

Beautiful Plains School Division

REGULAR BOARD MEETING

June 3, 2025

Present: Chairperson R. Manns, Vice Chairperson L. Biehn and Trustees K. Guillas, G. Hunter, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: B. McIntosh (Regular Meeting Only)

In Camera

1. Superintendent's Confidential Report
 - a) Cost Sharing Agreement for Colony
 - b) Change in staffing FTE
2. Secretary-Treasurer's Confidential Report
 - a) 12 Month Employee Vacation Carry Forward
 - b) Forecast 2024-25
3. Employee Recognition
4. Senior Admin Expenses

The Business Meeting was called to order at 5:22 p.m.

1. The agenda was approved as circulated.
2. The minutes of the May 20, 2025 Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for the month of April 2025 were approved.
4. a) Approval of revised Policy G.C.C. "Staff Employment Benefits and Regulations" – This policy was approved and is effective July 1, 2025 and impacts all non-teaching staff. The main changes include expectations for medical notes, ability to use sick leave time for travel to specialist appointments in certain circumstances, changes to definition of immediate family for bereavement leave, compassionate leave and family medical, additional paid days when excess travel is required for immediate family bereavement leave, additional compassionate leave days and additional birth/adoptive leave days. Other wording changes for clarity were also incorporated.

- b) Follow up - Carberry Community Concerns – Proposed Highway Intersection Changes – Discussion continued regarding the community concerns along with the details regarding the next engagement meeting as scheduled by the consultant.

5. Superintendent's Business Report

- a) Joelene Biletski was employed as a teacher on a full time teacher general contract effective September 2, 2025 and assigned to J.M. Young School.
- b) Graeme Chapman was employed as a teacher on a full time limited term teacher general contract effective May 26, 2025 to June 27, 2025 and assigned to Neepawa Collegiate.
- c) Kayla Kostenchuk be employed as a term educational assistant effective September 2, 2025 to June 26, 2026 and assigned to Neepawa Middle School.
- d) Mae Latonio be employed as a part-time term educational assistant effective September 2, 2025 to June 26, 2026 and assigned to Neepawa Middle School.
- e) Esther Sippel be employed as a term educational assistant effective September 2, 2025 to June 26, 2026 and assigned to Carberry Collegiate.
- f) The within division school of choice request from Kevin and Becky Jury for their son Kooper Albert Jury to attend Grade 7 at Neepawa Middle School instead of J.M. Young School effective September 3, 2025 was approved.
- g) The out of division school of choice request from Kevin and Amanda Cleaver who reside in Rolling River School Division for their son Liam Cleaver to attend Grade 6 at Neepawa Middle School effective September 3, 2025 was approved.
- h) The out of division school of choice request from Kevin and Amanda Cleaver who reside in Rolling River School Division for their daughter Mya-Lynn Cleaver to attend Grade 8 at Neepawa Middle School effective September 3, 2025 was approved.
- i) The Staff Cost Reimbursement Agreement between Beautiful Plains School Division and Fairway Colony as outlined in the Superintendent's Confidential Report item a) was approved.
- j) 2024/25 Substitute Teachers: Claire Nicholson

6. Secretary-Treasurer's Business Report

- a) The April 30, 2025 financial reports were approved.
- b) The By-law No. 309, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 was read a second and third time and finally passed, signed and sealed.

- c) The Division Office summer hours from June 30 to August 22, 2025 - 8:00 a.m. to 4:00 p.m. were approved.
- d) Division Facilities Summer Hours. The Division facility hours were established as follows: Monday to Thursday from June 30 to August 22, 2025.

7. New Business & Correspondence for Action

- a) First Reading of revised Policy G.M.A. "Criminal Record & Child Abuse Registry Checks" – Proposed changes would require employees to report any change(s) or pending change(s) in criminal record or child abuse registry status.

8. Other Reports

- a) MSBA – Executive Highlights Mar 19, 2025 – The MUST fund committee reviewed its guidelines and procedures, the Association's 2025-26 budget was approved and a copy of the prioritized questions for Minister Schmidt were provided.
- b) MSBA – Memo to Members - Clarifications re WFP Article – May 21, 2025 – This memo was from MSBA President Alan Campbell. Alan is to meet with representatives from the Federal Department of Indigenous Services to communicate the need for funding. Clarification was also issued that Jordan's Principle funding for educational assistance has never been subject to Federal-Provincial transfers. As well, the Federal Government has discontinued this funding as it did not intend the grants for this purpose.
- c) MSBA – e-news - May 28, 2025 – CSBA is being held in Winnipeg and there is now an option to attend for one day. Local voices, local choices 2.0 has allowed divisions to share the programs offered in their divisions - BPSD has shared four. The Manitoba Government is launching a renewed math curriculum which includes a financial literacy component. BPSD has made some of these changes already. June marks National Indigenous History month.

