

# Beautiful Plains School Division

Box 700 NEPPAWA, MB R0J 1H0 Tel: (204) 476-2388

## Workplace Safety & Health Committee Meeting

**Tuesday, June 10, 2025 at 1:15 p.m.**  
**ZOOM MEETING**

<b>Employer Members</b>	<b>Occupation</b>	<b>Attendance</b>
Richard Manns	Trustee	<b>A</b>
Garth Hunter	Trustee	<b>P</b>
Shannon Bayes	Secretary-Treasurer	<b>A</b>
Jason Young	Superintendent	<b>P</b>
Krista Reynolds	Assistant Superintendent	<b>P</b>
<b>Employee Members</b>	<b>Occupation</b>	<b>Attendance</b>
Tyler Stewart	Maintenance Supervisor	<b>P</b>
Darcy Kendall	Carberry Collegiate	<b>P</b>
Susan Barteaux	R. J. Waugh	<b>P</b>
Leah Bryant	Small Schools	<b>P</b>
Chris Flood	Bus Garage	<b>P</b>
Lindsay Marachant	Neepawa Collegiate	<b>P</b>
Melissa Hart	Neepawa Middle School	<b>P</b>
Allen Hanke	Hazel M. Kellington	<b>A</b>
Kerry Turner	BPTA Rep	<b>P</b>

The meeting was called to order at 1:17 p.m. with Kerry Turner as chair.

1. The agenda was approved as circulated.

Moved by C. Flood and seconded by L. Bryant that the agenda be approved. **Carried**

2. Review of Previous Meeting Minutes – March 4, 2025

Moved by G. Hunter and seconded by L. Marchant that the minutes of the March 4, 2025 meeting be approved. **Carried**

3. Review of Safety Checklists and Inspection Forms

- i) Division Office – Nothing to report

- ii) Bus Garage & Bus Drivers – Nothing to report

- iii) Hazel M. Kellington School – Absent

- iv) R. J. Waugh School – Gopher issue on the playground and maintenance supervisor indicated that the pest control people are dealing with it

- v) Carberry Collegiate – Nothing to report

- vi) Neepawa Collegiate – Nothing to report

- vii) Neepawa Middle School – Nothing to report

viii) Small Schools and Colonies – BD- issue with the door that Yellowhead Doors will be following up; Nothing else to report

4. Accident Incident Report -

There were 29 student accident incident reports and 3 staff accident reports since the last Workplace Safety and Health meeting. Workers Compensation report lists 4 injuries.

5. There was 1 Violent Incident Report

6. WS&H Membership – Employee representatives for the Division Office, Neepawa Collegiate, Neepawa Middle School, R. J. Waugh School and Small Schools and Colony Schools need to be selected again at a general meeting of all staff in the facility in the Fall of 2025. Committee structure and selection of representatives is outlined in Policy H. Inform the Division Office of who these representatives are once they have been elected.

7. Date for next meeting is **Tuesday, September 16, 2025** at 1:30 p.m. in person at the Division Office.

Garth Hunter to chair September meeting in person at division office

Meeting adjourned at 1:30 p.m.

*Employees are reminded that if any unsafe conditions are found, it should be reported to the Principal or Supervisor immediately.*

If you have reported this to your principal/supervisor and feel that the issue has not been satisfactorily resolved, please feel free to contact your employee representative or contact appropriate Division Office personnel.