



APPLICATION FOR STUDENT TRANSPORTATION
(Transfer to a School of Choice)

Date of Application:		
Name of Student:		
Present Grade:		
School Applied for:		
Name of Parent(s) / Guardian(s):		
Mailing Address:		
Phone Number:		
Home:	Work:	Cell:
Location of Residence:		
<small>(Section / Township / Range)</small>		
Signature of Parent/Guardian:		
<i>*** Transportation requests will be reviewed on an individual basis. Policy E.A. (see attached) will be used to determine eligibility.</i>		

(OFFICE USE ONLY)

Eligible for Grant: Yes		No	
Transportation: Available		Not Available	
Assigned to Bus #		Driver:	
Parent Notified:		By:	
Date:			

STUDENT TRANSPORTATION ELIGIBILITY

Beautiful Plains School Division will consider providing transportation to those school aged students enrolled in the Division. Bus seats will be allocated in the following order of priority on a first come - first serve basis in each category.

1. Eligible students living in Beautiful Plains and who are attending their designated school are guaranteed transportation.
2. Eligible students living in Beautiful Plains and who choose a Beautiful Plains school other than the designated school will be transported if there is room on the bus and the bus route does not require adjustment.
3. Eligible students living in another Division and who choose a school in Beautiful Plains will be transported provided there is room on the bus and the present bus route does not require adjustment.
4. In town students that are eligible for a grant (must be at least 1.6 kilometers from school) may be transported if there is room on the bus and a suitable central pick-up/drop-off can be established for the area. Priority for bus seats will be given to the younger children.
5. Ineligible K to Grade 12 students living in Beautiful Plains and who are attending a Beautiful Plains school of choice will be transported if there is room on the bus and the bus route does not require adjustment.
6. Ineligible students living in another Division and who are attending a school of choice in Beautiful Plains will be transported if there is room on the bus and the present bus route does not require adjustment.
7. Ineligible students living west of Fanny Street/Cemetery Road in the Town of Carberry and those living south of Highway 16 or along Broadway Avenue in the Town of Neepawa will be considered for bus transportation provided there are safety concerns for the children. Safety concerns will be judged on access to sidewalks and crosswalks and the need to walk down provincial highways to access school. The Division will endeavor to provide bus space for these students.
8. The Board may consider requests from parents to change the designated pickup/drop off location for the family. Requests will be considered if there is room on the bus, no extra bus stops are required, the bus route does not require adjustment and the pickup/drop off is on a regular basis, morning and evening five days a week.

If the alternate pickup/drop off is on an irregular basis, not the same in the A.M. or P.M. or not five days a week, the pickup and drop off locations must be on the same bus route.

Students who live in town and who are not eligible for bus transportation are not eligible for consideration under this clause.

9. Special Student Bus Transportation resulting from Family Break up.

Evidence of a joint custody agreement will determine if the student has two residences. If it is determined that the student has two residences, school bus transportation (if applicable) will be considered under this policy.

Application for busing under this section is to include a calendar (School Division School Year Calendar) clearly identifying the days that the student will be on the bus. If two bus routes are affected a calendar for each bus is required. As well, the application is to include a letter signed by both parents. The letter will indicate that each parent agrees to the arrangements and the schedule as provided in the calendar(s).

Those making application are advised that the calendar schedule agreed is to be adhered to. Failure to follow the calendar may result in a loss of this special transportation service. In this case the residence of the parent with primary custody will be considered the residence of the student.

10. Regular Transportation for Touchwood Clients will be considered.

11. Occasional special transportation services (i.e. birthday parties, going to a friend's house or grandparents, etc.) will be allowed provided that it is not on a regular basis and there is room on the bus and the bus route does not require adjustment. A bus pass must be obtained from the principal and presented to the bus driver for occasional bus service.

12. Transportation of nursery school students will not be allowed.

13. Students may be allowed to travel to a place of work provided that the criteria outlined in #8 above is met.

Other Principles and Definitions

- Eligible students mean students for which a provincial transportation grant is payable.
- A bus will be considered full when it is loaded to capacity based on the following guided principles or as deemed full by the Transportation Supervisor:
 - 3 students to a seat for K to Grade 3 students
 - 2 students to a seat for Grade 4 to 12 students

(Each bus capacity will vary depending on the number of K to Grade 3 students and the number of Grade 4 to 12 students)

- Ineligible students once provided bus transportation will not have transportation guaranteed until leaving that school of choice.
- For those students exercising choice it will be the parents' responsibility, at no cost to our Division, to transport the student to the nearest suitable bus route pick-up/drop-off for that school of choice.

- For those out of Division transported children now attending our Division and for which the Division is receiving a provincial transportation grant, transportation will be provided until the student leaves the school now attended. This is contingent upon the continuation of provincial transportation grants for these students. (This applies to other family members who are not attending Beautiful Plains' schools at the present time).
- The Division acknowledges that sometimes modifications to routes which change one's designated school will be made because it makes sense. This may effect change in school catchment area.

Approved July 22, 1997
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