

Beautiful Plains School Division

REGULAR BOARD MEETING

December 16, 2025

Present: Chairperson R. Manns, Vice Chairperson G. Hunter and Trustees L. Biehn
K. Guillas, S. Kohinski, J. McNeily, R. Toews

Also Present: J. Young, K. Reynolds, S. Bayes

Regrets:

BPTA: G. Salmon (Regular Meeting Only)

In Camera

1. Superintendent's Confidential Report
 - a) Request for maternity/parental leave
 - b) Manitoba advocate for Children and Youth
 - c) Custody Orders
 - d) MSBA Feedback/Membership Survey
2. Secretary-Treasurer's Confidential Report
 - a) Budget 2026 - 27 Preparations
 - b) Financial Software Update

The Business Meeting was called to order at 6:02 p.m.

1. The agenda was approved as amended.
2. The minutes of the December 2, 2025 Regular Board Meeting were approved as circulated.
3. Business Arising from the Previous Meeting
 - a) Revised Policy J.N. - Divisional Nutrition Policy was approved.
 - b) Revised Policy J.F.E. - Acceptance of International Students on Exchange Programs was approved.
4. Superintendent's Business Report
 - a) Candis Olmstead was employed as a teacher on a full time limited term teacher general contract effective December 8, 2025 to February 13, 2026 and assigned to Twilight Colony School.

- b) Danica Wyss-Murray was employed as a teacher on a full time limited term teacher general contract effective January 5, 2026 to March 20, 2026 and assigned to Neepawa Middle School.
- c) Katherine Hume was employed as a term educational assistant effective January 19, 2026 to March 27, 2026 and assigned to Brookdale School.
- d) 2025/26 Substitute Teachers: Jacquilyn Cadelina
- e) The request for maternity/parental leave from March 23, 2026 to September 7, 2027, as outlined in the Superintendent's Confidential Report item a) of this date was approved.
- f) Resignation from Karla MacDiarmid, Educational Assistant at Hazel M Kellington School was accepted effective January 16, 2026.

5. Secretary-Treasurer's Business Report

- a) By-law No. 310, a by-law to establish trustee annual indemnities was read a second and third time and finally passed, signed and sealed.
- b) The promissory note LTPS0841 for the purpose of borrowing the sum of Twenty-One Thousand Six Hundred Dollars (\$21,600) to meet partial design costs of the hygiene room at JM Young School was approved.

6. Other Reports

- a) MSBA - e-News December 3, 2025 – was circulated.
- b) School Safety – Letter from deputy minister for provincial safety announcement was reviewed. Total provincial funding of \$560,000 is available to divisions to support safe schools for controlled access, safety assessments and online training. Confirmation from each division that schools have reviewed their emergency response plans with a focus on access plans is required. Applications for funding will be accepted after this is confirmation is received.
- c) Health and Safety Training Letter – This letter from Assistant Deputy Minister Jeffrey Kehler reminds divisions of the safety and health training for staff required as per the Workplace Safety and Health Act. Divisions are solely responsible for providing training and it is expected this training be done on non-instructional professional development days.
- d) MSBA Communications Protocol Memo Dec 2025 – The purpose of this memo from Allen Campbell, President of MSBA, is to establish a clear and consistent process for requesting information from MSBA. School boards can request services or information and Senior Administration can request information.

- e) MSBA – March Annual Convention - O Canada, Charity and Raffle - The theme of the convention is governance for sustainable success. MSBA is inviting nominations for students to sing O'Canada at the convention. Support of Cancer Care Canada will continue with the sale of raffle tickets again this year. The board would like to contribute an item to the raffle for the convention.

7. Superintendent's Information and Correspondence

- a) Article - BSD Seeks Relief to Avoid Gigantic Tax Hike – In this article, Brandon School Division voices their concerns around funding and budget implications to property tax payers. The article focuses on harmonization costs and references a double-digit tax hike. Brandon School Division will be meeting with Minister of Education in January to discuss the concerns.
- b) Policy JD-Code of Conduct with additions Dec 4 2025 was reviewed.
- c) Policy JGA – Behavior Management was reviewed.
- d) Policy JL- Visitor Access - draft 2025 was reviewed.
- e) AI Summit Letter – This letter from the Minister of Education invited school divisions to explore how artificial intelligence can support education systems and create new opportunities for students to thrive in a dynamic digital world.

8. Secretary-Treasurer's Information and Correspondence

- a) Technology Education Equipment Replacement Grant 2026-27 – The 2026 – 27 allocation will remain the same at the current year rate of \$36,800.
- b) Bill 16 & Bill 39 Implementation Letter – This letter outlined the impact of recent legislative changes for Beautiful Plains School Division and explained the details of new campaign financing rules for the next trustee elections in Fall 2026.
- c) MPI Fleet Insurance Rebate 2024-25 in the amount of \$6,018.77 was received.
- d) 2025 Manitoba School Insurance Program Refund for \$12,866.21 was received.
- e) J.M. Young School Hygiene Room – A hygiene room has been requested through the 5-year capital plan process for a number of years. Since this has become a higher priority, the board has set aside some funds to investigate design options with the hope the province would reimburse the division. A cost estimate will be available shortly.
- f) Neepawa Middle School Classroom Addition Update – Work continues to prepare for the concrete pour this week. Overall project work is behind schedule approximately a week so far.

9. Open Forum

- a) The Ever Increasing Burden on Public Schools – This document was presented at the Annual MSBA convention in 2016. More responsibilities have been added on to schools every year. This serves as a reminder of the changes that have happened over the last 125 years.
- b) Coming Events were circulated.

Resolutions:

- 1. That the agenda be approved as amended. *Carried*
- 2. That the minutes of the December 2, 2025 Regular Board Meeting be approved as circulated. *Carried*
- 3. That the following revised policy be approved as presented this date:
 - J.N. - Divisional Nutrition Policy *Carried*
- 4. That the following revised policy be approved as presented this date:
 - J.F.E. - Acceptance of International Students on Exchange Programs *Carried*
- 5. That Candis Olmstead be employed as a teacher on a full time limited term teacher general contract effective December 8, 2025 to February 13, 2026 and assigned to Twilight Colony School. *Carried*
- 6. That Danica Wyss-Murray be employed as a teacher on a full time limited term Teacher general contract effective January 5, 2026 to March 20, 2026 and assigned to Neepawa Middle School. *Carried*
- 7. That Katherine Hume be employed as a term educational assistant effective January 19, 2026 to March 27, 2026 and assigned to Brookdale School. *Carried*
- 8. That the request for maternity/parental leave from March 23, 2026 to September 7, 2027, as outlined in the Superintendent's Confidential Report item a) of this date be approved. *Carried*
- 9. That by-law No. 310, a by-law to establish trustee annual indemnities BE READ A SECOND AND THIRD TIME AND FINALLY PASSED, SIGNED AND SEALED. *Carried*
- 10. That the promissory note LTPS0841 for the purpose of borrowing the sum of Twenty One Thousand, Six Hundred Dollars (\$21,600) to meet partial design costs of the hygiene room at JM Young School be approved. *Carried*

December 16, 2025

Meeting adjourned at 6:49 p.m.

The next Regular Board Meeting is scheduled for Tuesday, January 20, 2026 at 5:00 p.m.

*Minutes are available on the Division Web Site at www.beautifulplainssd.ca
This site also links to Division Schools.*