

Beautiful Plains School Division

REGULAR BOARD MEETING

September 16, 2025

Present: Chairperson R. Manns, Vice Chairperson G. Hunter and Trustees
K. Guillas, L. Biehn, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: B. Boyle (Regular Meeting Only)

In Camera

1. Superintendent's Confidential Report
 - a) Request for Maternity Leave
 - b) Student Suspensions
 - c) Request for Maternity Leave
 - d) BPSD Student
 - e) Superintendent Work Plan
 - f) Superintendent Evaluation

2. Secretary-Treasurer's Confidential Report
 - a) Property adjacent to Divisional Property
 - b) Projected June 30 Financial Statements

The Business Meeting was called to order at 6:30 p.m.

1. The agenda was approved as circulated.
2. The minutes of the September 2, 2025 Inaugural and Regular Board Meeting were approved as circulated.
3. The accounts and payroll deposits for the month of July 2025 were approved.
4. Superintendent's Business Report
 - a) The out of division school of choice request from Shaylene Taylor who resides in Turtle River School Division for her son Mason Mickey Makwaychuk to attend Grade 6 at Neepawa Middle School effective September 3, 2025 was approved.

- b) The out of division school of choice request from Shaylene Taylor who resides in Turtle River School Division for her son Miles Makwaychuk to attend Grade 2 at Hazel M Kellington School effective September 3, 2025 was approved.
- c) The Division will support the Westman Youth Choir with a donation of \$ 250.00.
- d) Carmen Jarvis was employed as a term educational assistant effective September 2, 2025 to December 19, 2025 and assigned to Brookdale School.
- e) Melinda Gaza was employed as a part-time term educational assistant effective September 10, 2025 to June 26, 2026 and assigned to Hazel M Kellington School.
- f) Ashlee Plett was employed as a teacher on a .50 limited term teacher general contract effective September 2, 2025 to June 30, 2026 and assigned to Hazel M Kellington School.
- g) 2025/26 Substitute Teachers: Gwen McCaskill, Curt Allen, Carmen Kostenchuk, Josh McMillan, Darren Pudlo, Moira Woods
- h) The request for maternity/parental leave from February 25, 2026 to February 24, 2027, as outlined in the Superintendent's Confidential Report item a) of this date was approved.
- i) The request for maternity/parental leave from October 16, 2025 to January 6, 2027, as outlined in the Superintendent's Confidential Report item c) of this date was approved.

5. Secretary-Treasurer's Business Report

- a) The Division purchased the parcel of land: Parcel "A", Plan 74044 in the Town of Neepawa for the sum of \$1 plus acquisition costs to be funded by the Province of Manitoba.
- b) The preliminary 2024 – 25 financial reports were reviewed and approved. Revenues are expected to exceed expenses.
- c) The school funds report for the period July 1, 2024 to June 30, 2025 for the following schools was received:
 - Neepawa Collegiate – Athletics
 - Neepawa Collegiate – General
 - Carberry Collegiate – General
 - Neepawa Middle School – General

6. Committee Reports

- a) Workplace Safety & Health Agenda – September 16, 2025 – The first committee meeting for the 2025 – 26 school year was held. The committee members remained the same this year and a few start of the year items are still being worked on.

7. New Business & Correspondence for Action

- a) First Reading of Revised Policy A.C. – Respect for Human Diversity – Minor changes to the policy are being proposed to further align with our current practices of requiring staff participate in professional development and training in regards to bullying behavior prevention and respect for human diversity.

8. Other Reports

- a) MSBA - Reminder - Call for Nominations & Resolutions PKG – The nominating committee is inviting nominations for the MSBA provincial Executive. The positions, methods of nomination and timelines were reviewed. The process and timelines to submit resolutions were reviewed.
- b) MSBA - Memo Fall Regional Meetings & PD Day Information Sept 2025 – Trustees indicated their availability to attend these events. Registration deadline is October 10, 2025 for both events.
- c) Divisional P.D. – The full divisional PD Day was held September 15, 2025 with all staff attending. The topic was What Works at Work: Aligning Our Thoughts, Words and Actions to Increase Capacity and Connection.
- d) MSBA – e-bulletin September 10, 2025 was circulated.

9. Superintendent's Information and Correspondence

- a) Enrolment Update – Preliminary enrolment for the 2025 – 26 school year is estimated to be lower than June 2025 enrolment by approximately 65 students. For budget this year, the Division included growth projections as well. Schools are staffed for enrolment levels approximately 100 students higher than actual enrolment which allows for growth through the school year. Staffing guidelines are routinely reviewed and adjusted to meet demands.
- b) Land Acknowledgement photo – The Board has requested a photo to complement our land acknowledgement. Trustees selected two photos to use.

10. Secretary-Treasurer's Information and Correspondence

- a) MSBA Memo – Update to Insurance Values – The current building insurance program for school divisions in Manitoba has concerns that with rising building construction costs, the insured values of division buildings across the province has not kept pace. Insurers are requiring appraisals be completed for building values to mitigate this risk. The appraisal costs will be divisional responsibility.
- b) Neepawa Middle School Classroom Addition Update – Confirming and ordering piles for the building foundation have been an ongoing issue. The projected delivery date of the piles is within the construction schedule that has been provided. Construction timelines indicate the addition should be completed by summer 2026.

10. That the request for maternity/parental leave from February 25, 2026 to February 24, 2027, as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*
11. That the request for maternity/parental leave from October 16, 2025 to January 6, 2027, as outlined in the Superintendent's Confidential Report item c) of this date be approved. *Carried*
12. That the Division purchase the parcel of land: Parcel "A", Plan 74044 in the Town of Neepawa for the sum of \$1 plus acquisition costs to be funded by the Province of Manitoba. *Carried*
13. That the June 2025 financial reports be approved. *Carried*
14. That the school funds report for the period July 1, 2024 to June 30, 2025 for the following schools be received:
Neepawa Collegiate – Athletics
Neepawa Collegiate – General
Carberry Collegiate – General
Neepawa Middle School – General *Carried*

Meeting adjourned at 7:33 p.m.

The next Regular Board Meeting is scheduled for Tuesday, October 7, 2025 at 5:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*