carried*
15. That the request for 1 day leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*
16. That the request for maternity/parental leave from May 26, 2025 to September 7, 2026 as outlined in the Superintendent's Confidential Report item d) of this date be approved. *Carried*
17. That the November 30th, 2024 financial reports be approved. *Carried*
18. That by-law No. 308, a by-law to establish trustee annual indemnities BE READ A THIRD TIME AND FINALLY PASSED, SIGNED AND SEALED. *Carried*
19. That the rate per kilometer for use of a private vehicle for division work be set at 47 cents per kilometer effective January 1, 2025. *Carried*
20. That the lowest quotation from Powerland and Elco Systems for the 2025/26 bulk purchase of desktops, monitors and viewboards be approved. *Carried*
21. That the promissory note LTPS0763 for the purpose of borrowing the sum of Two Million, Five Hundred Thousand Dollars (\$2,500,000) to meet the purchase Costs of the land acquisition and associated development costs for a future academic and vocational high school site be approved. *Carried*

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22. That the Board give permission for the Secretary-Treasurer to enter into a Development Agreement with the Town of Neepawa to have the property serviced for the purpose of constructing a future academic and vocational high school as outlined in the Confidential Report of this date be approved.

*Carried*

Meeting adjourned at 7:55 p.m.

The next Regular Board Meeting is scheduled for Tuesday, February 4, 2025 at 5:00 p.m.

*Minutes are available on the Division Web Site at [www.beautifulplainssd.ca](http://www.beautifulplainssd.ca)  
This site also links to Division Schools.*