

DIVISION ORGANIZATION CHART

ORGANIZATIONAL AUTHORITY

All personnel employed by the Board shall be responsible to the Board through the Division Administration as shown in the Division Organizational Chart below.

All staff members shall refer matters requiring administrative action to the administrator immediately in charge of the area. (Administrators shall refer such matters to the next higher authority when necessary.)

All administrators shall keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate. Superintendent/CEO and Secretary-Treasurer as part of the Senior Administration Team are responsible for reporting to the Board of Trustees at regular board meetings.

BEAUTIFUL PLAINS SCHOOL DIVISION - ORGANIZATIONAL CHART

SCHOOL BOARD

SUPERINTENDENT / CEO

ASSISTANT SUPERINTENDENT

SECRETARY-TREASURER

**COORDINATOR OF
STUDENT SERVICES**

**PRINCIPALS
& VICE-PRINC.**

**MAINTENANCE
SUPERVISOR**

**TRANSPORTATION
SUPERVISOR**

**Clinicians / Teachers / School Secretaries /
Educational Assistants / Library Assistants
Custodians / Bus Drivers /Mechanics**

Below Positions
Report Directly to Senior Admin.
**Program Coordinators
Technology Technicians
Central Office Staff**

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