

Term Weights – PowerTeacher Pro – Grades 9-12

Setting up Term Weights and Category Weights

Courses that do not have a **Final Exam** do not use **Term Weighting**, use only **Category** or **Total Points**.

Term Weighting is only used when a **Final Exam** is required for the course and is to be shown on the **Provincial Report Card**.

To set up the **Final Mark** for a course that has an exam, click on the **F1** Reporting Term.

Click on **Settings** icon from the left menu.

Setting up a course that has a final exam that is **70%** Term work and **30%** Exam mark.

REPORTING TERM	FORMULA TYPE	EDIT CALC	EDIT DROPS	ACTIONS
F1	Term Weighting	✓	✓	
Q1	Category Weighting	✓	✓	
Q2	Total Points	✓	✓	
E1	Total Points	✓	✓	

Click on the **Edit** icon across from the **F1** Term.

The following screen will appear.

F1 Reporting Term for P4(A-B) MATH Applied 40S ✕


Formula Drop Low Scores

Calculate Overall Class Grade

Term Weighting Exact Value Earned ▼

Uses the student's calculated percent (Alpha Scales) or numeric value (Numeric Scales) from the reporting term. Example: 95.3% or 3+.

TYPE	ATTRIBUTE	WEIGHT	PERCENT	
Term Weighting ▼	Q2 ▼	<input type="text" value="70"/>	70%	+
Term Weighting ▼	E1 ▼	<input type="text" value="30"/>	30%	-

 If the calculation type is Standards Weighting and the attribute is either Specific Weighting or Specific Sum, weights must be defined for each standard by the administrator at the course level. If the teacher security permissions are set to edit specific weights, then weights can be defined on the Specific Weights tab.

Under **TYPE** – Click the down arrow and select **Term Weighting**.

Under **ATTRIBUTE** – Click on the arrow and select the **Last Term** for **Semester 1** which is **Q2. Full Year** and **Semester 2** will have **Q4**.

Under **Weight** input the % value that the Term work will be (70%).

Click on the small **Plus** icon to add more weighting

Under **TYPE** – Click the down arrow and select **Term Weighting**.

Under **ATTRIBUTE** – Click on the arrow and select **E1** for **Semester 1. Full Year** and **Semester 2** will have **E2**.

Under **Weight** input the % value that the Exam mark will be (30%).

Click on the **Save** button.

Setting up Category Weighting for Terms

All the terms should have the same TYPE for setup.

TYPE	ATTRIBUTE	WEIGHT	PERCENT	
Category Weighti...	Classwork	10	10%	-
Category Weighti...	Quiz	20	20%	-
Category Weighti...	Test	70	70%	-

If the calculation type is Standards Weighting and the attribute is either Specific Weighting or Specific Sum, weights must be defined for each standard by the administrator at the course level. If the teacher security permissions are set to edit specific weights, then weights can be defined on the Specific Weights tab.

Save

- Under **TYPE** – Select **Category Weighting** option.
- Under **ATTRIBUTE** – Select a category.
- On the **Weight** fields – input the % value the category is worth.
- Click on the small **Plus** icon to add more categories.
- Repeat the steps until all the categories have been set up for the course.
- Click on the **Save** button.

You can repeat the above process for all the **Terms** or you can **Copy** the setup from one term to another within the course.

To copy the **Weighting** setup, to another term, click the **Gear Box** icon.

PowerTeacher Pro

P4(A-B) MATH Applied 40S - S1

Traditional Grade Calculations

F1 has not started.

Copy Traditional Grade Calculations

P4(A-B) MATH Applied 40S

REPORTING TERM	FORMULA TYPE	EDIT CALC	EDIT DROPS	ACTIONS
F1	Term Weighting	✓	✓	✎

The following screen will appear.

Copy Traditional Grade Calculations

Copy Terms Within A Class To Another Class

From Class

Class P4(A-B) MATH Applie... S1

Reporting Term Q1 (Category Weighting)

To Class

Reporting Term Q2 (Default)

Recalculate Final Grades

Select Reporting Terms

F1 (Term Weighting)

Q2 (Default)

E1 (Default)

Validate

- Select the **Within A Class** option.
- Select the **Class**.
- Select the **Reporting Term** you want to copy.
- Select the **Reporting Term** you are copying to.
- **Q1** to **Q2** for **Semester 1** courses.
- **Q2** to **Q4** for **Semester 2** courses.
- **Q1, Q2, Q3** and **Q4** for Full Year courses.
- Click the **Validate** button.
- Check to verify the data.
- Click the **Copy** button.

You can also **Copy** the whole setup from one course to another similar course within the same or different Semester. You just need to select the **To Another Class** option.