9. Secretary-Treasurer's Information and Correspondence

- a) Summer Board Meeting Date has been set for August 19th, at 5:00 pm.
- b) The 2024 Compensation Report is available for review.
- c) Neepawa Middle School Classroom Addition – A tender has been posted for the construction of a stand-alone building that is designed for six classrooms with washroom facilities. Alternate costs for an additional two classrooms, for a total of eight, is also included in the tender. The tender closes June 12th with the possibility of construction starting as early as mid August 2025 and final completion in late Spring 2026.
- d) 2025 Summer Project List – A review of all summer project work was presented.

- e) MSBA – HUB – Update to Insurance Values – This memo from MSBA indicates our insurers will be requesting appraisals of building values due to the rise in construction costs in recent years. Building insurance values are based on replacement cost. This will result in increased costs for the division both by way of increase in insurance premiums and the extra cost of the appraisals.

10. Open Forum

- a) Board quote was approved for circulation.
- b) Coming Events were circulated.

Resolutions:

- 1. That the agenda be approved as circulated. *Carried*
- 2. That the minutes of the May 20, 2025 Regular Board Meeting be approved as circulated. *Carried*
- 3. That the April 30, 2025 expenditures be approved for a total of \$ 2,381,023.20.

Accounts Payable Cheques:

51873 - # 51880;
51881 VOID
51882 - # 52086 \$ 1,203,427.15

Payroll Direct Deposits:

#109569 - #110329 \$ 1,177,596.05 *Carried*

- 4. That the following revised policy be approved as presented this date:
 - G.C.C. "Staff Employment Benefits and Regulations" *Carried*
- 5. That Joelene Biletski be employed as a teacher on a full time teacher general contract effective September 2, 2025 and assigned to J.M. Young School. *Carried*
- 6. That Graeme Chapman be employed as a teacher on a full time limited term teacher general contract effective May 26, 2025 to June 27, 2025 and assigned to Neepawa Collegiate. *Carried*
- 7. That Kayla Kostenchuk be employed as a term educational assistant effective September 2, 2025 to June 26, 2026 and assigned to Neepawa Middle School. *Carried*
- 8. That Mae Latonio be employed as a part-time term educational assistant effective September 2, 2025 to June 26, 2026 and assigned to Neepawa Middle School. *Carried*

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9. That Esther Sippel be employed as a term educational assistant effective September 2, 2025 to June 26, 2026 and assigned to Carberry Collegiate. *Carried*
10. That the within division school of choice request from Kevin and Becky Jury for their son Kooper Albert Jury to attend Grade 7 at Neepawa Middle School instead of J.M. Young School effective September 3, 2025 be approved. *Carried*
11. That the out of division school of choice request from Kevin and Amanda Cleaver who reside in Rolling River School Division for their son Liam Cleaver to attend Grade 6 at Neepawa Middle School effective September 3, 2025 be approved. *Carried*
12. That the out of division school of choice request from Kevin and Amanda Cleaver who reside in Rolling River School Division for their daughter Mya-Lynn Cleaver to attend Grade 8 at Neepawa Middle School effective September 3, 2025 be approved. *Carried*
13. That the Staff Cost Reimbursement Agreement between Beautiful Plains School Division and Fairway Colony as outlined in the Superintendent's Confidential Report item a) be approved. *Carried*
14. That the April 30th, 2025 financial reports be approved. *Carried*
15. That By-law No. 309, a by-law for the purpose of establishing a line of credit for operating purposes in the amount of \$3,700,000 BE READ A SECOND AND THIRD TIME AND FINALLY PASSED, SIGNED AND SEALED. *Carried*
16. That the Division Office hours be established as follows:
Monday to Thursday 8:00 a.m. to 4:00 p.m. from June 30 to August 22, 2025. *Carried*
17. That facilities in the Division be allowed to have a four-day work week Monday to Thursday for the period June 30 to August 22, 2025 provided satisfactory summer work and major repairs can be accommodated and normal weekly hours worked. *Carried*

Meeting adjourned at 6:21 p.m.

The next Regular Board Meeting is scheduled for Tuesday, June 17, 2025 at 5:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*