



# Beautiful Plains School Division

## Custodial Extra Hours Use of School Facilities

<b>EVENT</b> _____	<b>SCHOOL</b> _____
<b>DATE OF EVENT</b> _____	<b>EXTRA HOURS WORKED</b> _____
	_____ Employee Name

_____ Employee Signature	_____ Principal / Supervisor Signature
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### DIVISION OFFICE USE:

_____	x	_____	=	_____
Hours		Overtime		Total Extra Earnings