



Beautiful Plains School Division

Part – Time Teacher Payment Voucher For “Extra” Days

DATE:		
PAY TO:		
DATE	PORTION OF DAY	REASON (P.D./Admin/etc.)

TEACHER'S SIGNATURE:
PRINCIPAL'S VERIFICATION:
SUPERINTENDENT'S VERIFICATION:

*Please complete a voucher as soon as possible after each approved
“extra day” has been worked and send to the Division Office.*

Thank you!