

SCHOOL BUS MONITOR DUTIES

The Division supports the assignment of older students as monitors on school buses to assist in the event of an emergency and to carry out other responsibilities as assigned by the driver. The general responsibilities may include the following:

1. Monitors should assist drivers in conducting evacuation drills so that they would be familiar with the procedure and could take charge if the driver is disabled.
2. Monitors should be given instruction and practice in the use of the radio and related procedures so that they could call for assistance in the cases of emergency.
3. In the event that the driver is injured or disabled a monitor near the front of the bus will assume authority. He will turn off the key and assist passengers to remain calm. If students or driver are assessed to be in danger by remaining on the bus they should be evacuated with the assistance of the monitors or other older students. The monitor in charge should then by radio notify the Transportation Supervisor and call for assistance.
4. Monitors could assist the driver in making up a seating plan.
5. Monitors could assist drivers by recording licence numbers of vehicles which go through red loading lights.
6. Monitors could be used to provide information to drivers which would help the driver carry out his responsibility to maintain order and discipline.

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