

Beautiful Plains School Division

Box 700 NEEPAWA, MB R0J 1H0 Tel: (204) 476-2388

Workplace Safety & Health Committee Meeting

Tuesday, March 17, 2026 at 1:15 p.m.

ZOOM

Employer Members	Occupation	Attendance	
Richard Manns	Trustee	A	
Garth Hunter	Trustee	P	
Shannon Bayes	Secretary-Treasurer	P	
Jason Young	Superintendent	P	
Krista Reynolds	Assistant Superintendent	P	
Employee Members	Occupation	Attendance	Term Ends
Tyler Stewart	Maintenance Supervisor	A	(September 2027)
Darcy Kendall	Carberry Collegiate	P	(September 2026)
Susan Barteaux	R. J. Waugh	P	(September 2026)
Leah Bryant	Small Schools	P	(September 2027)
Chris Flood	Bus Garage	P	(September 2026)
Lindsay Marchant	Neepawa Collegiate	P	(September 2027)
Melissa Hart	Neepawa Middle School	P	(September 2027)
Allen Hanke	Hazel M. Kellington	P	(September 2026)
Kerry Turner	BPTA Rep	P	

The meeting was called to order at 1:16 with G. Hunter as chair.

1. The agenda was approved as circulated.

Moved by K. Turner and seconded by L. Marchant that the agenda be approved. **Carried**

2. Review of Previous Meeting Minutes – December 2, 2025.

Moved by L. Marchant and seconded by S. Barteaux that the minutes of the December 2, 2025 meeting be approved. **Carried**

3. Review of Safety Checklists and Inspection Forms

- i) Division Office – Nothing to report
- ii) Bus Garage & Bus Drivers – Nothing to report. One item is outstanding from the last inspection by the provincial health and safety officer. Waiting for repair and reinspection of the bumper lift jack to meet the compliance order.
- iii) Hazel M. Kellington School – Nothing to report
- iv) R. J. Waugh School – Nothing to report.
- v) Carberry Collegiate – Nothing to report
- vi) Neepawa Collegiate – Two fire extinguishers need recharging in metal shop and danger zones in the metal shop have been identified for painting.
- vii) Neepawa Middle School – Nothing to report

viii) Small Schools and Colonies – Nothing to report

4. Accident Incident Reports

There were 23 student accident incident reports and 3 staff accident reports since the last Workplace Safety and Health meeting. Workers Compensation report lists 3 injuries.

5. Violent Incident Reports

There were 7 violent incident reports that have taken place between December and now. As per policy H, administrators were notified, required reports were completed and follow-up including an investigation and planning to minimize a repeat was done. In addition, many other steps were taken to provide support to those staff and students involved.

6. Committee Meeting Minutes – The committee confirmed that if outstanding items from the checklists and inspection forms continue on extending past our quarterly committee meetings, these items would be listed on the safety checklists and inspection forms until resolved. This will allow for visibility of these items.

7. Date for next meeting is June 2, 2026 at 1:15 p.m. (zoom)

K. Turner to chair June meeting.

Meeting adjourned at 1:24 p.m.

Employees are reminded that if any unsafe conditions are found, it should be reported to the Principal or Supervisor immediately.

If you have reported this to your principal/supervisor and feel that the issue has not been satisfactorily resolved, please feel free to contact your employee representative or contact appropriate Division Office personnel.