

Beautiful Plains School Division

REGULAR BOARD MEETING

May 20, 2025

Present: Chairperson R. Manns, Vice Chairperson L. Biehn and Trustees K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: A. Hanke (Regular Meeting Only)

In Camera

1. Superintendent's Confidential Report
 - a) Staffing Update
 - b) Request for Maternity/Parental Leave
 - c) Leave Request
 - d) Powerschool Cybersecurity Incident Update
 - e) Leave Request
2. Secretary-Treasurer's Confidential Report
 - a) Staffing Update
 - b) Classroom space
 - c) Former Student
3. Staff Recognition

The Business Meeting was called to order at 5:44 p.m.

1. The agenda was approved as amended.
2. The minutes of the May 6, 2025 Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for the month of March 2025 were approved.
4. Superintendent's Business Report
 - a) Mackenzie Bell was employed as a teacher on a full time teacher general contract effective September 2, 2025 and assigned to Hazel M Kellington, Brookdale and Sprucewood Schools.
 - b) Ryan Zadorozny was employed as a teacher on a full time teacher general contract effective September 2, 2025 and assigned to Carberry Collegiate.

- c) 2024/25 Substitute Teachers: Keegan Agema-Doiron
- d) The request for maternity/parental leave from September 2, 2025 to January 15, 2027 as outlined in the Superintendent's Confidential Report item b) of this date was approved.
- e) The request for 4 days leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item c) of this date was approved.
- f) The within division school of choice request from Lynn Pretorius for her son Jan Hendrik Pretorius to attend Grade 5 at J.M. Young School instead of Neepawa Middle School effective September 3, 2025 was approved.
- g) The within division school of choice request from Lynn Pretorius for her son Petrus Cornelius Pretorius to attend Grade 6 at J.M. Young School instead of Neepawa Middle School effective September 3, 2025 was approved.

5. Secretary-Treasurer's Business Report

- a) By-law No. 309, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 was given first reading.
- b) Michelle Garin was employed as a term Accounting Assistant effective May 20, 2025 to June 30, 2026.
- c) The March 31, 2025 financial reports were approved.

6. New Business & Correspondence for Action

- a) First Reading of revised Policy G.C.C. "Staff Employment Benefits and Regulations" – The main changes include expectations for medical notes, ability to use sick leave time for travel to specialist appointments in certain circumstances, changes to definition of immediate family for bereavement leave, compassionate leave and family medical, additional paid days when excess travel is required for immediate family bereavement leave, additional compassionate leave days and additional birth/adoptive leave days. Other wording changes for clarity were also incorporated.

7. Other Reports

- a) MSBA – Meeting Attendance Requirements May 8, 2025 – This memo provides a reminder to boards of their obligations as outlined in the Public Schools Act regarding regular board meeting attendance.
- b) MSBA – e-news May 14, 2025 – A new Labour Relations Consultant at MSBA is being hired, registration details regarding the CSBA Conference in Winnipeg July 2 – 5, 2025 were provided, MSBA's Strategic Plan document is available online and some risk management best practices were provided to prepare for summer break.

- c) Accessibility Update – A subcommittee has been added to help prioritize accessibility needs that already exist and other accessibility items that may become a high need in future. This focus in on the physical buildings we have in our division. The Accessibility committee can then make recommendations to the board to incorporate into their budget planning over the long term.
- d) Carberry Community Concerns – Proposed Highway Intersection Changes – Recent proposed changes to the intersection at #1 & #5 highway were provided. Discussion focused on the potential impacts, concerns from the community, what the community would prefer, and the three proposed changes as presented by the consultant.

8. Superintendent's Information and Correspondence

- a) Hiring and Staff Assignments – The process that has been in place since January 2011 to hire and make staff assignments was reviewed. This process has worked well and has served us well. The review was a refresher of the process and to identify if changes were needed.
- b) Principal Meeting Agenda – May 7, 2025 – This agenda was shared and included items such as processes used for use of schools by outside user groups, sharing of how emergency scenarios have been handled by schools, keeping fees low, the importance of staff evaluations and space challenges in schools.
- c) MB Universal Screener Announcement – This announcement pertains to how reading assessments are completed for Kindergarten to Grade 4 students. Reading assessments are not new for teachers, however, assessments are now required to be in an alternate format as prescribed by the Province.

9. Open Forum

- a) Board quote was approved for circulation.
- b) Coming Events were circulated. Recognition dates for retiring staff or those who have resigned were noted.
- c) MSBA Regional Communications Networking Meeting to be held virtually on May 27th at 9:00 am was discussed. An agenda has not been provided.

Resolutions:

- 1. That the agenda be approved as amended. *Carried*
- 2. That the minutes of the May 6, 2025 Regular Board Meeting be approved as circulated. *Carried*

3. That the March 31, 2025 expenditures be approved for a total of \$ 2,913,761.20.

Accounts Payable Cheques:

# 51602 - # 51615;	
# 51616 VOID;	
# 51617 - #51626;	
#51627 VOID;	
#51628 - #51872	\$ 1,728,951.67

Payroll Direct Deposits:

#108797 - #109568	\$ 1,184,809.53	<i>Carried</i>
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4. That Mackenzie Bell be employed as a teacher on a full time teacher general contract effective September 2, 2025 and assigned to Hazel M Kellington, Brookdale and Sprucewood Schools. *Carried*
5. That Ryan Zadorozny be employed as a teacher on a full time teacher general contract effective September 2, 2025 and assigned to Carberry Collegiate. *Carried*
6. That the request for maternity/parental leave from September 2, 2025 to January 15, 2027 as outlined in the Superintendent's Confidential Report item b) of this date be approved. *Carried*
7. That the request for 4 days leave without pay, above and beyond the provisions provided in Policy G.C.C. as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*
8. That the within division school of choice request from Lynn Pretorius for her son Jan Hendrik Pretorius to attend Grade 5 at J.M. Young School instead of Neepawa Middle School effective September 3, 2025 be approved. *Carried*
9. That the within division school of choice request from Lynn Pretorius for her son Petrus Cornelius Pretorius to attend Grade 6 at J.M. Young School instead of Neepawa Middle School effective September 3, 2025 be approved. *Carried*
10. That By-law No. 309, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 BE GIVEN FIRST READING. *Carried*
11. That Michelle Garin be employed as a term Accounting Assistant effective May 20, 2025 to June 30, 2026. *Carried*
12. That the March 31, 2025 financial reports be approved. *Carried*

May 20, 2025

Meeting adjourned at 6:57 p.m.

The next Regular Board Meeting is scheduled for Tuesday, June 3, 2025 at 5:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*