

Minutes
Education & Policy Committee Meeting
Tuesday, March 24, 2015
4:30 p.m. Division Office

Committee Members Present: J. Young, K. Hollier, A. Hanke, J. McNeily, K. Guillas

Regrets: K. Bjarnason, M. Wells, W. Menzies

The meeting was called to order at 4:30 PM

1. Minutes from previous meeting – May 26, 2014 were presented
2. The Superintendent reviewed policy changes that have occurred this year
 - CCA Roles and Duties of the Superintendent of Schools
 - CCB Roles and Duties of the Secretary Treasurer
 - EEA Transportation Procedures in Case of Hazardous Weather
 - ICB Distance Education Fees
 - ICC Senior Years Programs in Hutterite Schools

3. The following policies were reviewed:

JD Safe Schools Charter

- wording changed to require all schools to have school based codes of conduct instead of it being a suggested practice
- additional wording to require all schools to review these codes of conduct with staff and students annually
- policy to be in place for beginning of 2015/16 school year

CDC Duties of the Coordinator of Student Services

- Superintendent is working with Student Services Coordinator and an updated draft of job description

CIA Role of Technology Coordinator

- Superintendent is working with current Technology Coordinator on an updated job description
- draft updated job description will be reviewed with new staff member in this position before final draft is drawn up

GA Staffing Formula

- Superintendent and Secretary Treasurer are working on an updated staffing formula
- intent of the change is to address Kindergarten to grade 3 class size initiative, add-ons that are outside the staffing formula, grade compositions of schools

-Superintendent suggested the formula should be drafted, reviewed with principals and put into policy prior to the next round of budget deliberations

JGK Communication Devices / Personal Electronic Devices

-discussion focussed on changes that should be made to this policy since implementation in 2012

-changes that were suggested looked at current practise, what is more reasonable considering our changing use of personal devices, safety of all student and staff

GDA Extended Leave of Absence Requests for Teachers

-change that was suggested was including a clause that included preference would be for leaves not to exceed one year in length

JGB Tobacco: Education and Use

-committee wanted to proactively add “Smokeless cigarettes and electronic cigarettes” to our current policy around tobacco use.

EGD One Way Trips

-Superintendent suggested that this policy is no longer needed due to redundancy with current policy EGF Guidelines for Extra Curricular Supervisors and Parent Chaperones

IBB Health Program “Optional” Units

-policy was identified as being outdated and obsolete

-suggested that policy be reviewed by Senior High Health teachers and feedback provided to Superintendent to update or delete policy

JCD Parent Involvement / Participation

-several components of policy are now redundant with changes that were made to Student Services Policy last year

-in an attempt to streamline policy and not have repetition it was recommended that all duplicate sections be deleted.

JEB Attendance at Other than Home School

-Superintendent suggested policy is no longer needed because the three main components of the policy are covered in Provincial Choice of Schools legislation, Policy EA Student Transportation Eligibility, and Policy EHB Payment in Lieu of Transportation-Vocational Programs

JFE Acceptance of Foreign Students on Exchange Programs

-suggestions included modification of title to read “International Students”, being less descriptive (use of Rotary) and replacing with exchange programs

JDB Identifying and Reporting Child Abuse
-identified as a policy that needs to be reviewed in the future

The meeting was adjourned at 6:10 PM.