



MINUTES
Education and Policy Committee Meeting
Monday, May 26, 2014
4:30 p.m. Division Office

Present:

Trustees: John McNeily, Kathleen Guillas
Senior Administration: Jason Young
Principals: Allen Hanke, Myrna Wells, Kathy Bjarnason, Kelvin Hollier

The meeting was called to order at 4:30 p.m.

1. Minutes from the previous meeting on November 4, 2013 were reviewed.
2. The Superintendent reviewed policy changes since November
 - G.C.C. – Staff Employment Benefits and Regulations
 - D.A. – Employee Travel Expense Reimbursement
 - D.A.A. – Senior Admin Travel Expenses and Reimbursement
3. Review School Secretary Job Description – Draft Policy
 - Originally was drafted in November
 - The Superintendent felt it would be better to have it approved for new school year
 - Policy was reviewed, minor revisions were made to wording
4. Human Diversity Policy
 - The Superintendent reviewed the Legislation requirements.
 - Draft Stand Alone Human Diversity Policies – it was decided a stand-alone policy would add clarity rather than trying to insert legislative requirements into current policies.
 - Policy was reviewed in detail and suggestions were incorporated into draft policy.
5. Policy GA – Staffing Formula
 - Divisor change for level 1 EA support will change for 2014/15 school year.
 - Current level 1 support is based on a 1:200 ratio. In 2014/15, the ratio will be lowered to 1:150.
 - Superintendent noted that divisionally this will add approximately 2.5 level 1 EA's.
 - Staffing formula will be reviewed over next year and factors such as the following will be considered:
 - K-3 initiative
 - Differences in divisor
 - Grade composition
 - Positions outside formula : Guidance / counselling / itinerant resource / resource / population growth or decline / itinerant phys-ed

The meeting was adjourned at 6:05 p.m.