

BUS DRIVER WAGES & MILEAGE

A. Regular Route

Each driver having a regular route will receive a monthly wage as calculated according to the *formula approved by the Division.

B. Extra Curricular Trips

1. Regular drivers making extracurricular trips will be paid as follows:
 - a) If both morning and afternoon runs are missed because of the extracurricular trip, the driver is deducted a half-day's pay for the first day and full deduction of regular wages will be made on the second and subsequent days of a trip and is paid an additional hourly rate as established by the Board.
 - b) If either the morning or afternoon run is missed because of the extracurricular trip, there is no deduction of regular pay and the driver is paid an additional hourly rate as established by the Board.
2. Spare drivers will be paid the actual wages for the regular bus route driven and the extracurricular trip hourly rate as established by the Board.

C: Use of Own Vehicle – Minimum Allowance / Mileage

1. Spare school bus drivers are eligible for a minimum allowance / mileage for use of their private vehicle for the purpose of obtaining or returning a school bus. This applies to driving regular bus routes or extracurricular trips.
2. Regular school bus drivers who have made arrangements with a spare driver to deliver or return a bus to a spare bus driver will also be eligible for the minimum allowance / mileage.
3. Regular school bus drivers are also eligible for the minimum allowance / mileage if their private vehicle is used to obtain or deliver a bus for purposes of an extracurricular trip.
4. The amount paid is the minimum allowance for each use of a vehicle or the calculated mileage, whichever is greater.
5. The minimum allowance / mileage is not payable for reason of regular driver personal leave **except as outlined in "D" below.**
6. The spare or regular school bus driver must initiate a claim by completing a division expense account and forwarding it to the school bus garage.
7. The allowance rate and mileage rate are established by resolution of the Board of Trustees.

D: Peak Farming Seasons – Personal Leave

The Division will provide mileage as per this policy for personal leave taken for the purpose of farming their own property during spring and fall term peak seasons. As an alternative with the prior approval of the Transportation Supervisor, centrally located spare school buses will be permitted to be used for the purpose outlined in this clause.

Revised May 19, 1992
Reviewed October 18, 1994
Revised February 3, 2009
Revised October 4, 2011

*the formula was established by Board motion on February 4, 1992 and can be found on the reverse of this policy.